

Transcript

September 9, 2024, 7:01PM

□ **ALBERT Todd * PRA** started transcription

SS **Scott Stauffer** 0:04

There's the recording.

Notice I'm going to share my screen.

I did present.

Create a little bit of a PowerPoint.

Everyone see my screen with the PowerPoint slide and just this happened.

Just the slide.

OK, sorry for the late deliverance of this PowerPoint.

I wasn't gonna do a PowerPoint because I want this mostly mostly to be a conversation, and we're just starting the conversation today.

But I woke up this morning.

I was like I need a PowerPoint, so I did a PowerPoint.

So anyway, First things first.

Good afternoon everybody.

It is 12:02 PM and I am Scott Stouffer, chair of the Public Records Advisory Council's bylaws subcommittee, and we're calling this meeting to order on September 9th, 2024.

Umm, we have a little bit of an agenda to go through and we have some steps to get to that, but I as I was mentioning a moment ago, I really want the spirit of this meeting to be the beginning of a conversation that I envision will probably take the lion share of the next 12 months, if not more.

But umm, so to get started we need to approve the agenda and the agenda as laid out there is approve the agenda, discuss goals and process and then ideas discussion on that.

That Third Point is what I'm hoping is probably the most part of our conversation today.

And then we'll take public comment and then talk about next meeting before I entertain a motion.

Do any members of the Subcommittee have anything to request to change or add to

the agenda as laid out?

Seeing none entertain a motion to approve the agenda.

WG **Will Glasson** 1:46

It's like a.

SS **Scott Stauffer** 1:49

OK, I moved and will seconded to approve the agenda.

Any further discussion on that motion?

Hearing none, all in favor of approving the agenda as presented, say aye, or raise your hand and the objection?

AP **ALBERT Todd * PRA** 2:00

Aye.

ES **Emily Gothard - She/Her** 2:00

Aye.

SS **Scott Stauffer** 2:03

Unheard, the agenda is approved.

Thank you very much.

Moving on, so goals and process, so the the as a bit of a real quick history about a year ago the crack the Council as reestablished.

I believe this bylaw subcommittee, I think it had been established a few years before and had never really been off the ground.

So a year ago reestablished it this Bylaws Subcommittee and one of the two charges we were given by the full Council was to draft bylaws.

Because this, the Council has been in existence.

Since 2017, is that right?

So we're we're getting close to the and there's mark.

Hello, mark.

ML **Mark Landauer** 2:41

Sorry I'm late.

SS **Scott Stauffer** 2:41

Uh, no worries.

We're just getting underway.

We are recording and the agenda was adopted, but we're just getting into the into the meat of it now.

ML **Mark Landauer** 2:47

Thank you.

SS **Scott Stauffer** 2:49

So, uh, so two years ago?

ML **Mark Landauer** 2:50

Thank you.

SS **Scott Stauffer** 2:52

Well, a year ago the Council reestablished the Bylaws Subcommittee creating bylaws for the Council was one of the main project objectives.

The other objective of the subcommittee was to create a hiring process for public records, advocate the beginning of this year is what we spent our time working on that front.

And so now we've gotten that part done and we're working now on the bylaws and we do anticipate this being the main priority of the Subcommittee for the next 12 months at least.

So that's where we are.

That's we're working on today and to get into that conversation, I wanted to call attention.

The committee's attention to a couple of things, just to kind of preface the discussion, first of all, as I believe everyone on the call probably as well aware that the Council, the public records Advocate Office, were created in state law by the legislature or as 192.461483 establish those things.

Yeah.

And that office, that agency and this Council and the Council that this committee reports to, and so it's important to start off in remembering that there are certain

specific directives that we've been given by the legislature on things we have to do and in preparing for that today, I cut and paste and took a look.

And I hope you've had a chance at probably before today at some point to take a look at those directives.

I'm not going to go line by line by right now, but I just wanted knowledge that what's called out in those in that statute is, you know, the main mission.

The main purpose of our Council, and I think that to a degree those need to that purpose and mission, need to be reflected in the bylaws.

Umm, so I wasn't gonna call it anything specific, but I will ask members of the Subcommittee if there's anything specific in the Rs you'd like to mention at this point as we start the conversation.

OK, just take that pin that in the back of your mind as lodging that the OS is where we where we get our authority right.

And then when yeah, Mark?

ML **Mark Landauer** 4:49

He's he's got.

Forget.

Forgive me for interrupting.

Umm, I did see an email from Todd.

I think it was earlier today, or maybe it was, it was recently that.

Todd and you Fang are are working on some oars related to what was it?

Uh mediation Todd.

AP **ALBERT Todd * PRA** 5:16

Yeah.

