



OREGON
PUBLIC RECORDS ADVISORY COUNCIL (PRAC)
BYLAWS SUBCOMMITTEE

SEPTEMBER 9, 2024

Call to Order

I. Approve Agenda

i. Motion

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- II. Goals & Process
- III. Ideas Discussion
- IV. Public Commentary
- V. Next Meeting



II. GOALS & PROCESS

Review ORS 192.461-483 (PRA & PRAC)

OARs v. Bylaws

- **OAR:** administrative rule created by agency/board to *implement* and *interpret* their statutory authority.
- **Bylaws:** rules created by agency/board to govern *internal operations* to provide structure, clarity, and consistency.

OREGON PRAC BYLAWS SUBCOMMITTEE

2024-2025 TIMELINE

Goal: Develop PRAC Bylaws *in the next year.*

SEP/OCT
First Meeting
RESEARCH

NOV/DEC/JAN
Second Meeting
START WRITING

FEB/MAR
Third Meeting
REVIEW DRAFT

APR/MAY
Additional Meetings
As Needed

JUN/JUL
Full PRAC Meeting
Present Draft

OREGON
PRAC



BYLAWS SUBCOMMITTEE

III. BYLAW IDEAS DISCUSSION

What topics does the PRAC Bylaws need to cover?

- i. Authority
- ii. Mission
- iii. Membership & Terms
- iv. Officers & Roles
 - 1. Appointment of the PRA
 - 2. Agencies Survey
 - 3. Respond to PRRs
 - 4. Propose PRR-related Legislation
 - 5. Advise the PRA
 - 6. Annual Reporting
- v. Meetings & Order of Business

Task Assignments – PRAC Bylaws

- Research: collect examples; other state boards (everyone – fall)
- Brainstorm: what do we want to see in this? (everyone – fall)
- Compiling, Writing: putting the pieces together. (_____ & _____ – winter)
- Review Process. (everyone – winter/spring)
- Present to PRAC. (_____ – summer)
- Adopt Bylaws. (**PRAC** – summer)

IV. Public Commentary

V. Next Meeting Date

- i. October/November (Doodle Poll)
- ii. Topic: review examples, begin writing.

Motion to *Adjourn!*