

STATE OF OREGON



COVER PAGE

OREGON DEPARTMENT OF EDUCATION

YOUTH DEVELOPMENT OREGON

OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION TITLE II FORMULA GRANTS

**3 PROGRAM AREAS: COMMUNITY PROGRAMS, ALTERNATIVES TO
DETENTION, AND DELINQUENCY PREVENTION**

Request for Applications ("RFA")

Date of Issue: May 22, 2024

Closing Date and Time: July 22, 2024, 2:00 PM PST

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In compliance with the Americans with Disabilities Act of 1990, this RFA may be made available in alternate formats such as Braille, large print, audiotape, oral presentation, or computer disk. To request an alternate format, call the Oregon Department of Education at (503) 947-5600.

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SECTION 1: GENERAL INFORMATION

1.1 PURPOSE

The State of Oregon, acting by and through its Department of Education, Youth Development Oregon (“Agency”), is issuing this Request for Applications (“RFA”) to request applications in three program areas.

The three program areas are Community Programs and Services, Alternatives to Detention, and Delinquency Prevention.

The funds are provided by the Office of Juvenile Justice and Delinquency Prevention (“OJJDP”), U.S. Department of Justice, to assist state and local efforts to prevent juvenile crime and reduce youth involvement with the justice system. The Title II Formula Grants program supports state and local delinquency prevention and intervention efforts and juvenile justice system improvements.

Additional details are included in the Scope of Activities section.

1.2 GRANT AMOUNT AND DURATION

Agency anticipates the award of approximately six grant agreements (each a “Grant”) from this RFA. The initial term of each Grant is anticipated to be 12 months from when the Grant is executed, with potential options to renew as determined by Agency. The Grant amounts will vary based on the Program Areas listed below:

- | | |
|-----------------------------------|------------|
| • Community Programs and Services | \$ 150,000 |
| • Alternatives to Detention | \$ 150,000 |
| • Delinquency Prevention | \$ 100,000 |

1.3 ELIGIBILITY

To be eligible for a Grant under this RFA, Applicants must be one of the following entities:

- City or county government agencies in Oregon
- Federally recognized Indian Tribes in Oregon
- Faith-based & community organizations
- School districts
- Educational Service Districts (“ESD”)
- Non-profit agencies

1.4 SCHEDULE

The table below represents a tentative schedule of events. All times are listed in Pacific Time. All dates listed are subject to change.

Event	Date	Time
Pre-Application conference	June 10, 2024	3:00 PM PST
Questions/ requests for clarification due	June 24, 2024	5:00 PM PST
Answers to questions/ requests for clarification will be posted on the Agency’s website at: https://www.oregon.gov/youthdevelopmentdivision/	July 1, 2024 (approximate)	
Closing (Applications due)	July 22, 2024	2:00 PM PST
Issuance of notice of award (approximate)	August 30, 2024	

1.5 SINGLE POINT OF CONTACT (SPC)

The SPC for this RFA is identified on the Cover Page, along with the SPC’s contact information. Applicants must direct all communications related to any provision of the RFA, whether about the technical requirements of the RFA, Grant requirements, the RFA process, or any other provision only to the SPC by email.

SECTION 2: AUTHORITY AND SCOPE

2.1 AUTHORITY

Agency is issuing this RFA pursuant to its authority under Oregon Revised Statute (“ORS”) 190.110 and ORS 417.847, ORS 417.850, and ORS 417.585. The Juvenile Justice and Delinquency Prevention Grants Funds are authorized under Title II of the Juvenile Justice and Delinquency Prevention Act of 1974 (“JJDPA”), as amended in 2002 and 2018, at 34 U.S.C. §§ 11131–11133.

2.2 DEFINITION OF TERMS

For the purposes of this RFA, capitalized words will refer to the following definitions:

- “Addendum” or “Addenda” means an addition to, deletion from, a material change in, or general interest explanation of this RFA.
- “Agency” means Department of Education, Youth Development Oregon.
- “Applicant” means an entity who submits an Application in response to this RFA.
- “Application” means a written response to this RFA.
- “Barrier” means an impediment(s) preventing a youth from receiving a service or participating in an activity that contributes to their well-being.
- “Closing” means the date and time specified in this RFA as the deadline for submitting Applications.
- “Community-Based Programs” means a culturally specific public or private non-organization that works pre- through post-confinement with youth, parents, family members and communities providing a strength and science-based approach to youth development (programs and services) to strengthen youth and families to help prevent youth justice involvement and the safe return of youth home and into the community during and after any youth justice detention or confinement.

