

**Oregon Board of Physical Therapy**  
**Board Meeting Minutes**  
**September 20, 2024**

**Friday, September 20, 2024**

**PUBLIC (OPEN) SESSION**

**[Meeting Materials](#)**

Chair Shanahan convened the Board into Public Session at 8:33 AM.

**Board Members Present:** Erica Shanahan, PTA, Chair; Hoku Okumura, PT, Vice-Chair; Tim Brinker, PT; Erin Crawford, PT; Sandra Hahn; Michael Rennick, PT; Susan Reynolds, PT; Dwight Terry.

**Board Members Absent:** None.

**Staff:** Michelle Sigmund-Gaines, Executive Director; Sherri Paru, PT, Clinical Advisor/Investigator, Gayla Goodwin, Licensing Coordinator, Sarah Casey, Operations and Policy Analyst.

**Staff Absent:** None.

**Legal Counsel:** Joanna Tucker Davis, AAG.

**Members of the Public Present:** Yes.

**Consent Agenda Items**

The following items were presented as a consent agenda. Board members reviewed the items prior to the meeting.

- 1 Board Meeting Minutes, Draft—July 17 & 19, 2024 and Aug 28, 2024.
- 2 Ratification of PT/PTA Licenses & Temp Permits issued July 1, 2024 – August 30, 2024.
- 3 Executive Director’s Report for September 2024.

Director Sigmund-Gaines noted items from the Executive Director’s report and discussed the PSOB Restack project.

Motion by Member Reynolds to approve the consent agenda items as written.

Member Hahn seconded the motion.

Motion passed unanimously by a vote of 8-0.

**Public Comments**

None.

**Board Member/Committee/Delegate Reports**

**PT Compact Commission Delegate Update:**

Member Crawford, our PTCC Delegate, provided an update on the ongoing work of the Compact Compliance Committee.

**FSBPT Delegate Update:**

Staff Paru, Chair of the Sexual Boundaries Committee, shared that they are now working on modules for educators and will be presenting a webinar created for students 11/7/2024. They will also be presenting at the next annual meeting. It was noted that sections of the annual meeting will be broadcast live for those wanting to attend virtually.

### **FSBPT LIF & CLEAR:**

Director Sigmund -Gaines and Staff Paru attended and presented at the LIF meeting and CLEAR Conference. Highlights and common themes included:

- Sexual Misconduct
- Compassionate/Trauma Informed care
- Workforce Capacity
- Healthy Practice and Wellness
- DE&I
- Artificial Intelligence
- Entry to Practice
- Regulatory/Legal Trends in regards to licensee mobility.
- Informed Consent

Director Sigmund-Gaines shared that the Continuing Competence Committee had provided a demo on the healthy self-assessment tool. Member Rennick, our FSBPT Delegate, noted that the Ethics and Legislation Committee has published their understanding of Standard Care. The FSBPT publishes an exam and licensure disciplinary database consumer protection rating and shared that our Board is in good standing for all measured elements. The FSBPT and APTA are still in the legal process of the use of the term DPT by Lifetime Fitness. Other topics of interest included workforce data and reducing bias during investigations.

### **Division 40 RAC Update:**

Next meeting of the rules advisory committee is scheduled for 10/1/2024. Results of the committee meeting will be presented at the November Board meeting.

### **Open Roundtable and Future Agenda Items:**

Continue discussions and identify specific actions and processes that could further prevent potential bias in regulation.

### **Board General Discussion & Action Items**

#### **Rulemaking Relating to Federal Military Licensure Portability**

Director Sigmund-Gaines reviewed the SCRA Federal Licensure Portability information. This rule requires that the individual use the PT Compact, if eligible, as their first option for licensure. We are seeking some clarification and don't yet have a final draft for the rule. However, if an applicant does qualify for the reciprocity, and is not licensed in a Compact member state, we can manually process their request.

#### **Rulemaking Related to New PTCC Rule Changes**

Director Sigmund-Gaines reviewed the proposed amendment to the PT Compact Commission rules. It was noted that the Oregon Physical Therapy Licensing Board will be updated to the Oregon Board of Physical Therapy in 848-055-0001(1)(c).