Facilitated dispute resolution.

So the more formal side of our authority.

ML **Mark Landauer** 5:21

OK.

And where are you in the process of that?

Do you know or can you share?

AP **ALBERT Todd * PRA** 5:28

Yes.

Where?

Well, you Fang has been heading it up.

I know we're moving towards being able to publish it soon for public commentary.

ML **Mark Landauer** 5:38

And were you?

I I I would gather that something you're gonna share with the public records that Council prior to to.

You know, filing with the Secretary of State, is that fair?

AP **ALBERT Todd * PRA** 5:54

Yes, I previously supplied a draft version of the prat.

Quite a while ago and there wasn't, and I we had asked for commentary in between meetings directly to us.

We didn't receive any, so hopefully that means everyone's OK with it, but I did put on the draft agenda.

Excuse me, Mark, that we need to develop for the annual meeting, one of the items I would present on, I think I put it there and if not, I will put it there about the current state of the oar process.

ML **Mark Landauer** 6:19

So sorry for the distraction, Scott.

I just wanted to make sure I was tracking.

SS **Scott Stauffer** 6:26

No, no, no.

No need to apologize, Mark.

And thank you, Todd.

One quick housekeeping item and I don't know if it's interfering in anyone's ability to hear, but Joe Barker, it looks like you're not muted and you're screen keeps popping up.

Maybe you're sending feedback or noise into the meeting.

I just wanted to call that out if you if you could mute yourself, Joe, that would be great.

JB **Jo A. Barker** 6:45

OK.

Thank you.

SS **Scott Stauffer** 6:47

Yep.

Uh, but no, actually marked.

That's a that's a decent segue from the Rs to the OR.

Because while we acknowledge that the IRS is our authority to operate, I'm and as a Council and as the public records advocate agency, those rule that that law is put into place by the rules, the state administrative rules that are adopted, and Todd just talked about some of the rules that his office is preparing and will present to the the Council at our annual meeting.

JB **Jo A. Barker** 6:57

Yeah.

SS **Scott Stauffer** 7:17

So there's there's a couple ways that we implement the the way we function and and how we implement the changes that we are legally bound to do.

There's the administrative rules, which are the formal implementation, interpretation of our statutory authority right.

Those are the hard and fast things we have to do.

Or the way we interpret the charges we've been given.

And then there are bylaws which are the charge of this subcommittee.

It's sort of the internal operational processes and steps and actions and protocol that we agreed to as a Council to provide the structured clarity and consistency that a good functioning board needs or should have in place.

So we've got the state law, we've got a formal administrative rule process that we would work with Todd's office to implement as we see fit and it doesn't necessarily need to be every little detail because that's there's a whole process and 180 days and on the whole whole hearing system that you have to go through to get the rule to change.

And then there are certain things and expectations that we all wanna see.

Wanna see timely meetings?
We wanna see efficiently run meetings.
We wanna expect a certain order.

JB **Jo A. Barker** 8:21
Like tell.

SS **Scott Stauffer** 8:23

We want to understand what the chairs duty called out the chair or the Vice chair.
If we have those or what are subcommittees, we have these roles on our Council and we want to clarify what they do.

We also want to perhaps clarify what the public records advocate and the Deputy PRAI do in terms of relating to the Council, so there's there are and and it's perhaps easier and better for the operation of our Council if we don't put those in rules that are harder to change as things evolve overtime.

So as we just start this conversation about what should be in the Council's bylaws, just wanted to keep that in mind.

We may come across a topic that, hey, this actually makes more sense to be an OR. And then there's a conversation that should be had with the full Council and and Todd Office and Todd, about how that would go about.

But I'm guessing there's going to be a good chunk of it, if not the most of it.

These things that we talk about that are actually meant for our internal operations and our bylaws.

So and sometimes there could be something that could live in both camps, right?

But just as we start this process, I wanted to call out that not all the topics that we might initially think going to BIOS should be there and actually maybe a rule.

So there's a difference in how we can approach some of these things and we're really trying to focus on those internal operations, the bylaws, but undoubtedly some oil are material will come up.

A Todd or marker will or Emily.

Anything you wanna talk about, ask about differences between ORS, OAR and bylaws.

I saw Joe's comment.

Thank you for the help you being there.

Todd must have done that, umm, one other thing.

Just to clarify too, because this was just recently clarified for myself as well.

Uh.

The the uh the crack the PR a the public records advocate and the Council currently do not have any Oregon administrative rules on the books.

The one that tab was just talking about the market toddler just checking in on that would be our agency and our Council's first involvement in an OR so there are over 400 other state commissions and there are hundreds and thousands of ORS.

