



# Oregon

Tina Kotek, Governor

**State Board of Towing**

1905 Lana Ave, NE

Salem, OR 97314

Email Address: [info@towboard.oregon.gov](mailto:info@towboard.oregon.gov)

Web Site: [www.oregon.gov/sbot](http://www.oregon.gov/sbot)

## **PUBLIC MEETING NOTICE** **OREGON STATE BOARD OF TOWING**

**Date & Time:**  
**November 19, 2024**  
**1:00 – 3:00 p.m.**

**MEETING LOCATION:**  
DMV Headquarters  
1905 Lana Ave., NE  
Conference Room 122  
Salem, OR 97314

**Board Members:**  
Chuck Riley (Chair)  
Trent Hanson (Vice Chair)  
Bruce Anderson  
Kevin Baker  
Chris Coughlin  
Chief Mike Iwai  
Lt. Jason Lindland  
Gary McClellan  
Jason Shaner

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### **Microsoft Teams meeting**

**Join on your computer, mobile app or room device**

**[Join the meeting now](#)**

Meeting ID: **233 548 829 222**

Passcode: **UV5LQn**

### **Or call in (audio only)**

Phone: **(971) 277-1965**

Phone Conference ID: **208 513 810#**

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**CONTACT:** Torey McCullough, State Board of Towing  
[info@towboard.oregon.gov](mailto:info@towboard.oregon.gov)

**TIMES AND ORDER:** The Public Board Meeting will commence at 1:00 p.m. on November 19, 2024 and end at approximately 3:00 p.m., or upon completion of board member training.

Refer to the Board Meeting Agenda for topics.

**ACCESSIBILITY:** Any interested person may attend the public meeting. The Board meeting will be accessible to persons with disabilities. *Please Contact Oregon Relay at 1-800-735-2900 for TTY Services.*

Meeting Space is limited – please RSVP in-person attendance to [info@towboard.oregon.gov](mailto:info@towboard.oregon.gov) by **Friday, November 8, 2024.**

**COPIES:** Copies of the board meeting materials will be available on the Board’s website ([www.oregon.gov/sbot](http://www.oregon.gov/sbot)) by 3:00 p.m. on Monday, November 18, 2024.

**EXECUTIVE SESSION:** The Board may enter Executive Session to discuss certain matters on the agenda pursuant to ORS 192.660 during the Board Meeting. The nature of and authority for holding the Executive Session will be announced by the Board Chair prior to entering Executive Session.

**PUBLIC COMMENT:** Members of the public are invited and encouraged to attend all public Board meetings.

The Agenda provides for a forum for public comments at the beginning and end of the Public Meeting.

Written statements or correspondence received by the Board **by 1:00 p.m. on November 18, 2024,** will be presented to the Board during the public comment session for review.

**AGENDA ITEMS:** **Requests for an item to be considered for placement on the Board Agenda must be submitted, in writing, and received in the board office no later than 3:00 p.m. on Friday, November 8, 2024.**

Agenda request, written statements, correspondence, or requests for meeting materials may be submitted by email, mailed, or delivered to the addresses above.



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**OREGON STATE BOARD OF TOWING**  
**Public Board Meeting**  
**November 19, 2024**  
**1:00 p.m. until 4:00 p.m.**

AGENDA ITEM	PRESENTER	Time Est.
1. Call Meeting to Order	Chair	1:00 p.m.
2. Welcome & Introductions ( <i>Board Member, Staff, Partners</i> )	All	
3. Approve Agenda	Board	
4. Executive Session ( <i>if needed</i> )		
<i>The Board may enter Executive Session pursuant to ORS 192.660 to (f) consider information or records that are exempt by law from public inspection. (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. Prior to entering into Executive Session, the nature of and authority for holding the Executive Session will be announced.</i>		
Return to Public Board Meeting		
5. Approve Minutes of October 1, 2024 Board Meeting	Board	
6. Approve Minutes of October 29, 2024 Board Meeting	Board	
7. Review draft Annual Report		
8. Review draft 2025 Road Map		
9. Review draft compliance correspondence		
10. 2025 meeting dates		
11. Next Board meeting		
12. Final Public Comments (time permitting)		
13. Final Board Comments		
14. Adjourn Board Meeting - estimated	Chair	1:30
15. Board Member Required Training		1:30

\*Board vote during the meeting may be either consensus or roll call vote, depending on the Agenda item for decision.  
Tower votes: Baker/McClellan, Anderson/Shaner