

**Approved Board Meeting Minutes  
Psychiatric Security Review Board  
Administrative Meeting  
Joint Panel  
February 14, 2024**

An administrative meeting of the Psychiatric Review Board Joint Panel was convened on Wednesday, February 14, 2024, at 9:00 am via Microsoft Teams and teleconference. An agenda for the meeting can be found [here](#). The meeting was recorded and posted on the Board's agency [website](#). The following provides a brief summary of the meeting minutes.

**Board Members, PSRB staff and members of the public via Teams and phone were:**

Adult Panel: Anne Nichol, J.D. (Chair, attorney member), Scott Reichlin, M.D. (psychiatrist member), Trisha Elmer, P.P.O. (probation member), and Julie Duke (public member).

Juvenile Panel: Stewart Newman, M.D. (Chair, psychiatrist member), Marisha Childs, J.D. (attorney member), and Karey Casebier, (probation member.) Cari Boyd (public member) was not present.

PSRB Staff: **PSRB Staff** – Alison Bort, Executive Director, Katrina Tonsfeldt, Deputy Director, Maria McCormack, Hearings Officer, Laura O'Meara, ESS2, Dawn Anderson, Paralegal, Sharon Hall, and Bethany Quist, AS2

Public Present: Patrick Rosario, Harris Matarazzo, Sandy Flowers, Dave Boyer, Megan Harper, Courtney Rogers, and Christine Breton

**Meeting Minutes**

- Chair Nichol called the meeting to order at approximately 9:00 a.m. She confirmed the presence of a quorum.
- No public comments were heard at the outset of the meeting.
- Onboarding of New Board Member: Dr. Bort informed the board that Dr. Kenney had been confirmed as the new psychologist member, replacing Pamela Buchanan. Dr. Kenney was unable to attend but would join future meetings starting next Wednesday.
- Approval of Past Board Minutes: Chair Nichol moved to reviewing and voting on past Board minutes from September 27th, 2023, and December 13th, 2023. Dr. Bort noted minor inconsistencies in the September minutes. After discussion, Ms. Elmer motioned to approve the minutes, seconded by Ms. Duke. The Board unanimously approved.

- Board Recruitment Update: Dr. Bort provided an update on board member recruitment, highlighting efforts to fill upcoming vacancies and thanking Trish Elmer for her ongoing dedication to the position and mentorship offer.
- Board Calendar for Next Quarter: Board docket calendar was reviewed and confirmed by Board members.
- Strategic Plan 2024-27: Dr. Bort presented an overview of the newly published Strategic Plan (January 2024) with the following highlights:
  - Mission and Values: The mission and core values of the board remained consistent, focusing on public safety, due process, partnership, recovery, and research.
  - Diversity, Equity, and Inclusion (DEI): A new addition to the strategic plan is a dedicated DEI statement, reflecting the board's commitment to fostering a diverse and inclusive environment within its operations and community engagement efforts.
  - Technology Modernization: Dr. Bort highlighted a significant focus on upgrading the Access database system to a modernized case management system. This upgrade aims to streamline administrative processes, enhance data collection capabilities, and provide stakeholders with a user-friendly portal for accessing information and submitting documentation.
  - Collaboration with OHA's Health Systems Division (now Behavioral Health Division): The strategic plan integrates a comprehensive roadmap of evolving initiatives with the health systems division with the Oregon Health Authority (OHA).
- Legislative Concepts & Policy Option Packages: Dr. Bort discussed several legislative concepts and a funding request the board submitted for the upcoming 2025-27 session:
  - Board Restructuring: Current version of the legislative concept is to centralize to one unified panel to streamline operations and reduce costs. This concept is also considering the creation of a senior board member position to assist with administrative tasks and maintain continuity during board member absences.
  - Quasi-Judicial Immunity: The board has submitted a legislative concept to provide quasi-judicial immunity, similar to immunity that applies to other judicial decision-makers.
  - Confidentiality and Access to Records: Dr. Bort highlighted the concept, aimed at addressing challenges with accessing client records from the Department of Corrections (DOC), specifically for clients who will be or are presently conditionally related to DOC. A separate concept was submitted to provide similar confidentiality over medical records the Board maintains as those that are managed by the DOC. Another concept was submitted to extend comparable confidentiality protections to medical records held by the Board, similar to those that apply to medical records held by the DOC.
  - Funding for Case Management Solution project.

- Update on Provider Conference and Forensic Conference: Dr. Bort announced plans for the 2024 Forensic Conference on November 7th and 8th focused on expert witness training.
- Temporary Rules and Policy Updates: Dr. Bort presented updates to the PSRB's temporary rules and policies:
  - End of Jurisdiction Calculations: Dr. Bort communicated plans for the Board to move forward with permanently adopting the temporary rules related to end of jurisdiction calculations. Dr. Bort has an action item to develop a memo to the legal community to communicate these practice changes.
  - Definition of Dangerousness: Dr. Bort communicated plans for the Board to make permanent the temporary rule defining dangerousness. Dr. Bort clarified the largest objection to the rule change appears to center on a misperception of the Board removing the "nexus" requirement; however, Dr. Bort has clarified that this is not the intention (nexus continues to be considered in the statute) and that further work could be done in future RACs.
  - Conditional Release Policy: Dr. Bort reviewed updates to the conditional release policy, emphasizing changes to streamline administrative processes and incorporate trauma-informed language. Key updates included exceptions for holding an administrative hearing under specific conditions and the introduction of a medical practitioner consultation form to track and promote information sharing practices. Board members passed the updated policy unanimously.
- Public Comments: Harris Matarazzo provided feedback on the end of jurisdiction rule, objecting to not counting community restoration that is conducted in a secure residential treatment home. Mr. Matarazzo further reiterated ongoing opposition to any rule that serves to deny a person's "time served." Mr. Matarazzo communicated concern that a person could serve more time than the statutory maximum if they weren't credited for time served. Mr. Matarazzo further raised that courts are not bound to use the Board's templates, such that they may not include time served.
- Next Board meeting will be scheduled for July 24th, same time frame (9-10:30). However, Dr. Bort plans to schedule a brief meeting in mid-March for the purposes of voting on our permanent rules within the required timeframe.
- Chair Nichol motioned to adjourn the meeting, seconded by Dr. Reichlin. The motion passed unanimously.