So it's it's a well tried path, but this council is agency of not done it before and so and that way when we get to that point, I think it's helpful for everyone to appreciate that this is this group's first time through that that show.

So anything else on the differences between law?

Yeah.

Mark, maybe.

ML **Mark Landauer** 10:40

Yeah, just just a reminder, we did do a bylaw for the hiring of the advocate.

SS **Scott Stauffer** 10:47

That's true.

We did create that procedure, part of it and so again great segue here in a moment, Mark.

But we'll get, I think putting the hiring process is something we should put our list to put it in the bylaws, absolutely we.

So we already started working on it.

Yes, give ourselves credit for that work, if nothing else on this page, I'm going to go to the next one, which just as a timeline, I've kind of hinted out a couple of times.

I see this as a 12 month process.

At least we have all this isn't going to be anyone's primary directive, right?

We have other things to work on, so I see the fall.

We're gonna start doing our research.

We're gonna start the conversation today.

We're gonna do our research next couple of months and then acknowledging it's the holidays and things get busy sometime around the end beginning of the year.

I'd like us to start divvying up pieces and start actually writing some things out that way, perhaps by perhaps by February, March of 25, we can start putting the pieces

together and seeing what sticks on our on our bylaws.
Draft April may meet as needed to finalize those and then hopefully by the the
Council's midyear or summarise time meeting, we can present a draft bylaws for that
group to the full Council to consider any questions about that timeline.
Anybody think I'm being overly optimistic?

ML **Mark Landauer** 12:05
Yeah, me.

SS **Scott Stauffer** 12:07
So noted mark.

ML **Mark Landauer** 12:07
Sorry.
Yeah.

Sorry to to just chime in here.
You know, my primary job as some of you may know, is actually a lobbyist.
And I I would note that in 2025, we have 160 day legislative session and so my ability
to participate from February through well, late June on maybe uh up in the air Scott.
So one of the things that we may want to do at our annual meeting is see if we can
get a few other pract members to participate in this process because again, my my
ability to participate at at in the first six months of the new year, we'll be a challenge.
So just just a heads up and note to you is the chair that that my ability to participate
may be challenging.
So thank you for that.

SS **Scott Stauffer** 13:11
Fair enough, I think.

I think I've been to enough legislative sessions on the Council to to realize how much
of A time set that they can be, so I appreciate that, mark.
There's nothing else on the calendar on the schedule and move to the next part,
which is agenda item 3.
The bylaws, idea, discussion.
So really this is what I hope we spent most of our time today.
And it doesn't take that long to get going.

That that's OK too, but I'm gonna switch to a Word document here so I can take notes as we go.

But, umm, what?

What needs to be in our bylaws?

What?

What?

When you think of bylaws which I know is top of mind for everybody, until we all focus on our free time, we think about how boards and committees and councils operate.

That's just the coolest thing to talk about.

What?

But when you do, what kind of things are there?

I've kind of thrown out something of an outline there based on some bylaws I've worked in and based on conversations that I've had up to this point at the Council's had so before I I'm gonna switch sharing to a Word document that has the same information here. Umm.

And hopefully everyone's now looking at a screen with a Word document in it.

Yep.

OK, it's the same version of my PowerPoint slides, just in a word doc.

So.

So I kinda just to get it going here.

Some of the sections that I think standard bylaws tend to have, you got your name, the purpose and authority, your membership in terms meetings in order of business. And there's going to be, I think, quite a few things under meetings in order of business.

I mean, we want to regulate and standardize our operations that sort of the meat of a lot of the meetings for the Council.

I know there's been discussion about offers, officers and duties, and we want under there and and here I kind of went to the orders.

So I kind of pulled out the things that jumped out of me in terms of the Council shall do this or Council will do this and that's the appointment of the RA which mark I think that's probably the the space where we'll get our hiring process of verbiage in there is under that appointment that PRA impact, all right, cloud, uh, there's a call out to an agent to do an agency survey.

There's a directive to respond to public records requests.

In general, I kind of read that to me request to our agency in their room, but we can assess that out a little bit.

Umm.

Proposed record request related legislation advise the public records Advocate Office and there's annual reporting discussed to the legislature and the PRA to the PRAC. And then I think most bylaws have a call out for how you amend the bylaws.

So that's we're starting.

I've done all the talking and so like the step back now and turn over the mic to our good subcommittee members and and what's missing from this list?

What do you wanna?

What?

What should we have on these bylaws?

AP **ALBERT Todd * PRA** 16:07

Scott, I was thinking under the agency survey category, I think that is a subset of the pracs sort of systemic analysis ability over all.

SS **Scott Stauffer** 16:09

Not that.

