1 2	BEFORE THE TEACHER STANDARDS AND PRACTICES COMMISSION OF THE STATE OF OREGON
3 4 5 6	In the Matter of the Educator License of ( ) DEFAULT ORDER OF KELSI LYNN SKINNER ( ) PUBLIC REPRIMAND
7 8	On December 21, 2012, the Teacher Standards and Practices Commission (Commission)
9	issued a Notice of Opportunity for Hearing to Kelsi Lynn Skinner (Skinner) in which the
10	Commission charged her with Gross Neglect of Duty. The Notice was sent via U.S. First Class
11	Mail and U.S. Certified Mail Receipt 7011 2000 0001 1292 0127 to the address on file with the
12	Commission. The Notice designated the Commission file as the record for purposes of proving a
13	prima facie case. The Certified Mail receipt was returned to the Commission and signed for on
14	December 26, 2012. The regular mail was not returned to the Commission. The Notice of
15	Opportunity of Hearing, dated December 21, 2012, and signed by Victoria Chamberlain,
16	Executive Director, stated:
17 18 19 20 21 22 23 24	"IF A REQUEST FOR HEARING IS NOT RECEIVED WITHIN THIS 21-DAY PERIOD, YOUR RIGHT TO A HEARING SHALL BE CONSIDERED WAIVED UNLESS YOUR FAILURE TO REQUEST A HEARING WAS BEYOND YOUR REASONABLE CONTROL. IF YOU DO NOT REQUEST A HEARING OR IF YOU FAIL TO APPEAR AT A HEARING, THE COMMISSION WILL ADOPT AN ORDER OF DEFAULT WHICH MAY INCLUDE THE REVOCATION OR SUSPENSION OF YOUR LICENSE OR OTHER DISCIPLINE."
25	Skinner did not request a hearing. The Commission, therefore, finds Skinner to be in default and
26	enters the following findings of fact, conclusions of law, and final order, based on the files and
27	records of the Commission concerning this matter.
28	FINDINGS OF FACT
29	1. Kelsi Lynn Skinner has been licensed by the Commission since July 20, 2007. Skinner's
30	Initial I Teaching License, with an endorsement in Advanced Mathematics (HS), was issued
31	August 14, 2012, and expires on March 22, 2016. During all relevant times, Skinner was
32	employed by the Jordan Valley School District.
33	2. On May 2, 2012, the Commission received a report alleging Skinner had been teaching without a
34	valid license or registration. The Commission conducted an investigation and learned that Skinner's
35	Emergency Teaching License had expired on October 1, 2011. Skinner was notified in writing upon
36	issuance of her Emergency Teaching License that there was no "Grace period" upon expiration. The
37	Commission's investigation determined that Skinner had worked for a period of approximately six
38	months (October 1, 2011 – April 30, 2012) without a valid teaching license. During the course of

Skinner's licensure history, the Commission granted Skinner a variety of licenses as Skinner worked

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1	towards permanent licensure status, including several Restricted Transitional Licenses and
2	Emergency Licenses. With each of these temporary teaching licenses, Skinner was informed of any
3	existing time limits, expiration dates, requirements for further licensure, important deadlines, and
4	other information critical to Skinner maintaining proper licensure. Skinner repeatedly failed to
5	meet licensure requirements and thus required multiple Emergency Licenses to remain teaching
6	while Skinner continued to pursue full licensure. Skinner failed to receive an extension of her
7	emergency license, nor did Skinner complete the requirements for full licensure in a timely manner,
8	and Skinner's Emergency License expired on October 1, 2011. Skinner continued to teach without a
9	valid license until removed from the classroom on April 30, 2012. In August of 2012, Skinner was
10	able to meet all the requirements for the Initial I Teaching license which was issued to Skinner on
11	August 14, 2012.
12	CONCLUSIONS OF LAW
13	Skinner's conduct described above constitutes gross neglect of duty in violation of ORS
14	342.175(1)(b); OAR 584-020-0040(4)(n) as it incorporates OAR 584-020-0010(5) (Use
15	professional judgment); OAR 584-020-0040(4)(r) (Knowingly working without a license); and
16	OAR 584-050-0006(3)(f) (The applicant has served in violation of OAR 584-050-0035 Must be
17	Licensed, Registered or Certified at All Times While Employed).
18	The Commission's authority to impose discipline in this matter is based upon
19	ORS 342.175.
20	FINAL ORDER
21	The Commission hereby issues a Public Reprimand upon Kelsi Lynn Skinner's educator
22	license.
23	IT IS SO ORDERED THIS day of June, 2013.
24	TEACHER STANDARDS AND PRACTICES COMMISSION
	By: Victoria Chamberlain, Executive Director
25 26	By:
27	
28 29	NOTICE OF APPEAL OR RIGHTS
30 31 32 33	YOU ARE ENTITLED TO JUDICIAL REVIEW OF THIS ORDER. JUDICIAL REVIEW MAY BE OBTAINED BY FILING A PETITION FOR REVIEW WITHIN 60 DAYS FROM THE SERVICE OF THIS ORDER. JUDICIAL REVIEW IS PURSUANT TO THE PROVISIONS OF ORS 183.482 TO THE OREGON COURT OF APPEALS.

## **CERTIFICATE OF MAILING**

I hereby certify that I served the foregoing notice of final order, certified by me as such, by mailing U.S. First Class Mail and U.S. Certified Mail—Return Receipt Requested, addressed to:

Kelsi Lynn Skinner 3285 Kinner Rd Jordan Valley, OR 97910-9753

Patty Liddell

**Investigative Assistant**