- “Culturally Specific” means a service approach that imparts information and knowledge of perceptions and behaviors unique to a specific culture.
- “Disparities” means lack of similarity or equality; inequality; difference.
- “Evaluation Committee” means the group of people who will evaluate and score Applications submitted in response to this RFA.
- “KPM” means key performance measures.
- “PYD” means Positive Youth Development.
- “Program Areas” means types of services, programs, or projects able to be funded.
- “R/ED” means Racial and Ethnic Disparities.
- “State” means the State of Oregon.
- “SAG” means State Advisory Group.
- “YDC” means Youth Development Council.
- “YDD” means Youth Development Division.
- “YDO” means Youth Development Oregon.

2.3 OVERVIEW

2.3.1 Oregon Department of Education/Youth Development Oregon

The Youth Development Oregon (“YDO”) functions under the direction and control of the Youth Development Council (“YDC”) and the Youth Development Division (“YDD”). The YDC (ORS 417.847) provides direction to the YDD (ORS 417.852) and coordinates a unified and aligned system that provides services to youth ages 6 through 24.

2.3.2 BACKGROUND

YDO serves as a state designated agency for Title II Formula Grants Funds. House Bill 3231 of the 2013 Legislative Session established the Youth Development Division (“YDD”) within the Oregon Department of Education, under the direction of the YDC. YDO coordinates an aligned system of service for resilient yet vulnerable youth. YDO administers both state general funding and federal funds through strategic investments in a variety of community-based youth development programs and services designed to serve these youth populations effectively.

2.3.3 GOALS

Primary goals of YDO administered Title II Formula Grant Funds are to support youth reduction in juvenile justice system involvement and find success through the implementation of best practices that are evidence based, culturally, gender and age appropriate, and address individual risk factors and build upon factors that improve the health and well-being of children and youth.

Oregon’s three-year plan for comprehensive juvenile justice and delinquency prevention programs are developed to meet the needs of youth through the collaboration of the many local systems before which a youth may appear, including schools, courts, law enforcement

agencies, child protection agencies, mental health agencies, welfare services, healthcare agencies, and private nonprofit agencies offering youth services. Alternatives to detention and placement programs invest in community-based alternatives to incarceration and institutionalization for youth to improve outcomes for these youth and reduce subsequent referrals. Additionally, our intent is to impact racial and ethnic disparities, and improve equity for all youth concerns. YDO supports culturally specific community-based programs and services to work with youth to expand their services which will include families and other positive, supportive adults. YDO intends to issue direct grant awards to qualified grantees for selected projects.

2.4 SCOPE OF ACTIVITIES

The YDO/YDC will solicit applications from eligible entities listed in Section 1.3 for projects that help achieve the goals and objectives identified in the section above. All proposed projects must adhere to Positive Youth Development (PYD) principles, demonstrate how they intend to ensure equity in services and impact Racial and Ethnic Disparities (R/ED) in their respective jurisdictions.

Entities can apply for funds under one of the three Program Areas listed below.

1. Community Programs and Services: Support culturally specific community-based programs and services to work with youth to expand their services to include families and other positive, supportive adults. Specifically, those that work with the most vulnerable groups of youth, such as youth of color, indigenous youth, rural youth, youth in foster care or involved in the child welfare system, homeless youth, youth from low-income communities, youth impacted by community or gun violence, youth impacted by mental health and addiction, as well as youth identifying as gender non-binary.

2. Alternatives to Detention: Invest in community-based alternatives to incarceration and institutionalization for youth and provide comprehensive youth and family assessments and wraparound services that will improve outcomes for these youth and reduce subsequent referrals. Support probation reform, impact racial and ethnic disparities and encourage family engagement. Support local agencies through planning and strategic leadership for a continuum of custody from home- and/or community-based supervision through shelter placement prior to placement in detention.

3. Delinquency Prevention: Comprehensive juvenile justice and delinquency prevention programs that meet the needs of youth through the collaboration of the many local systems before which a youth may appear, including schools, courts, law enforcement agencies, child protection agencies, mental health agencies, welfare services, healthcare agencies, and private nonprofit agencies offering youth services.

2.4.1 Quarterly Report Requirements

The Program Area and project selected for funding must, at a minimum, designate a

qualified staff person, to ensure that federal performance measures data are collected and reported.