AP **ALBERT Todd * PRA** 16:22

So I don't know if we want to specifically say agency survey because we may choose other ways to explore our authority or just utilize it in different ways.

SS **Scott Stauffer** 16:30

OK.

AP **ALBERT Todd * PRA** 16:30

They don't. Yeah.

SS **Scott Stauffer** 16:31

So yeah.

Umm are you proposing a different way of saying the agency survey or?

AP **ALBERT Todd * PRA** 16:38

Yeah, I guess it would helped had this statute up to look at our language first where it kind of details what the Council's capable of or.

ML **Mark Landauer** 16:45

I I think it was that you can that the Council will periodically survey state and local governments on on and if I recall correctly, it was more focused on timeliness of responses.

AP **ALBERT Todd * PRA** 17:00

Yeah, I found it.

It's four.

It's one 92483, subsection one, and it says that the Council affectively shall periodically perform all the following survey, state agency and other public body practices and procedures for, and it's about receiving and responding to request is closing records, determining Fiesta mates and imposing waivers and determining and applying exemptions.

And so I didn't say that hoping you'd be able to write that all.

Maybe you could just do you wanna put in the statutory authority for now for that section?

SS **Scott Stauffer** 17:40

I have.

AP **ALBERT Todd * PRA** 17:43

As a placeholder.

SS **Scott Stauffer** 17:44

I think sure.

So so there was rewarding it and then we suggesting me go under a different section than not and we can, we can talk about you know what section and subsections they go under when we're start writing it.

I want to make sure we're capturing the big the big topics, so for what you were proposing, Todd, did we catch that, I catch that and what's written here.

AP **ALBERT Todd * PRA** 18:06

Let me see.

Yeah, effectively.

I mean actually 483 A through.

E lays out all the duties of the Council.

1A through E so it's more than just this actually.

SS **Scott Stauffer** 18:26

OK.

We can refine that list, but going checking out this tab that there Rs.

AP **ALBERT Todd * PRA** 18:38

Yeah.

And then in terms of statutory duties, we have a biennial duty to report as the Council to the legislature, we could institute an annual one if we wanted to, but a requirement is every two years.

ML **Mark Landauer** 18:50

I say we lit.

Let sleeping dogs lie.

As as the person who has been assigned to write the report.

Thank you very much, Todd.

AP **ALBERT Todd * PRA** 19:04

Well, you're in the chair.

ML **Mark Landauer** 19:05

I I would.

AP **ALBERT Todd * PRA** 19:05

You can delegate to others.

ML **Mark Landauer** 19:07

I I I failed to do so this time around.

And so I think I'm stuck with stuck with it so.

Yeah, let's just keep that at biennial basis for for the time being.

SS **Scott Stauffer** 19:23

Works for me.

Any any other subject areas, parts of bylaws that are not listed at the moment?

ML **Mark Landauer** 19:33

Ohh.

AP **ALBERT Todd * PRA** 19:34

Uh.

Ohh well I just had a couple ideas I could share one maybe like a code of conduct.

Not that that's ever been really an issue for us as Council members, but just embodying, and that could be maybe part of our mission.

SS **Scott Stauffer** 19:44

Uh-huh.

AP **ALBERT Todd * PRA** 19:54

How to tone police?

But just like a basic understanding of, you know how we'd like to relate or like a a statement of goals and how we'd like to relate to each other.

SS **Scott Stauffer** 20:03

Behavior expectations, that error that not very word.

AP **ALBERT Todd * PRA** 20:07

I don't know.

ML **Mark Landauer** 20:09

But.

AP **ALBERT Todd * PRA** 20:10

Don't think of something else.

ML **Mark Landauer** 20:12

Well, I'm not.

So what do we mean by a code of conduct and behavioral?

Expectations.

I'm sorry.

AP **ALBERT Todd * PRA** 20:27

No, for me it's more like.

ML **Mark Landauer** 20:27

Help me.

Help me understand.

Thank you.

AP **ALBERT Todd * PRA** 20:30

Yeah.

And I don't have a lot of formal experience with this, but it's actually just something the track has always said it works towards, which is like, you know, consensus based decision making, the civil discourse.

Obviously we can disagree, but you know we do it in a professional manner.

So just sort of like basic statement of goals for how we want to relate to one another.

ML **Mark Landauer** 20:49

So you're basically saying no food fights during our meetings, right?

SS **Scott Stauffer** 20:49

Yeah.

Like.

AP **ALBERT Todd * PRA** 20:53

Sure, load.

SS **Scott Stauffer** 20:54

The city? Uh.

ML **Mark Landauer** 20:55
Uh.

