



# Oregon

Tina Kotek, Governor

**State Board of Towing**

1905 Lana Ave, NE

Salem, OR 97314

Email Address: [info@towboard.oregon.gov](mailto:info@towboard.oregon.gov)

Web Site: [www.oregon.gov/sbot](http://www.oregon.gov/sbot)

## **PUBLIC MEETING NOTICE** **OREGON STATE BOARD OF TOWING**

**Date & Time:**  
**January 14, 2025**  
**1:00 – 4:00 p.m.**

**MEETING LOCATION:**  
DMV Headquarters  
1905 Lana Ave., NE  
Conference Room 122  
Salem, OR 97314

**Board Members:**  
Chuck Riley (Chair)  
Trent Hanson (Vice Chair)  
Bruce Anderson  
Kevin Baker  
Chris Coughlin  
Lt. Jason Lindland  
Gary McClellan  
Jason Shaner

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Microsoft Teams [Need help?](#)

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Meeting ID: **255 956 778 793**

Passcode: **KGr2x4**

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Dial in by phone

**+1 971-277-1965,,76829000#** United States, Portland

[Find a local number](#)

Phone conference ID: 768 290 00#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

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**CONTACT:** Torey McCullough, State Board of Towing  
[info@towboard.oregon.gov](mailto:info@towboard.oregon.gov)

**TIMES AND ORDER:** The Public Board Meeting will commence at 1:00 p.m. on January 14, 2024 and end at approximately 4:00 p.m., or upon completion of board member training.

Refer to the Board Meeting Agenda for topics.

**ACCESSIBILITY:** Any interested person may attend the public meeting. The Board meeting will be accessible to persons with disabilities. *Please Contact Oregon Relay at 1-800-735-2900 for TTY Services.*

Meeting Space is limited – please RSVP in-person attendance to [info@towboard.oregon.gov](mailto:info@towboard.oregon.gov) by **Friday, January 3, 2025.**

**COPIES:** Copies of the board meeting materials will be available on the Board’s website ([www.oregon.gov/sbot](http://www.oregon.gov/sbot)) by 3:00 p.m. on Friday, January 10, 2024.

**EXECUTIVE SESSION:** The Board may enter Executive Session to discuss certain matters on the agenda pursuant to ORS 192.660 during the Board Meeting. The nature of and authority for holding the Executive Session will be announced by the Board Chair prior to entering Executive Session.

**PUBLIC COMMENT:** Members of the public are invited and encouraged to attend all public Board meetings.

The Agenda provides for a forum for public comments at the beginning and end of the Public Meeting.

Written statements or correspondence received by the Board **by 1:00 p.m. on January 13, 2024,** will be presented to the Board during the public comment session for review.

**AGENDA ITEMS:** **Requests for an item to be considered for placement on the Board Agenda must be submitted, in writing, and received in the board office no later than 3:00 p.m. on Friday, January 3, 2025.** *Submission of an Agenda item does not guaranty placement of the item on the meeting Agenda.*

Agenda request, written statements, correspondence, or requests for meeting materials may be submitted by email, mailed, or delivered to the addresses above.



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**OREGON STATE BOARD OF TOWING**  
**Public Board Meeting**  
**January 14, 2025**  
**1:00 p.m. - 4:00 p.m.**

AGENDA ITEM	PRESENTER	Time Est.
1. Call Meeting to Order	Chair	1:00 p.m.
2. Welcome & Introductions ( <i>Board Member, Staff, Partners</i> )	All	
3. Approve Agenda	Board	
4. Approve Minutes of November 19, 2024 Board Meeting		
5. Board Administrator Report		
A. 2024 Annual Report		
B. Strategic Plan Progress		
6. Compliance Report		
7. Work Session: Towing Rates and Fees		
8. Public Comments		
9. Next Steps		
10. Complaint Review		3:00 p.m.
11. Final Public Comments		
12. Next Meeting		
13. Adjourn Board Meeting		4:00 p.m.

\*Board vote during the meeting may be either consensus or roll call vote, depending on the Agenda item for decision.  
Tower votes: Anderson/Baker, McClellan/Shaner