

**Oregon Board of Pharmacy**  
**EXECUTIVE DIRECTOR RECRUITMENT**  
**SUBCOMMITTEE MEETING AGENDA**

**Public Attendance Options:**

Virtually via Teams: [Link](#)

Phone: (503) 446-4951 Phone Conference ID: 170 791 994#

**Mission**

*The Oregon Board of Pharmacy serves to promote and protect public health, safety, and welfare by ensuring high standards in the practice of pharmacy and through effective regulation of the manufacture and distribution of drugs.*

**Vision**

*All Oregonians have equitable access to medication and pharmacy services, provided safely and conveniently, through a network of highly skilled and dedicated Pharmacists, Interns and Pharmacy Technicians along with a well-regulated manufacturing and distribution network.*

**Equity Statement**

*The Oregon Board of Pharmacy is committed to Diversity, Equity, Inclusion, and Belonging (DEIB) within its organization and for the public it serves. This commitment is reflected in board membership, agency staffing, the services provided, and its efforts to promote patient safety and ensure access to quality pharmacy care. Our actions, outlined in our DEIB and Affirmative Action Plans, demonstrate this commitment.*

*The following principles guide our approach:*

- *Promote a welcoming, safe, and inclusive culture for people of all backgrounds*
- *Foster an inclusive environment where all current and prospective licensees and registrants receive fair and unbiased service from the agency staff and board*
- *Advance Diversity and Equity in access through culturally responsive service delivery that addresses the changing climate within the pharmacy profession*
- *Ensure all patients needing pharmacy services are able to receive safe and timely access to medications, regardless of place of residence, economic or social status, physical ability, ethnicity, or gender identity*

**Values**

These values reflect both how our Board and staff strive to conduct ourselves, and the behaviors we seek to instill across the practice of pharmacy in Oregon.

**Equity** - *Each individual and group are valued, respected, and treated fairly ensuring equal access to medications and support for their unique and diverse requirements.*

**Service** - *We deliver a consistent standard of excellence in all work and respond promptly to the needs of patients, Licensees, Registrants, providers and partners.*

**Safety** - *We are committed to protecting the health, safety and welfare of the public. Safety is the foundation of the board's Mission.*

**Adaptability** - *We are open to new ideas and to responding to the changing needs and challenges in the field of healthcare and pharmacy.*

**Integrity & Accountability** - *Transparency and honesty govern the board's work. We accept responsibility for our actions, products, decisions, and policies.*

**Professionalism** - *We are committed to promoting excellence in pharmacy practice through expertise, commitment, and competence.*

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**THURSDAY FEBRUARY 27, 2025 @ 8:00AM**

- All OBOP meetings except Executive or Closed Sessions are open to the public. Pursuant to ORS 192.660(2)(a)(f) Executive Sessions are closed, with the exception of news media and public officials
- No final actions will be taken in Executive Session
- When action is necessary, the Subcommittee will return to Open Session

*If you need accommodations under the Americans with Disabilities Act (ADA), complete and submit the online [OBOP Request for ADA Accommodations for Public Meetings form](#) located on our website.*

**Subcommittee Members**

- Kathleen Chinn, APRN, FNP-BC, President
- Victoria Kroeger, Pharm.D., R.Ph.
- Rich Joyce, CPT, Vice President
- Amy Kirkbride, R.Ph.

**State of Oregon Staff**

- Kylan Stevens, Executive Recruiter, DAS - CHRO
- Sherry Lauer, Client Agency Human Resources Manager, DAS - CHRO

**Agency Staff**

- Rosa Klein, Interim Executive Director
- Rachel Melvin, Operations Manager
- Angela Hunt, Board Counsel, DOJ

**THURSDAY FEBRUARY 27, 2025**

**I. OPEN SESSION - Kat Chinn, APRN, Presiding**

**\*Please note that the Subcommittee will meet in Executive Session after roll call and estimates resuming Open Session anywhere between 10:30AM-1:00PM**

- a. Roll Call
- b. Agenda Review and Approval

*Action Necessary*

**II. EXECUTIVE SESSION – NOT OPEN TO THE PUBLIC, pursuant to ORS 192.640 and ORS 192.660(2)(a)(f).**

- a. OBOP Executive Director Recruitment

**III. OPEN SESSION – PUBLIC MAY ATTEND – At the conclusion of Executive Session, the Subcommittee will convene Open Session to complete remaining agenda items.**

**IV. GENERAL ADMINISTRATION**

- a. Discussion Items
  - i. OBOP Executive Director Recruitment – Candidates
  - ii. Next Steps

*Action Necessary*

**V. ADJOURN**

*Action Necessary*