SS **Scott Stauffer** 20:55
Here, here, Milwaukee, we have a code of conduct that we have our board and committee members sign and it's almost exactly what Todd said.
And in addition, it talks about how the body communicates with specific groups, like staff, the public, and in that there's A to the consensus part.

ML **Mark Landauer** 21:08
Yeah, no.

SS **Scott Stauffer** 21:13
There's an important piece that we found for those bodies.
Umm, how a Council member will represent themselves in terms of speaking for themselves on a thing or speaking for the full Council.
I mean just kind of calling out, if the Council hasn't taken a stand, then an individual member of Council has potentially taking, they're making their own statement on their own behalf.

ML **Mark Landauer** 21:24
Yeah.

SS **Scott Stauffer** 21:32
So calling out those kind of things.

ML **Mark Landauer** 21:32
Yeah.
No, I I, I I like this idea.
I'm.
I'm.
I'm sold.
I like the sort of the expectations of the PRAC members.

You know what the sort of the code of conduct, you know, agree to disagree in an agreeable manner, so to speak.

SS **Scott Stauffer** 21:51
Yep.

ML **Mark Landauer** 21:55
I was gonna raise one thing there, but it just escaped my mind.
But no, I'm.
I'm.
I'm comfortable.
I'm absolutely comfortable with with that setting member expectations that you'll be prepared for meetings.
You know that you'll you know, things of that nature.

SS **Scott Stauffer** 22:13
Be prepared.

ML **Mark Landauer** 22:16
So I'm I'm fine.

SS **Scott Stauffer** 22:17
Yep.

ML **Mark Landauer** 22:18
I'm fine with that.

AP **ALBERT Todd * PRA** 22:20
Along those lines, there was one of the thing I wanted to mention.
So we we have no authority to appoint or unappointed a Council member, but maybe, as part of member expectations and like something about, like attendance or providing notice, if you're not going to attend or like some sort of like expression of concern after app pens absence from X number of meetings or something, just to give ourselves a little agency over our membership.

ML **Mark Landauer** 22:35

Right, yeah.

Yeah, yeah, I I did recall what I did want to mention. You know?

UM, the the notion of that that we work on a consensus basis, I have instituted that as the Chair of the PRAC.

That's not necessarily I I I don't want to necessarily encumber a future chair in that fashion now.

It's just been my hope and I've worked towards seeking consensus amongst the Members and I, I think generally that has worked, but I also don't want to necessarily. Hand tie a future chair in that way.

And so I I think perhaps you know, it's up to the PRACK members ultimately who becomes the chair and the Council can set the expectations of what the Chair will pursue, right.

So you may want to put something in there to that effect, but I that's just how I've operated it.

I don't know if there's a better way to do so, and I don't wanna necessarily encumber a future chair of the Council as well, so that that's just the approach that I've taken.

Others may have a different approach, and so you know the the statements got that you had made earlier about trying to seek consensus.

I mean, I think that that's a goal whether or not it's a worthy of being a bylaw.

I don't know.

SS **Scott Stauffer** 24:28

And I think that's fair.

I mean, when the city and the City of Milwaukee, we did the whole Bylot template and all this stuff a couple years ago, the Code of Conduct is a separate document from our bylaws.

And so I think to your point, mark, that's a fair, fair question.

I mean, we're trying to set norms and you know, a culture of how the Council operates, but sometimes those are unwritten and sometimes it's helpful to have it written.

You know, I think it's a good question.

Todd, did you have any other proposals or ideas?

AP **ALBERT Todd * PRA** 25:00

No, but we'll made a good point in the chat.

SS **Scott Stauffer** 25:02

Oh alright.

WG **Will Glasson** 25:05

You know it's it's been my experience with boards that it's a bit disruptive to hand.

SS **Scott Stauffer** 25:08

Umm.

WG **Will Glasson** 25:13

But conducted meetings over to subsequent chairs.

I think that having kind of a a baseline in the bylaws or Charter makes sense and consensus makes sense for this group.

You know, we're not often faced with the same type of meeting dynamics where?

Having a a much more developed set of rules around order makes sense and so you know stating that the the assumption is consensus with kind of a Robert's rules is a backup if we get into contentious meetings I think provides good structure and and allows the parties to to work together without having to uh worry about significant changes to meeting order between administrations or in the event of subject matter that could get a little bit more contentious.

ML **Mark Landauer** 26:11

Yeah.

I appreciate appreciate that.

Will it's a really good point and I'm.

SS **Scott Stauffer** 26:14

Yep.

ML **Mark Landauer** 26:16

I'm glad you're here to make that suggestion.

Thank you.

SS **Scott Stauffer** 26:22

Agreed.

In the toilet, did you say you were you?

You got all your points out there.

AP **ALBERT Todd * PRA** 26:29

I think so, yeah. Thanks.

