



# Oregon Board of Dentistry Bylaws

## Article I. Name

Sec. 1. The name of the agency shall be the Oregon State Board of Dentistry. The word "Board" or "OBD" wherever used shall mean the Oregon State Board of Dentistry unless otherwise specifically identified.

## Article II. Mission

Sec. 1. The Mission of the Oregon Board of Dentistry (OBD) is to promote quality oral health care and protect all communities in the State of Oregon by equitably and ethically regulating dental professionals.

## Article III. Officers and Duties

Sec. 1. The President of the OBD shall preside at all meetings of the Board and shall have a vote on motions, if they so choose.

In addition, he/she shall perform the following duties:

- a. The President shall be elected annually at the April Board Meeting.
- b. They shall cause their signature to be placed upon all disciplinary orders approved by the Board.
- c. They shall sign all monthly time sheets and expense forms, as well as any out-of-state trip request forms related to the Executive Director.
- d. They shall appoint all standing and special committees. They shall cause whatever business may require attention to be brought before the Board.
- e. They shall communicate with the Executive Director regarding the agenda for any regular or special Board Meetings.
- f. They shall perform all other duties incumbent on their office.

Sec. 2. The Vice-President of the OBD shall preside at any Board meetings that the President cannot attend and shall have a vote on motions. In the event of a permanent vacancy in the Office of the President, the Vice-President shall become the President of the OBD until the next organizational meeting of the Board.

In addition, they shall perform the following duties:

- a. The Vice-President shall be elected annually at the April Board Meeting.
- b. They shall cause their signature to be placed upon all disciplinary orders approved by the Board if the president is unable to sign for any reason.

Sec. 3. The President of the OBD shall appoint all committee and workgroup chairs for any committees and workgroups of the OBD. Chairs shall preside at all meetings of their committees and workgroups.

In addition, they shall perform the following duties:

- a. They shall perform all other duties incumbent on their office.

- a. Committee and Workgroup Chairs shall work with the Executive Director to establish a meeting date when necessary.
- b. They shall communicate with the Executive Director regarding the agenda for any committee and workgroup meetings.
- c. Committee and Workgroup Chairs will report to the Board on any committee and workgroup meetings and any recommendations from the committee and workgroup to the Board.

## Article IV. Voting

Sec. 1. Each member of the Board, any committee or workgroup, and other subordinate units of the Board shall have one vote in the respective body, at their respective meetings.

Sec. 2. Questions under consideration shall be decided by a majority vote of a quorum of the board, committee or workgroup meeting for business.

Sec. 3. The Board may authorize attendance and votes by conference call telephone, subject to notice requirements of Public Meeting Laws.

## Article V. Quorum

Sec. 1. The Board has 10 members as prescribed by ORS 679.230. Six Board members present at any given meeting or gathering represents a quorum of the Board.

## Article VI. Procedures and Rules

Sec. 1. Whenever these bylaws conflict with the Oregon Revised Statutes and Oregon Administrative Rules of the OBD, the statutes and then the rules shall take precedence.

Sec. 2. The Board will use at its discretion any Standard Code of Parliamentary Procedure for the transaction of the Board's affairs and the transaction of the affairs of any of its subordinate's bodies.

## Article VII. Amendments

Sec. 1. The Board may adopt bylaws, or amend or repeal existing bylaws, at any regular meeting of the Board by a three-quarters majority vote of the members present and constituting a quorum. Unless otherwise specified, amendments or suspension of the bylaws shall become effective when approved by the Board.

Sec. 2. The text of any proposed bylaw adoption, amendment, or repeal shall be filed in writing with the President and the Executive Director at least 10 days prior to a regular scheduled Board meeting at which it is to be acted upon or considered. The Executive Director will include the proposal in the board packet and place the topic as part of the Board's agenda.

Sec. 3. A new bylaw, or an amendment or repeal of an existing bylaw, may be proposed by any of the following: a Board Member, a committee authorized for that purpose by the Board or the Executive Director of the Board. A majority vote of the members present at a scheduled Board meeting shall approve the proposal. Such proposed bylaw, amendment, or repeal shall be filed and presented for adoption in accordance with the preceding sections of this article.