

1 BEFORE THE TEACHER STANDARDS AND PRACTICES COMMISSION
2 OF THE STATE OF OREGON
3

4 In the Matter of the) DEFAULT ORDER OF DENIAL
5 Teaching License of) OF TEACHING LICENSE
6 JENNIFER R. CONKLIN)

7 On January 25, 2007, the Teacher Standards and Practices Commission (Commission)
8 issued a Notice of Opportunity for Hearing to Jennifer R. Conklin (Conklin) in which the
9 Commission denied licensure based on ORS 342.143(2). The Notice was sent via U.S. First
10 Class Mail and U.S. Certified Mail Receipt 7005 1160 0001 0494 2796 to the address Ms.
11 Conklin provided to the Commission. The certified mail receipt was signed by the educator and
12 returned to the Commission on January 29, 2007. The Notice of Opportunity of Hearing, dated
13 January 25, 2007, and signed by Victoria Chamberlain, Executive Director, stated:

14 "You, Jennifer R. Conklin, are entitled to a hearing on the proposed action of the
15 Commission. If you want a hearing, you must file a written request for a hearing
16 with the Commission within 21 days of the date of this notice. Attached to this
17 notice is a copy of the procedures, right of representation and other rights of
18 parties relating to the conduct of a hearing as required under ORS 183.413(2)."
19

20 Ms. Conklin did not request a hearing. The Commission, therefore, finds Ms. Conklin to
21 be in default and enters the following findings of fact, conclusions of law and order, based on
22 the files and records of the Commission concerning this matter.

23 **FINDINGS OF FACT**

24 1. On August 6, 2005, Ms. Conklin signed and submitted an Application for Educator
25 License Form C-1 for renewal of her Initial Teaching License. On September 28, 2005, Ms.
26 Conklin received a letter from TSPC indicating that your application was incomplete. Ms.
27 Conklin failed to respond to the letter of September 28, 2005, and her grace period expired
28 December 11, 2005. Ms. Conklin served in a licensed position with the Eugene School District
29 from December 12, 2005, to June 16, 2006, without proper licensure.

CERTIFICATE OF MAILING

1
3 I hereby certify that I served the foregoing order by mailing a true copy thereof certified by me
4 as such by U.S. First Class Mail and U.S. Certified Mail—Return Receipt Requested, addressed
5 to:
6

7 Jennifer Rebecca Conklin
8 345 Moore Street #3
9 PO Box 513
10 Harrisburg, OR 97446

11 Dated this 30th day of April, 2007.
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14
15 By: Melody Hanson
16 Melody Hanson, Executive Assistant
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