

## **AGENDA**

### **Annual Meeting of the Public Records Advisory Council**

Friday, November 15, 2024,

10 am – 12 pm

*Virtual* – details below

1. Overview of the Public Records Advisory Council's (PRAC) activities over the last year, including 2024 biennial report (Mark Landauer).
2. Determining the official record of the PRAC and any subcommittee.
3. Determination, based on the results of Agenda Item No. 2, whether the PRAC requires a position of Secretary.
4. Report of the Bylaws subcommittee (Scott Stauffer).
5. Public Records Advocate training and assistance report (Todd Albert).
6. Public Records Advocate (PRA) 2024 E-Board and 2025-27 biennium budget build report (Todd Albert and Yufeng Luo).
7. Status of the PRA's facilitated dispute resolution process administrative rule (Todd Albert and Yufeng Luo).
8. Key Performance Measures (KPMs) (Todd Albert)
  - a. KPMs for the PRA; and
  - b. KPM for the PRAC.
9. PRA and PRAC public records policy (approval as to form).
10. Council goals setting for the next year.
11. Public commentary.

**Public Records Advisory Council Meeting** via Microsoft Teams:

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