The Applicant must collect performance measures data required by the OJJDP for Title II Formula Grant Program Areas in the specific program area of “Title II Formula Grants Program Performance Measures” output numbers 1, 14, 15, 17, 21, 24, 27, and 28 found at:

<https://ojjdp.ojp.gov/funding/grant-performance-measurement/performance-measures>

Attachment G of this RFA also includes these required reporting Title II Formula Grant Program Performance Output Measures (1, 14, 15, 17, 21, 24, 27, and 28).

A successful Applicant will be required to submit quarterly reports that detail program progress and performance for reimbursement. Quarterly progress reports will be due within 30 days of the end of each quarter (or on the date designated by Agency for report submission). The grantee will address all clarifying questions and make any necessary corrections promptly. Reports must be received and approved for grant reimbursement claims to be processed. Reports must include:

- Quarterly narrative report indicating description of activities, challenges, progress on outcomes, and promising practices during quarters; and
- Quarterly data outputs and outcomes report; and
- Quarterly expenditure report detailing all expenses associated with the grant using funds for allowable expenses and services and maintaining required financial records; and funds subcontracted to partners, as well as direct payments to youth (such as incentives and other direct individual support services).

Alternatives to Detention and Confinement literature review, a product of OJJDP's Model Programs Guide (“MPG”) is a resource for practitioners and communities about what works, what is promising, and what does not work in juvenile justice, delinquency prevention, and child protection and safety.

The purpose of the Alternatives to Detention and Confinement literature review is to examine interventions that have been developed or used to replace secure detention or confinement. Review the links below for more guidance.

Alternatives to Detention and Confinement here: <https://ojjdp.ojp.gov/model-programs-guide/literature-reviews/alternatives-to-detention-and-confinement>.

Additionally, you can access a library of MPG literature reviews on a wide range of other relevant topics, including diversion from formal juvenile court processing: <https://ojjdp.ojp.gov/model-programs-guide/literature-reviews>

2.4.2 Communication and Collaboration

At a minimum, a successful Applicant will be required to:

- Participate in conversations with the Agency staff as needed to share successes, troubleshoot barriers, and to create a feedback loop between the Agency and other

YDO programs.

- Participate in a quarterly project monitoring, which may include site visit, virtual conference, or other means.
- Participate in Agency required collaborative professional learning conversations, activities, convening, or gatherings (virtual or in-person) in support of network-wide learning, troubleshooting, decision-making, continuous system improvement, and to inform policy priorities.
- Provide input and feedback to Agency on data collection tools, including sharing methodology for collection of data, coordinating the collection of data, maintaining regular communication with Agency, including recurring learning discussions, and provide feedback on functionality of data collection tools for improvement; and
- Facilitate participant survey/evaluation as required by and under guidance from Agency.

2.4.3 Civil Rights Compliance

As a condition for receiving funding from the Office of Juvenile Justice and Delinquency Prevention (OJJDP), recipients must comply with applicable federal civil rights laws, including Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, Limited English Proficiency (“LEP”) requirement and the Justice Department’s regulation for the Equal Treatment of Faith-Based Organizations.

SECTION 3: PROCESS AND REQUIREMENTS

3.1 GRANT PROCESS

3.1.1 Public Notice

The RFA, including all Addenda and attachments, is published on Agency’s website at <https://www.oregon.gov/youthdevelopmentdivision/>. RFA documents will not be mailed to prospective Applicants.

Agency will advertise all Addenda on its website. Prospective Applicants are solely responsible for checking Agency’s website to determine whether any Addenda have been issued. Addenda are incorporated into the RFA by this reference.

3.1.2 Questions/ Requests for Clarification

All inquiries, whether relating to the RFA process, administration, deadline, or method of award, or to the intent or technical aspects of the RFA must:

- Be emailed to the SPC;
- Reference the RFA name;
- Identify Applicant’s name and contact information;
- Refer to the specific area of the RFA being questioned (e.g., page, section, paragraph number, etc.); and

- Be received by the due date and time for questions/ requests for clarification identified in the Schedule.

3.1.3 Pre-Application Conference

A pre-Application conference will be held at the date and time listed in the Schedule. Prospective Applicants' participation in this conference is highly encouraged but not mandatory.

The purpose of the pre-Application conference is to:

- Provide an additional description of the project;
- Explain the RFA process; and
- Answer any questions Applicants may have related to the Application or the process.