SS **Scott Stauffer** 26:30

OK.

Uh, Emily.

Well, Mark, anybody other other other thoughts?

WG **Will Glasson** 26:37

When the only thought I had is that when I have been doing a lot of these lately at Multnomah County and where they're tied to statutes, I've typically just cut and pasted the relevant statues statutes in and then just sort of stripped out extraneous details so that we had bullet points.

You know, I I don't have the portion of 192 that deals with the PRAC and deals with its duties loaded in the back of my head.

So we might kind of do that as as part of this exercise to make sure we don't miss anything.

SS **Scott Stauffer** 27:13

Yeah, I I fully agree.

And I I did literally just that cut and paste exercise myself.

It's lower down on this Word document, but providing some sort of a a more accessible text version of our statute language, I think it's a good idea.

Emily.

ES **Emily Gothard - She/Her** 27:32

I agree with everything here.

I don't.

I'm not thinking of any suggestions at the moment.

SS **Scott Stauffer** 27:40

OK.

Mark any other thoughts?

ML **Mark Landauer** 27:46

Not at this time.

SS **Scott Stauffer** 27:46

No.

Alright, I'm gonna in a moment.

Our next agenda item is to open to the public and and I'll do that here in a moment, but I just wanna say I think things are pretty good start.

I think there are conversations that we had in multiple of these sections that we didn't even expand upon and that that'll be the nature of our work for the next few months.

So hearing no other comments on this, I am going to leave this up just in case we get public comments that that makes sense to add to these notes.

And I will now move to the public commentary part of our agenda today.

So we have a number of folks in the room beyond the subcommittee, which is great.

We love to have you all here.

Does anybody who is a member of the public have any comments questions they like to make at this time?

If you do raise your hand and I'll call on you.

Joe Barker? Yes.

Joe was muted and I wonder, based on our comment, if Joe might need assistance being unmuted.

I don't think I have that power.

I don't have that power.

Todd, do you have the ability to unmute Joe, no.

AP **ALBERT Todd * PRA** 29:14

No, I was looking.
Unfortunately I don't.

ML **Mark Landauer** 29:19

Perhaps she could or.
Joe could put their comment in the chat.

SS **Scott Stauffer** 29:27

Yeah.
We'll give Joe a second.
Maybe they put her question in the in the chat.
Are there any other public members of the public would like to make comments at this time?
If not, then we'll give a job.
Maybe a couple more seconds to.
Let's see.
She's typing that or just typing now.
So while Joe's typing referring back to that slide that had the calendar, the timeline on it.
Period.
I'll stop myself.
Let's see. Uh.
Yeah, that, that Joe that looks like instructions on how to unmute yourself, maybe push the keyboard.
Umm, there you go.

ML **Mark Landauer** 30:15

There we go.

JB **Jo A. Barker** 30:16

Can you hear me now?

SS **Scott Stauffer** 30:17

Hi Joe.
We can hear you. Hi.

JB **Jo A. Barker** 30:18

Ohh everybody.

Nothing like being electronically challenged.

UM, the first question is that as in previous meetings underneath Mark's Agis.

Umm, there was a designated time frame for public comment like the last 15 minutes or something along those lines.

Will that same criteria be adhered to?

SS **Scott Stauffer** 30:52

And.

ML **Mark Landauer** 30:53

Well, let let perhaps I can respond to that.

Scott, just as the chair of the Prack, it's been my custom.

Shall we say, to ensure that the public can address the Council at our meetings now, if, if the if this Subcommittee on Bylaws wants to include that in our bylaws, I I wouldn't have any quibble with that, but I think that that ultimately becomes a decision for the Council itself, but it would be, Joey, be my intention as as the Chair, to keep that tradition in place.

I don't think that anybody on the Council would oppose continuing that practice, and if it wants to be included in the bylaws, so long as the Council approves it, I I wouldn't have a quibble with that whatsoever.

But it it I don't know if it's something that needs to be placed in the bylaws or not.

That's probably a question for for the Council, but it, you know, as I said and as I'll maintain, we'll we'll continue that tradition as long as I'm sitting in the chair.

JB **Jo A. Barker** 32:16

OK, now Part 2 of that I I I know everybody's time is limited and squeezing in for the meetings, but is there any possibility say like on?

Certain agenda items that the public comment could be opened instead of waiting till the end, because if you have like 15 people and there's 15 minutes, that's one minute to go through 10 agenda items and make relevant points without sounding like, you know, speeding on Salas, you know, just running off at the mouth and not making coherency.

ML **Mark Landauer** 32:59

Yeah.

Yeah, Joe, I I, I guess we would up to this point.

