1	BEFORE THE TEACHER STANDARDS AND PRACTICES COMMISSION		
2	OF THE STATE OF OREGON		
3 4 5	Administrative License of STIPULATION OF FACTS, ROBERT K. SHIELDS SUSPENSION AND PROBATION ORDER		
6	On or about July 15, 1998, the Teacher Standards and Practices Commission (the		
7	"Commission") issued a Notice of Opportunity for Hearing to Robert K. Shields ("Shields") in		
8	which the Commission proposed to suspend or revoke his teaching license or otherwise impose		
9	discipline under ORS 342.177 based upon the failure to follow district business/financial		
10	procedures. The Commission and Shields have now reviewed the matters alleged and agree that		
11	their respective interests, together with the public interest, are best served by a stipulation to		
12	certain facts, the suspension of Shield's license and the imposition of probation. This agreement		
13	sets forth the facts upon which the parties have agreed and the sanctions to be imposed. In		
14	entering into this Stipulation, Shields waives his right to a hearing to contest any of the findings		
15	set forth below or to contest the Commission's Order of Suspension and Probation.		
16	FINDINGS OF FACT		
17 18	Shields was employed as a Vice Principal/Athletic Director at Oregon City from September 1986 to November 26, 1997.	High School	
19	2. Beginning at some point in 1991 through October 1997, Shields repeatedly	ing funds that	
20	*	programs at	
212223	exemplify personal integrity and honesty when he diverted cash, cashed verteecks (written to Oregon City High School); and disbursed unauthorized to individuals and business for goods and services. Shields acknowledges	nding machine funds in cash	

1	4.	Beginning at some point in 1991 through October 1997, Shields failed to exemplify personal integrity and honesty when he created and sold family passes for fall and winter	
2		sports without the knowledge of the District, and diverted the funds from those sales.	
3	5.	Shields admitted to the District and the Commission investigator that he used District moneys in an inappropriate and unauthorized manner.	
4	6.	The year majority of these finds years used to hear set the Athletic Department	
5	0.	The vast majority of these funds were used to benefit the Athletic Department.	
6	7.	Shields paid \$200 restitution to the district for the personal benefit he had received from these diverted funds. The District accepted that amount as restitution and did not seek criminal prosecution.	
1	8.	Shields denies that any funds other than described in paragraph 7 were converted to	
8		unauthorized personal use and contends that the funds were applied to school related activities.	
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10	9.	Shields recognizes the seriousness of his misconduct and agrees to the suspension of his license and two years probation.	
11		Shields enters into this Stipulation of Facts with knowledge that the Commission will	
12	suspend his license from December 23, 1998, through May 14, 1999, and place him on two years		
13	probation for the period May 15, 1999, through May 15, 2001. The terms of probation are:		
14	1.	Shields shall comply with the standards for ethical and competent performance of Oregon educators.	
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16	2.	Shields shall comply with all laws and report to the Executive Director any arrests, diversions, civil compromises, or pleas within ten days of occurrence.	
17	3.	Shields shall comply with all employer rules, policies and directives relating to business and financial procedures.	
18		and interioral procedures.	
19	4.	Shields shall report to the Executive Director within ten days any employer investigations of possible misconduct or any discipline received from any public school employer that is reportable to the Commission.	
20	E	Shirld-will would to the Commission and information or reprosted to vowify that ha	
21	5.	Shields will provide to the Commission such information as requested to verify that he has complied with the conditions of probation, concluding a statement from his	
22	employing district that he has complied with the standards for competent and ethi performance and with the terms of this probation.		

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1 2	6. Violation of the terms of this probation shall constitute independent basis for the Commission to impose other disciplinary sanctions upon Shields after first giving notic and opportunity for hearing.		
3	This Stipulation is contingent upon approval and adoption of the Order by the		
4	Commission. If the Commission does not adopt this Order, neither Shields nor the Commission		
5	are bound by these Stipulations and Shields retains all rights to a hearing on the allegations.		
6	IT IS SO STIPULATED:		
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8	Oder H. Shielos 2/27/99		
9	Robert K. Shields Date		
10	Daniel / 1 3/5/00		
11	David V. Myton Date		
12	Teacher Standards and Practices Commission		
13	CONCLUSIONS OF LAW		
14	Shields actions sets forth above constitute a violation of OAR 584-020-0040(4) and (5).		
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