Statements made at the pre-Application conference are not binding upon the Agency. Applicants may be asked to submit questions in writing.

3.1.3.1 Attendance at Pre-Application Conference

Pre-Application Conference will be held virtual in Zoom. The link to the Conference published on Agency's website at <https://www.oregon.gov/youthdevelopmentdivision/>.

3.1.1 Application Due Date

Applications and all required submittal items must be received by the SPC via Agency's SM Apply application web portal (accessible at <https://oregonyouth.smapply.io>) on or before Closing. Applications received after Closing will not be accepted. All Application modifications or withdrawals must be completed prior to Closing.

Applications received after Closing are considered LATE and will NOT be accepted for evaluation.

3.1.2 Application Submission

Applicant is solely responsible for ensuring its Application is received in accordance with the RFA requirements before Closing. Applications submitted by any means not authorized may be rejected. The following submission option is permitted for this RFA:

Survey Monkey Apply (SM Apply)

The Agency's Application is found on the Survey Monkey Apply application web portal ("SM Apply"). Following is the website address: <https://oregonyouth.smapply.io>

Applicant can also access SM Apply through Agency's website at <https://www.oregon.gov/youthdevelopmentdivision/> following the link for SM Apply.

Prospective Applicants are strongly encouraged to register for a username and password as soon as possible after the publication of this RFA. To use Agency's SM Apply, all prospective Applicants must first request a profile at <https://oregonyouth.smapply.io>.

Agency will post instructions on how to use the SM apply on the Agency's website.

NOTE: SM Apply will identify the specified format(s) for each specific attachment. If a PDF is specified, it must be text-readable (also referred to as text-searchable). A PDF document may contain an illustration, chart, or graphic.

3.1.3 Modification or Withdrawal of Applications

Any Applicant who wishes to modify or withdraw an Application already received by Agency must do so prior to Closing. Applicant must submit its modification or request to withdraw to the SPC using one of the manners listed in the Application Submission section. Modifications must denote the specific change(s) to the Application submission.
Application Rejection

Agency may reject an Application for any of the following reasons:

- Applicant fails to substantially comply with all prescribed RFA procedures and requirements;
- Applicant makes any contact regarding this RFA with State representatives such as State employees or officials other than the SPC or those the SPC authorizes, or initiates inappropriate contact with the SPC;
- Applicant attempts to inappropriately influence a member of the Evaluation Committee; or
- Application is conditioned on Agency's acceptance of any other terms and conditions or rights to negotiate any alternative terms and conditions that are not reasonably related to those expressly authorized for negotiation in the RFA or Addenda.

3.2 APPLICATION REQUIREMENTS

Application must address each of the items listed in this section and all other requirements set forth in this RFA. Applicant must describe how activities will be completed. An Application that merely offers to fulfill the project will be considered non-responsive to this RFA and will not be considered further.

3.2.1 Application Information and Certification Sheet

Applicant must complete and submit all Applicant Information and Certification information in SM Apply portal. Sample Applicant Information and Certification Sheet (Attachment B) is provided as a reference only. All Applications are public record and are subject to public inspection after Agency issues the notice of intent to award.

3.2.2 Organization Description

Applicant must describe Applicant's organization including experience and effectiveness in serving proposed youth population(s). Describe Applicant organizational and staff capacity to collect, manage, and report complex and sensitive data.

3.2.3 Executive Summary

Applicant will provide a short description of proposed project, suitable for use in agency reports to the public and the legislature.

3.2.4 Logic Models

YDO asks applicants to develop and submit logic models to provide a graphic illustration of their project design and how the planned activities will lead to the desired results. A logic model explains the theory behind how a program or initiative works.

Logic Model Template: Available in Word (Attachment C) and PDF (Attachment D) also on Agency's website at <https://www.oregon.gov/youthdevelopmentdivision/>.

3.2.5 Equity

Provide evidence of how Applicant demonstrates a commitment to equity through policy and practices. How will this commitment be operationalized to fulfill this RFA?

3.2.6 Application Narrative

Applicant must complete and submit responses to all questions and all sub-bullets in the questions as instructed below. The individual responses must not exceed the word limits as noted for each question. When describing planned activities, Applicant should use definitive verbs in the Application narrative to describe what Applicant "will" do rather than aspirational verbs such as "hopes," "expects" or similar that do not express a firm commitment to undertake a specific action – proposals should describe work that will take place if the proposal is funded.

3.2.7 Budget

Applicants must indicate the total amount of funding requested for this Application.