We've reserved the end of the meetings for public comment, to my recollection.

And I I've been on the Council since it's inception, I don't recall.

JB **Jo A. Barker** 33:20

Right.

ML **Mark Landauer** 33:21

I don't recall more than three people asking to address the Council in one single meeting now to to your point about having public comment about discussion items during a Council meeting.

Umm I'm I'm a little bit reticent in that I I unless.

You know, unless I feel compelled to do that, I I think it's a good question, Joe.

Should the Council permit public comment on agenda items prior to the time that we set aside for public comment, I think that that's a worthy discussion for this group.

I hadn't thought frankly about that before.

And so I think it's something that we should be willing to at least discuss amongst this this group before we make a final decision.

But but at this point I would just simply say we will continue to do public comments at the end of the meeting unless and until this this committee subcommittee decides otherwise.

JB **Jo A. Barker** 34:35

Yes.

ML **Mark Landauer** 34:38

And I'm perfectly willing to entertain that discussion.

I I hope that that helps.

JB **Jo A. Barker** 34:44

Yes.

And my last question, I apologize for monopolizing time here, but this is directed to Todd and Weifeng.

Weifang.

Did I pronounce her name correctly?

SS **Scott Stauffer** 34:58
You you, you think.

AP **ALBERT Todd * PRA** 34:59
You thing?

JB **Jo A. Barker** 35:01
You thing OK?
Could I work with you guys on the OAR's?
I mean, I'm sort of like a procedural junkie.
I have to have my fix.

AP **ALBERT Todd * PRA** 35:16
Thanks.

JB **Jo A. Barker** 35:16
Yeah, it's.

AP **ALBERT Todd * PRA** 35:16
I really appreciate the offer you thing is heading up that project and there once we get to the appropriate stage there, they will be posted publicly and you'll have the ability to comment in as much detail as you like.
And as always, I'm sure everything you have to say will be helpful.
So I'll look forward to reading those comments, but we're not quite there yet.

JB **Jo A. Barker** 35:33
Yeah, and OK.
Thank you.
No, I guess I unmute by doing the same thing control space bar.

ML **Mark Landauer** 35:44

We'll find out.

SS **Scott Stauffer** 35:46

Yeah.

Thank you, Joe.

And and thank you talked for the response to that last question and I would just second with Mark said and I I'm in terms of allowing public comment and I think effective way, I've seen other councils and committees work through with that is for transparency, for consistency you set an agenda order that can has the public comment wherever it is standard for that Council and for this Council it's towards the end of the meeting.

JB **Jo A. Barker** 35:48

OK.

SS **Scott Stauffer** 36:12

Umm, but you also, I think should acknowledge, and this is perhaps in the under meetings and perhaps under officers and duties that the chair runs the meetings. And so the chair usually has the prerogative to take comment and to rearrange the order of the agenda to make it make sense for the flow of the meeting.

So I mark your app so I think that's a worthy thing to think on for a bit.

And then talk about at a future meeting how exactly want to do that?

But I think you put it out there in your your standard meeting order and then also leave room for flexibility.

And and that's usually given to the chair to take comment when it's appropriate.

And I see there's a comment.

Yeah.

Thank you, Emily.

Expressing support for uh, there will be a public comment period and and have flexibility.

Thank you, Emily.

Because we're still a public comment time, are there any other members of the the audience comment who like to make comments now?

If not, I'm gonna stop sharing.

And just because I made it, I'm gonna switch back to the the PowerPoint that I made.

I think this is the right one.

Everyone see the slide again, yeah.

Over here.

So we've we've, I guess maybe I jumped a little bit, but just to be clear about our task assignments before our next meeting, which is the next, the last thing we'll talk about the next meeting.

Uh, my my ask for everybody, myself included on the My last subcommittee is to do some research.

Uh, I'll ask for those bylaws from work that you might be working on or from other state boards and commissions that have done this work before.

What?

What standard for?

If there's, is there a standard for a lot of state commissions?

That's one thing.

I'll.

I'll be asking looking for so collect examples.

Start thinking about the things that you'd like to see in there.

We started that conversation and that's what we'll ask folks to bring to our next file a subcommittee meeting.

Those examples, those thoughts, so then we will schedule our next meeting perhaps for October, November. That's probably the best bet.

I'm usually one just agree to write off December because of how busy that time of year is.

But Mark, you have a question.

ML **Mark Landauer** 38:25

Yes, Scott, you mentioned seeking out other agency bylaws and I wanted to.

Suggest that that we might wanna look at what what is the one Commission that we've determined is closest to us being that we're sort of a Unicorn platypus type preacher.

Umm I I'm trying to recall what that agency was.

SS **Scott Stauffer** 38:53
Yeah.

