



RECRUITMENT ANNOUNCEMENT
Oregon State Board of Towing
Chief of Police or Sheriff Board Member Position

State Board of Towing | Board Member

Agency: State Board of Towing

Position: Oregon State Board of Towing | Chief of Police or Sheriff Board Member

About the State Board of Towing:

The Oregon State Board of Towing is the state agency responsible for the protection of the public by enforcing Oregon's laws regulating Oregon's towing industry, adoption of administrative rules, development of public policy, and issuance of disciplinary actions and civil penalties for violations of Oregon's laws and rules.

The Board's nine members are appointed by the Governor for four-year terms. The Board is staffed by a Board Administrator who is appointed by the Board.

The Board's statutes and administrative rules are: ORS 822.250 – 822.290, 822.995, and OAR Chapter 750.

The Board is funded by a fee assessed on tow business certificate applications and renewals.

About Position 7, Chief of Police or Sheriff:

The Position 7 represents the interest of local law enforcement in conduct Board meetings including: interpretation of Oregon's laws, adoption of public policy and administrative rules, identifying best practices and industry standards, review of complaints and investigations, and determination of Board disciplinary actions.

Qualifications:

The successful candidate must:

- Be an active and current Chief of Police or County Sheriff.
- A resident of Oregon.

What to expect:

The Board is a newly formed Board, meeting monthly to conduct public board meetings and work sessions to identify its role, define and interpret the statutes assigned to the Board, and developing public policy, administrative rules, and industry standards and best practices.

Board members spend approximately 10-20 hours a month attending board meetings and reviewing materials:

Attendance:

- Board meetings: Held once a quarter, for 2-3 hours to conduct the business of the Board.
- Work Sessions: Work Sessions typically scheduled in the months between the board meetings. Work Session length is 3 hours, focusing on defining laws and drafting policies and administrative rules.
- Annual meeting: Full day meeting in October
- The Board is responsible for reviewing complaints and investigations for violations of Oregon's laws, and determining appropriate Board or disciplinary action. Special meetings, of varying lengths, may be called in addition to regular board meetings to review complaints and determine appropriate action.
- Board meetings and work sessions are currently hosted at DMV Headquarters, 1905 Lana Ave., NE, Salem, Oregon.
- Attendance at Board public meetings may be in person or remote.

Review of materials:

- Review of Board meeting and work session materials, draft documents and policies: 2 – 5 hours a month.
- Weekly administrator reports.

Application Process

If you are a current State of Oregon employee or a current Board Member with an OR number, you must apply through your [employee Workday account](#).

Only completed applications will be considered for appointment. The online application will take you through the following steps to submit your interest for a statewide Board or Commission:

- Contact Information
- Short Personal Biography
- Supplemental Questions
- Demographic Questions
- Resume (upload PDF)
- Background Check Questions*
- Voluntary Disclosures
- Additional Task**

**All applicants are subject to a criminal history and revenue check. Additional vetting may apply for some board positions. Notifying us about something in your past does not necessarily mean that you can't or won't be appointed, but it is important that you disclose this information in the beginning of the process to minimize delays.*

***The State of Oregon requires Board and Commission member applicants to supply their social security number for the purpose of background checks, and for those members appointed, to be put in the state's HR/Payroll system. You will receive a task immediately following the submission of your application. Please complete the task with valid information to finish the application process.*

Submitting the Application

If at any time you close your browser window prior to submitting your application, the application will be saved as a draft; however, you may lose some information entered on the application. Once you submit your application, you will not be able to edit the information you provided. If changes need to be made to your submitted application, you may withdraw your application and submit a new one.

If you are unable to complete the application online, please contact the Executive Appointments Office at executive.appointments@oregon.gov.

You may submit an application at any time, regardless of whether there is a current opening, as resignations may occur throughout the year. The timeline for appointment to a Board or Commission varies greatly. You will be notified by a member of the Governor's Office if your application is selected to move forward for further consideration.

Important Notes

- All demographic questions are optional and are elicited in order to ensure that this administration considers the talent and creativity of a diverse pool of candidates. In addition, specific backgrounds or qualifications are legally required for some Boards and Commissions. You may, therefore, wish to provide this information in order to ensure that you are considered for relevant Boards and Commissions.
- All executive appointment applications are considered public records and subject to the public records law. Should your materials be requested as a public record, the state will make every effort to protect all personal information (i.e., addresses, phone numbers, and narrative information that would be considered an invasion of privacy).

About Oregon Boards & Commissions

The Oregon Governor makes appointments to over 250 Boards and Commissions representing a broad range of areas and issues for the State of Oregon. This also includes most major state agencies and departments headed by policy-making boards which are appointed by the Governor. Members of Oregon State Boards and Commissions are vital participants in statewide decision-making and dedicated individuals have the opportunity to participate in developing a wide variety of important governmental policies. Major issues range from consumer protection, economic development, education, conservation, and health care – all of which are critical to the ongoing success of the State of Oregon.

The Governor is also committed to ensuring that all Boards and Commissions represent the growing age, racial and gender diversity of the state. This is an amazing opportunity to pool

our collective viewpoints, visions, and hopes for Oregon – and all community members are welcome and encouraged to serve. Please note that you must be an Oregon resident and taxpayer to participate unless otherwise noted.

Please visit the main [State of Oregon Boards and Commissions Website](#) to view additional information that may be helpful in your application process.

Thank you for your interest in serving the State of Oregon through service on a Board or Commission!