**Motion by Member Reynolds to direct staff to initiate the permanent rulemaking process related to the most recent rules as adopted by the physical therapy compact commission as amended.**

**Motion passed unanimously 8-0.**

**Review of Statewide Agency Expectations & OBPT Status**

Director Sigmund-Gaines reviewed the accountability measures relating to the Governor’s expectations set for all state agencies and the employee satisfaction survey results. Our agency has met all expectations and is expected to meet all deadlines. Employee satisfaction rates are very high.

**Public Meetings Law Training & OGECS Oversight:**

The Oregon Government Ethics Commission will be overseeing the enforcement of compliance with the public meetings law by government agencies. They have developed training modules inclusive of the most recent rule changes for agency staff and Board members. Members were offered the option of individual online training or in-person training as a group during a scheduled Board Meeting. Members prefer to schedule an in-person training during a Board Meeting in 2025.

**Strategic Planning Discussion:**

All agencies are asked to use a standard template for their strategic planning.

Items reviewed:

OBPT Purpose v1.

Statutory Purpose (Mission)

Vision-Positive Patient Outcomes

State of Oregon Values-Accountability, Equity, Integrity, and Excellence.

Reviewed the Criteria for Agency Strategic Plans checklist

PESTLE analysis-Political, Economic, Social, Technological Legal and Environmental factors.

Discussion among staff and Board members reviewing each category above including a SWOT - strength, weaknesses, opportunities and threats review. The discussion will inform the development of written materials to be developed in 2025.

**Public Session Adjourned at 11:55 AM.**

**EXECUTIVE (CLOSED) SESSION**

The meeting entered into Executive Session at 12:47 PM pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(L).

At 4:24 PM, Chair Shanahan adjourned Executive Session.

**PUBLIC (OPEN) SESSION**

Chair Shanahan convened the Board into Second Public Session at 4:41 PM.

Attendance was the same and no members of the public were present.

**Board Motions:**

**Combined Motion: Case PT 833-11/23, Case PT 847-02/24 & Case PT 858-05/24**

Motion by Member Reynolds in Case PT 833-11/23 of finding of sufficient evidence of violation of ORS 688.135(5), ORS 688.140(2)(a)(m), OAR 848-040-0105(5), OAR 848-045-0020(2)(i)(j)(v)(B) and (D) and in Case PT 847-02/24 motion of finding of sufficient evidence of violation of ORS 688.135(5), ORS 688.140(2)(a)(k)(A)(m), OAR 840-040-0105(5), OAR 848-045-0020(2)(i)(j)(l)(m)(v)(B) and (D) and in Case PT 858-05/24 motion of finding of sufficient evidence of violation of ORS 688.135(5), ORS 688.140(2)(a)(d)(s)(u) OAR 848-040-0105(1)(4), OAR 848-

040-0117(1)(b) OAR848-045-0020 (2)(i)(j)(s)(v)(B)(D). The Board offers a settlement agreement for these violations of a 90-Day suspension, \$10,000 civil penalty with half waived upon completion of a live Board approved patient communication class.

Motions seconded by Member Hahn.

Motions passed unanimously by a vote of 8-0.

**Case PT 850-02/24**

Motion by Member Reynolds to close case.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

**Case PT 868-04/24**

Motion by Member Reynolds of finding of sufficient evidence of violation of ORS 688.140(2)(a)(d) and (u) OAR 848-040-0105(1)(4) and OAR 848-045-0020(2)(i).

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

**Case PT 872-08/24**

Motion by Member Reynolds to close case.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

**Case PT 780-10/22**

Motion by Member Reynolds to issue a notice of proposed disciplinary action for revocation of license for violation of ORS 688.140(2)(a)(k)(A) and OAR 848-045-0020(2)(i)(m)(n)(A) and to allow disciplinary surrender in lieu of revocation.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

**Case PT 844-01/24**

Motion by Member Reynolds of finding of sufficient evidence of violation of ORS 688.140(2)(a)(d)(u), OAR 848-040-0105(1)(4) and OAR 848-045-0020(2)(i).

Motion seconded by Member Hahn.

Motion passed by a vote of 7-1. Chair Shanahan voting No.

**Case PT 873-08/24**

Motion by Member Reynolds to close case.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

**Case PT 875-08/24**

Motion by Member Reynolds to close case.

Motion seconded by Member Hahn.

Motion passed unanimously by a vote of 8-0.

**Second Public Session Adjourned at 4:50 PM.**