AP **ALBERT Todd * PRA** 38:55
The yeah.
Is that the long term care and buzzman?

ML **Mark Landauer** 39:00
Thank you.

SS **Scott Stauffer** 39:01
Yep.

ML **Mark Landauer** 39:02
I think that getting bylaws for that would be really helpful and and maybe I don't know, maybe the Oregon Government Ethics Commission, I I don't know.

SS **Scott Stauffer** 39:13
Sure.

ML **Mark Landauer** 39:15
I'm just sort of spitballing here, Todd.
I don't know if you have any other ideas.
On that.

AP **ALBERT Todd * PRA** 39:23
There's a small boards and commissions group in state government.
I could ask them to send out a mass email.

ML **Mark Landauer** 39:28
That would be ideal I think.

SS **Scott Stauffer** 39:28

Perfect.

Yep, I agree.

AP **ALBERT Todd * PRA** 39:33

I'll do that.

SS **Scott Stauffer** 39:33

Those are the ones that came the top of my mind too.

Bark the long term care and bonds bondsman in the OG C Yep.

ML **Mark Landauer** 39:41

So, so, you know, and I just wanted to make sure that somebody got got a sign for that and it it looked to me like Todd, just volume told himself to do it.

So I think we're in good shape.

SS **Scott Stauffer** 39:52

Brian.

Agreed.

And you know, we want to rely on on the templates that the pathways that our other, our collegial state commissions do.

But you know, taking things and I'll be providing some input from what cities have done.

We'll sounds like you've worked at the counting level with some of those things.

Mark special districts I'm sure have bylaws and Emily and your sector as well.

So, you know, throw it off the wall.

We'll see what sticks and what works for our our little Council and agency so.

Uh, yes?

I've asked Mark.

ML **Mark Landauer** 40:26

No, I this has been great.

SS **Scott Stauffer** 40:28

OK.

And I see we have a comment.

Uh.

We receive, yeah.

Yeah.

The IT it's my commitment and I'm sure it's the comment on the Bylaws Committee open will operate openly and transparently and this the next phase research might be a little hard to be a lot of documents to share.

But we'll definitely try to get those posted up on the website and then as we write something, those will be shared of course and worked through with the public having copies of those drafts. Umm.

Yep.

OK, so the next the last item on our agenda today was talking about the next meeting I proposed.

We aim for October, November, just because I don't really want to touch December and then then we're into January at that point.

So Todd, do you mind sending out a doodle poll in the next week or so to get something in October, November scheduled?

AP **ALBERT Todd * PRA** 41:18

Sure.

And then once I meet with meet with Mark and Shasta, you guys will be seeing a second one for the annual meeting.

So just make sure you realize there's two that you have to answer.

ML **Mark Landauer** 41:25

Yep, yeah.

SS **Scott Stauffer** 41:29

Right.

OK.

And the topic at the next meeting will be take a look at the examples and just kinda it'll probably feel more like the work session our next meeting because we'll just be having conversations about what we've seen there and what we wanna stick with.

Uh, OK, well then, for the good of the order.

Is there any other business or thoughts or comments that any bylaws Subcommittee member would have? Yeah.

ML **Mark Landauer** 41:50

Yeah. Just.

Yeah.

Just before you adjourn here.

Hey, Todd, are you available for 5 minutes when we conclude here?

AP **ALBERT Todd * PRA** 41:58

Yes.

ML **Mark Landauer** 41:59

Thank you.

I'm gonna give you a call.

I moved to adjourn.

AP **ALBERT Todd * PRA** 42:01

OK. Thanks.

Seconded.

SS **Scott Stauffer** 42:03

Thank you.

Mark, it's a move to adjourn that I believe Todd did you second, it's removed and 2nd to adjourn.

AP **ALBERT Todd * PRA** 42:07

Yes.

SS **Scott Stauffer** 42:09

Is there any discussion on that motion?

Seeing that all in favor of adjourning, say aye.

ES **Emily Gothard - She/Her** 42:16

I.

AP **ALBERT Todd * PRA** 42:16
Aye.

WG **Will Glasson** 42:17
Right.

SS **Scott Stauffer** 42:18
Any objections?
Very good.
We are adjourned at 12:44 PM.

ML **Mark Landauer** 42:22
Have a great week.

SS **Scott Stauffer** 42:23
Have a great day, everybody. Yep.

ML **Mark Landauer** 42:23
Thanks Scott.

SA **Smith Andrew** 42:27
Thanks everybody.

AP **ALBERT Todd * PRA** 42:29
They care.

SS **Scott Stauffer** 42:31
Thanks Todd.

□ **ALBERT Todd * PRA** stopped transcription