## 1 BEFORE THE TEACHER STANDARDS AND PRACTICES COMMISSION 2 OF THE STATE OF OREGON 3 4 In the Matter of the Educator **DEFAULT ORDER OF** 5 License of ) SUSPENSION OF RIGHT 6 MANDEE HALL ) TO APPLY FOR LICENSURE 7 8 9 On February 15, 2022, Teacher Standards and Practices Commission (Commission) sent Mandee Hall (Hall) and email to her last known email address on file. The email asked 10 for current and valid contact information so we could send her the Notice of Opportunity for 11 12 Hearing form. Hall responded to the email on February 22, 2022, indicating that she "no longer lived in Oregon" and did not provide updated contact information. Commission staff 13 responded to her email, and again asked for her current and valid mailing address so we 14 could send her the Notice of Opportunity for Hearing. As of the writing of this default, the 15 Commission has yet to hear from Hall and does not have a valid address or phone number 16 for her. On March 10, 2022, the Commission issued a Notice of Opportunity for Hearing to 17 18 Hall in which the Commission charged her with Gross Neglect of Duty. The Notice was sent via U.S. First Class Mail and U.S. Certified Mail Receipt 7021 0350 0000 8183 8299 to the 19 20 address on file with the Commission. The Notice designated the Commission file as the record for purposes of proving a prima facie case. The Certified Mail receipt was returned to 21 22 the Commission. The first-class mail was also returned to the Commission. Both letters were 23 stamped with "Moved Left No Address Unable to Forward Return to Sender" from the U.S. Postal Service. The Notice of Opportunity of Hearing, dated March 10, 2022, and signed by 24 25 Anthony Rosilez, Executive Director, stated: "IF A REQUEST FOR HEARING IS NOT RECEIVED WITHIN THIS 21-DAY 26 27 PERIOD, YOUR RIGHT TO A HEARING SHALL BE CONSIDERED WAIVED 28 UNLESS YOUR FAILURE TO REQUEST A HEARING WAS BEYOND YOUR REASONABLE CONTROL. IF YOU DO NOT REQUEST A HEARING, WITHDRAW 29 30 YOUR REQUEST FOR HEARING, IF YOU FAIL TO APPEAR AT A HEARING, OR NOTIFY THE COMMISSION THAT YOU WILL NOT APPEAR AT HEARING, THE 31 32 COMMISSION WILL ADOPT AN ORDER OF DEFAULT WHICH MAY INCLUDE 33 THE REVOCATION OR SUSPENSION OF YOUR LICENSE OR OTHER 34 DISCIPLINE." 35 36 Hall did not request a hearing and refused to cooperate with the Commission by failing to 37 provide valid contact information. The Commission, therefore, finds Hall to be in default 38 and enters the following findings of fact, conclusions of law, and final order, based on the

files and records of the Commission concerning this matter.

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## 3 FINDINGS OF FACT

1. Hall has been licensed by the Commission since April 27, 2021. Hall held a Restricted Teaching License, with an endorsement in Special Education – Generalist (PK-12), valid from April 27, 2021, through June 30, 2021. During all relevant times, Hall was employed by the Willamette Education Service District, (WESD).

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2. On May 20, 2021, the Commission received a School District Misconduct Report from the Superintendent of WESD regarding Hall's teaching license. The report alleged that Mandee Hall, Behavioral Intervention Teacher for WESD, had been teaching for the district without a valid Oregon educator license for nearly 8 months.

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3. According to district and Commission records, Hall was hired by WESD in August of 2020. Hall was hired as a Behavioral Intervention Teacher, a position requiring a valid Oregon educator license. A WESD Human Resources staff member responsible for processing newly hired teachers, processed Hall's application and new hire paperwork, and cleared her for work on August 28, 2020, prior to Hall obtaining her teaching license despite the WESD Human Resources staff member having years of experience and knowing that this was not legal. A WESD Human Resource staff member contacted Hall on October 23, 28, and November 2, 2020, to check on her licensure status. Hall responded to the staff that she had not yet obtained her license. On November 2, 2020, Hall submitted an application for licensure on the TSPC eLicensing online portal. Hall did not complete the fingerprint portion of the application process until January 25, 2021. On January 28, 2021, Hall's fingerprints were cleared. On February 5, 2021, the WESD Human Resource staff member requested a sponsorship letter for Hall. On April 22, 2021, the special education coordinator could not find any record of Hall holding a valid Oregon Teaching license and notified WESD Human Resources. Hall was told she could no longer report to work until her license was obtained. Hall was granted a restricted teaching license on April 27, 2021, valid through June 20, 2021. WESD initiated an investigation into this matter, and the human resource staff who had allowed Hall to work and made licensure and hiring processing errors was terminated

1 from employment at WESD. During Hall's WESD investigative interview, Hall reported 2 that she was naïve about Oregon licensure and thought that she was under some sort of authorization, like Utah, where educators are allowed to teach for certain periods 3 without a license. 4 5 6 4. On August 25, 2021, Commission investigative staff attempted to contact Hall at the 7 last known address and email provided to the agency. A certified letter was mailed to 8 Hall on August 15, 2021, that was returned as "Unclaimed." A first-class letter that 9 was mailed to Hall at the same time was returned to TSPC and marked "moved left 10 no address unable to forward return to sender." On Friday, October 8, 2021, TSPC investigative staff emailed Hall at the same email address she supplied when creating 11 12 her account on the TSPC eLicensing portal. The email was confirmed delivered, and 13 as of the writing of this Notice of Hearing, TSPC has not been contacted by Hall 14 despite numerous attempts, and TSPC's request for an interview was ignored. 15 **CONCLUSIONS OF LAW** 16 The conduct described above constitutes gross neglect of duty in violation of ORS 342.175(1)(b); OAR 584-020-0040(4)(n) as it incorporates OAR 584-020-0010(5) (Use 17 18 professional judgment), OAR 584-020-0040(4)(r) (Working without a license); and OAR 584-19 050-0035 (1) (Any person employed in a position in a school district, education service district, or charter school for which a license or registration is required pursuant to ORS 20 Chapter 342, must hold a valid license or registration appropriate for the assignment while 21 22 working as a public school, education service district or charter school employee). 23 The Commission's authority to impose discipline in this matter is based upon ORS 24 25 342.175.

26 FINAL ORDER

The Commission hereby issues a one (1) year suspension upon Mandee Hall's right to apply for an Oregon educator license.

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1	IT IS SO ORDERED THIS 24th day of March, 2022.
2	TEACHER STANDARDS AND PRACTICES COMMISSION
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4	By: Anthony J. Rosiles
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11	YOU ARE ENTITLED TO JUDICIAL REVIEW OF THIS ORDER. JUDICIAL REVIEW
12	MAY BE OBTAINED BY FILING A PETITION FOR REVIEW WITHIN 60 DAYS FROM
13	THE SERVICE OF THIS ORDER. JUDICIAL REVIEW IS PURSUANT TO THE
14	PROVISIONS OF ORS 183.482 TO THE OREGON COURT OF APPEALS.