Successful Applicants will have to complete and submit a detailed proposed budget, with budget narrative, that clearly identifies reasonable costs associated with fulfilling the RFA (See Attachment D). This detailed budget will be reviewed by the YDO, and adjustments may be required during negotiation of the grant agreement.

Note: Administrative costs, including indirect costs, are allowable up to 10% of the Applicant's total budget per federal rate for Title II Formula Grant funding.

3.2.7.1 Budget Narrative

The budget narrative explains or justifies how this funding will implement or contribute to the project outlined in the Application. Include how these funds will contribute to equity, diversity, and inclusion efforts.

Narratives should be written so that someone not specifically familiar with the program can conceptually understand the rationale, purpose, and reasons for anticipated costs.

At a minimum, the budget narrative must include the following elements:

- Description of how funds will be utilized
- Identification of roles and responsibilities for any staff funded by the grant
- Explanation of any purchase more than \$10,000

3.2.8 Eligible Costs

Eligible costs include personnel, supplies, equipment, training, travel expenses and contractual services necessary to operate programs and provide services. Grant administration costs (up to 10% of the total grant amount) for the direct and/or indirect costs of the grantee are allowed.

Formula Grant recipients and their sub-recipients must comply with the provisions in the federal Financial Guide, found at: <http://ojp.gov/financialguide/DOJ/>.

3.2.9 Ineligible Costs and Restrictions on Funding

Grant funds cannot be used for the following:

- To supplant or replace existing state or local funds
- To replace other funds that have already been appropriated, or would otherwise be available, for this grant program or project
- Pre-agreement costs, including the cost of preparing the application
- Construction and renovation projects
- Food and beverages
- Any activity or use prohibited by State law or rule or local ordinance
- Any activity or use prohibited by federal law or regulation
- Campaigning for office or on behalf of a person running for office or currently in office
- Unallowable costs listed in the federal Office of Justice Programs Financial Guide
- Costs for lobbying, including any personal service, advertisement, telegram, telephone communication, letter, printed or written matter, or other device intended to influence a member of Congress or any other federal, state, or local elected official
- Any activity or use that falls outside of the project described within any grant agreement pursuant to which the funds were distributed

SECTION 4: EVALUATION

4.1 RESPONSIVENESS DETERMINATION

Applications received prior to Closing will be reviewed for responsiveness to all RFA requirements. If the Application is unclear, the SPC may request clarification from Applicant. However, clarifications may not be used to rehabilitate a non-responsive Application. If the SPC finds the Application non-responsive, the Application may be rejected, however, Agency may waive minor mistakes in its sole discretion.

4.2 EVALUATION CRITERIA

Responsive Applications meeting the requirements outlined in the Application Requirements section will be evaluated by an Evaluation Committee. Evaluators will assign a score of 1 to 5 for each evaluation criterion listed below in this section.

SPC may request more clarification to help the Evaluation Committee gain more understanding of Applications. A response to a clarification request must be to clarify or explain portions of the already submitted Application and may not contain new information not included in the original Application.

SCORE	EXPLANATION
5	EXCEPTIONAL – Application meets all requirements and Applicant demonstrates in a clear and concise manner a thorough knowledge and understanding of the subject matter and project. Applicant provides exceptional insight into its expertise, knowledge and understanding of the subject matter.
4	VERY GOOD – Application provides pertinent information, while showing Applicant’s experience and knowledge of the subject matter and project. Applicant demonstrates a high degree of knowledge and ability with no apparent deficiencies noted.
3	GOOD – Application meets all requirements in a competent manner. Applicant demonstrates an above average ability to comply with guidelines, parameters and requirements while putting forth additional useful information.
2	ADEQUATE – Application meets requirements in an acceptable manner. Applicant demonstrates an average ability to comply with guidelines, parameters and requirements but does not put forth additional useful information.
1	FAIR – Application meets minimum requirements, but the Applicant does not demonstrate sufficient knowledge of the subject matter.

4.2.1 Evaluation Item 1: Project Youth Population and Service Area (25 points)

- Describe the population and specify the Service Area for youth to be served through your proposed grant project. Include demographics, age range, and any other information to describe the population served.
- You may use a combination of jurisdictional and geographical boundaries (county, city, school district, neighborhood, etc.) to describe proposed project Service Area. Cite sources for any information or data presented.
- Identify factors, characteristics and barriers that contribute to negative life, career, educational outcomes/or justice involvement among youth served by this proposed grant project.
- Explain why presented data and analysis indicate there is a need in the population and service area to provide services to youth in the program area.

