



Oregon

Tina Kotek, Governor

State Board of Towing
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OREGON STATE BOARD OF TOWING Board Meeting Minutes November 19, 2024

Location:

Oregon DMV HQ
1905 Lana Avenue
Salem, OR 97314

Attending Board Member:

Bruce Anderson
Kevin Baker
Chris Coughlin
Trent Hanson, Vice Chair
Lt. Jason Lindland
Gary McClellan
Chuck Riley, Chair

Board Staff:

Torey McCullough, Board Administrator

Absent:

Jason Shaner

Guests:

Dave Adams, DMV Vehicle Programs; Tom Holt and Chelsie Kemp, OTTA; Michelle Druce - Oregon Consumer League; Paul - Northwestern Towing, Charles Richmond - S.W.A.T Towing, Tyler - Advanced Recovery & Towing, Ronald Crews - Dick's Towing, James Jerome - Northwestern Towing, Michael Coe - Retriever Towing; Ashle Penn, Olivia Valenciano, and Teresa

Meeting Called to Order:

Chair Riley called the meeting to order at 1:02 p.m.
Self-introductions were made.

Meeting Agenda:

Agenda approved by consensus.

October 1, 2024 Minutes:

Approved by consensus.

October 29, 2024 Minutes:

Approved by consensus.

Board Administrator Review:

Board member Anderson moved to approve the October 29, 2024, Board Administrator performance evaluation. Chair Riley seconded the motion. In favor: Anderson, Baker, Coughlin, Hanson, Lindland, McClellan, Riley. Motion passes, 2024 Board Administrator Annual Evaluation approved.

2025 Strategic Plan

Board member Coughlin moved to approve the 2025 Board Strategic Plan. Board member Lindland seconded the motion. In favor: Anderson, Baker, Coughlin, Hanson, Lindland, McClellan, Riley. Motion passes, 2025 Strategic Plan approved.

Board member Coughlin shared appreciation to Torey for organizing the retreat, working the Board members through the exercises with a strategic plan and then pulling the thoughts together. Coughlin added that it's just an exciting moment right for this board to really have the strategic plan to move forward.

2025 Board Calendar

After discussion, the decision was made to hold the Board's 2025 monthly meetings on the 2nd Tuesday of each month. Board meetings may be rescheduled to accommodate holidays and Board member availability.

Note: The November 2025 Board meeting will be held on November 18, 2025, to accommodate the Veteran's Day Holiday.

Next Board Meeting

The next Board meeting will be held on January 14, 2025, when the Board will begin work on the towing rates and fee laws.

The Board will also begin reviewing compliance cases for disciplinary actions at the January board meeting.

Public Comment:

The floor was open to public comments.

Ashle Penn asked if the Board would keep consumers who filed complaints updated on the compliance process.

The Board confirmed that the database/case management system is in the final stages of implementation. Once implemented, the complaints will be entered into the system and complainants updated on the status of their complaint throughout the process.

Paul from Northwestern Towing asked for clarification regarding blue lights on tow trucks. Blue lights are legal in Washington, but not in Oregon.

Adjourned:

There being no further business before the Board, Chair Riley adjourned the public board meeting at 1:17 p.m.

Board members Anderson, Baker, Hanson and McClellan remained to complete mandatory board member training.

Documents Considered by the Board

- Agenda
- Meeting Minutes: October 1 and 29, 2024
- Board Administrator Review
- Strategic Plan
- Board Calendar

Minutes prepared by Torey McCullough
Minutes APPROVED by Board vote:

PRELIMINARY DRAFT