4.2.2 Evaluation Item 2: Project Services and Activities (25 points)

- Describe the services and activities provided by your proposed project in detail.
- Why were these activities and services chosen and are the expected project accomplishments clearly stated and reasonable?
- Identify how your proposed services and activities will address the needs of the population served, with attention to barriers and disparities described in in Evaluation Item 1.

- Indicate if these services and activities are based on or aligned with promising practices, evidence-based practices as well as culturally appropriate, sexual orientation and gender specific practices.
- Describe the role partner organizations play in proposed program activities and service delivery and how do the identified partners contribute to the program's ability to identify, engage and/or serve youth.

4.2.3 Evaluation Item 3: Project Equity, Access, and Disparity Reduction (25 points)

- Identify community specific, culturally responsive and gender affirming approaches embodied within the organization and proposed services.
- Are the efforts structured to specifically address disparities in outcomes seen between youth and does the applicant have demonstrated results in reducing disparities in outcomes?
- How are staff and partners – particularly individuals providing direct service – reflective of the youth and/or community served? What experiences or training give them an understanding of the population served?
- How does the program ensure safe, affirming, and inclusive spaces for all participants?
- Describe the role that youth, families and the community play in the design, decision making and evaluation of program services and its impact.

4.2.4 Evaluation Item 4: Project Logic Model (20 points)

- **Logic Model:** Does the logic model list objectives, activities, short-term and long-term measures? Does the logic model include target figures? Do the objectives fit with the target population?
- **Project Description and Activities:** Are the expected project accomplishments clearly stated and reasonable? Does the proposal specify how the project is designed to implement the program area activities? Are the proposed activities evidence-based, research-based and/or practice-based as well as culturally appropriate, and sexual orientation and gender specific?
- **Outcome and Outcomes Measures:** How does the Applicant intend to collect data and report on all mandatory and at least two additional output measures and two additional outcome measures required by the OJJDP for Formula Grant Specific Program Areas?
- **Activities Outcomes:** Do selected activities support reduction in recidivism and improved results in education, work, and crime prevention?

4.2.5 Evaluation Item 5: Project Budget (5 Points)

- Does the budget narrative explain and justify requested funds?
- Does the budget include a detailed proposed budget that clearly identifies reasonable costs associated with fulfilling the RFA?
- Is there evidence of local partnerships and commitment?
- To what extent are the budget line items allowable based on RFA guidelines?

- Is there a sustainability plan provided?

4.3 POINT AND SCORE CALCULATIONS

Scores are the values (1 through 5) assigned by each evaluator.

Points are the total possible values for each section as listed in the table below.

The SPC will calculate all scores for each evaluation criterion. The combined calculated score for each evaluation criterion in each evaluation item section will determine the final score.

Points possible are as follows:

SECTION REFERENCE	EVALUATION CRITERIA	POINTS POSSIBLE
4.2.1	Evaluation Item 1: Project Youth Population and Service Area	
	<ul style="list-style-type: none"> • Describe the population and specify the service area for youth to be served through your proposed grant project. Include youth demographics, age range and any other information to describe the population served. 	5
	<ul style="list-style-type: none"> • You may use a combination of jurisdictional and geographical boundaries (county, city, school district, neighborhood, etc.) to describe the proposed project service area. Cite sources for any information or data presented. 	5
	<ul style="list-style-type: none"> • Identify factors, characteristics, and barriers that contribute to negative life, career, educational outcomes and/or justice involvement among youth served by this proposed grant project. 	5
	<ul style="list-style-type: none"> • Explain why presented data and analysis indicate there is a need in the population and service area to provide services to youth in the program area. 	10
4.2.2	Evaluation Item 2: Project Services and Activities	
	<ul style="list-style-type: none"> • Describe the services and activities provided by your proposed project in detail. 	5
	<ul style="list-style-type: none"> • Why were these activities and services chosen and are the expected project accomplishments clearly stated and reasonable? 	5
	<ul style="list-style-type: none"> • Identify how your proposed services and activities will impact and address the needs of the population served, with attention to barriers and disparities described in Evaluation Item 1. 	5
	<ul style="list-style-type: none"> • Indicate if these services and activities are based on or aligned with promising practices, evidence-based 	5

	<p>practices, culturally appropriate, sexual orientation, and gender specific practices.</p> <ul style="list-style-type: none"> Describe the role partner organizations play in proposed program activities and service delivery and how do the identified partners contribute to the program’s ability to identify, engage and/or serve youth? 	5
4.2.3	Evaluation Item 3: Project Equity, Access, and Disparity Reduction	
	<ul style="list-style-type: none"> Identify community specific, culturally responsive, and gender affirming approaches embodied within the organization and proposed services. 	5
	<ul style="list-style-type: none"> Are the efforts structured to specifically address disparities in outcomes seen between youth and does the applicant have demonstrated results in reducing disparities in outcomes? 	5
	<ul style="list-style-type: none"> How are staff and partners – particularly individuals providing direct service – reflective of the youth and/or community served? What experiences or training give them an understanding of the population served? 	5
	<ul style="list-style-type: none"> How does the program ensure safe, affirming, and inclusive spaces for all participants? 	5
	<ul style="list-style-type: none"> Describe the role that youth, families and the community play in the design, decision making and evaluation of program services and their impact. 	5
4.2.4	Evaluation Item 4: Project Logic Model	
	<p>Logic Model</p> <ul style="list-style-type: none"> Does the logic model list objectives, activities, short-term and long-term measures? Does the logic model include target figures? Do the objectives fit with the target population? 	5
	<p>Project Description and Activities</p> <ul style="list-style-type: none"> Are the expected project accomplishments clearly stated and reasonable? Does the proposal specify how the project is designed to implement the specific program area activities? Are the proposed activities evidence-based, research –based and/or practice-based as well as culturally appropriate, and sexual orientation and gender specific? 	5
	<p>Output and Outcomes Measures</p> <ul style="list-style-type: none"> How does the applicant plan to collect data and report on all mandatory and at least two additional output measures and two additional outcome measures required by the OJJDP for Formula Grant Specific Program Areas? 	5
	<p>Activities Outcomes</p>	5

	<ul style="list-style-type: none"> Do selected activities support reduction in recidivism and improved results in education, work, and crime prevention? 	
4.2.5	Evaluation Item 5: Project Budget	
	<ul style="list-style-type: none"> Does the budget narrative explain and justify requested funds? Does the budget include a detailed proposed budget that clearly identifies reasonable costs associated with fulfilling the RFA? Is there evidence of local partnerships and commitment? To what extent are the budget line items allowable based on RFA guidelines? Is there a sustainability plan provided? 	5
TOTAL POINTS POSSIBLE		100

4.4 RANKING OF APPLICANTS

The SPC will total the points for each Application. SPC will determine rank order for each respective Application, with the highest point total receiving the highest rank, and successive rank order determined by the next highest point total.

4.5 Priority Points for Applications from Federally Recognized Tribes in Oregon

4.5.1 An Eligible Entity that is a federally recognized tribe will have a 10% multiplier added to the total points. The multiplier calculation is as follows:

$$\text{Total Points} \times 1.1 = \text{Final Application Score}$$

4.6 NEXT STEP DETERMINATION

Agency may conduct additional rounds of competition if in the best interest of the State. Additional rounds of competition may consist of, but will not be limited to:

- Establishing a competitive range
- Presentations/ demonstrations/ additional submittal items
- Interviews

If Agency elects to conduct additional round(s), Agency will provide written notice to all Applicants describing the next step. At any time, Agency may dispense with the selected additional round and: (1) issue a notice of intent to award to the highest-ranking Applicant; (2) elect to conduct an additional round of competition; or (3) cancel the RFA.

SECTION 5: AWARD AND NEGOTIATION

5.1 AWARD NOTIFICATION PROCESS

5.1.1 Award Consideration

Agency, if it awards a Grant, will award a Grant to the highest-ranking Applicant(s) based upon the scoring methodology and process described in the Evaluation section. Agency may award less than the full scope described in this RFA.

AGENCY RESERVES THE RIGHT TO NOT SELECT ANY OR ALL APPLICANTS UNDER THIS RFA IF AGENCY DETERMINES IN ITS SOLE DISCRETION THAT A SELECTION SHOULD NOT BE MADE.

5.1.2 Notice of Award

Agency will notify all Applicants in writing that Agency is awarding a Grant to the selected Applicant(s) subject to successful negotiation of any negotiable provisions.

5.2 SUCCESSFUL APPLICANT SUBMISSION REQUIREMENTS

5.2.1 Business Registry

If selected for award, Applicant must be duly authorized by the State of Oregon to transact business in the State of Oregon before executing the Grant. The selected Applicant must submit a current Oregon Secretary of State Business Registry number or an explanation if not applicable.

All corporations and other business entities (domestic and foreign) must have a Registered Agent in Oregon. For more information, see Oregon Business Guide, How to Start a Business in Oregon and Laws and Rules:

<http://www.filinginoregon.com/index.htm>.

5.2.2 Insurance

Prior to execution of a Grant, the apparent successful Applicant must secure and demonstrate to Agency proof of insurance coverage meeting the requirements identified in the RFA or as otherwise negotiated.

Failure to demonstrate coverage may result in Agency terminating negotiations and commencing negotiations with the next highest ranking Applicant. Applicant is encouraged to consult its insurance agent about the insurance requirements contained in Insurance Requirements (Exhibit B of Attachment A) prior to Application submission.

5.2.3 Taxpayer Identification Number

The apparent successful Applicant must provide its Taxpayer Identification Number (TIN) and backup withholding status on a completed [W-9 form](#). Agency will not disburse any Grant funds until Agency has a properly completed W-9.

5.3 GRANT NEGOTIATION

By submitting an Application, Applicant agrees to comply with the requirements of the RFA, including the terms and conditions of the Sample Grant (Attachment A), with the exception of those terms reserved for negotiation. Applicant must review the attached Sample Grant and note exceptions. Unless Applicant notes exceptions in its Application, Agency intends to enter into a Grant with the successful Applicant substantially in the form set forth in the Sample Grant. It may be possible to negotiate some provisions of the final Grant; however, many provisions cannot be changed. Applicant is cautioned that Agency believes modifications to the standard provisions constitute increased risk and increased cost to the State. Therefore, Agency may consider the scope of requested exceptions in the evaluation of Applications.

Any Application that is conditioned upon Agency's acceptance of any other terms and conditions may be rejected. Any subsequent negotiated changes are subject to prior approval of the Oregon Department of Justice.

In the event the parties have not reached mutually agreeable terms within 7 calendar days, Agency may terminate negotiations and commence negotiations with the next highest-ranking Applicant.

SECTION 6: ADDITIONAL INFORMATION

6.1 GOVERNING LAWS AND REGULATIONS

This RFA is governed by the laws of the State of Oregon. Venue for any administrative or judicial action relating to this RFA, evaluation, or award is the Circuit Court of Marion County for the State of Oregon; provided, however, if a proceeding must be brought in a federal forum, then it must be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States, or otherwise, to or from any claim or from the jurisdiction of any court.

6.2 OWNERSHIP/ PERMISSION TO USE MATERIALS

All Applications submitted in response to this RFA become the property of Agency. By submitting an Application in response to this RFA, Applicant grants the State a non-exclusive, perpetual, irrevocable, royalty-free license for the rights to copy, distribute, display, prepare derivative works of and transmit the Application solely for the purpose of evaluating the Application, negotiating a Grant, if awarded to Applicant, or as otherwise needed to administer the RFA process, and to fulfill obligations under Oregon Public Records Law (ORS 192.311 through 192.478).

6.3 CANCELLATION OF RFA; REJECTION OF APPLICATIONS; NO DAMAGES

Agency may reject any or all Applications in whole or in part or may cancel this RFA at any time when the rejection or cancellation is in the best interest of the State or Agency, as determined by Agency. Neither the State nor Agency is liable to any Applicant for any loss or expense caused by or resulting from the delay, suspension, or cancellation of the RFA, award, or rejection of any Application.

6.4 COST OF SUBMITTING AN APPLICATION

Applicant must pay all the costs in submitting its Application, including, but not limited to, the costs to prepare and submit the Application, costs of samples and other supporting materials and costs to participate in demonstrations.

SECTION 7: LIST OF ATTACHMENTS

ATTACHMENT A: SAMPLE GRANTS

ATTACHMENT B: APPLICANT INFORMATION AND CERTIFICATION SHEET

ATTACHMENT C: APPLICANT LOGIC MODEL (WORD)

ATTACHMENT D: APPLICANT LOGIC MODEL (PDF)

ATTACHMENT E: BUDGET

ATTACHMENT F: US DEPARTMENT OF JUSTICE CERTIFIED STANDARD ASSURANCES

ATTACHMENT G: TITLE II FORMULA GRANTS PROGRAM PERFORMANCE MEASURES