

**OREGON ADMINISTRATIVE RULE
PUBLIC EMPLOYEES RETIREMENT BOARD
CHAPTER 459
DIVISION 075 – OPSRP PENSION PROGRAM**

1 **459-075-0040**

2 **OPSRP Service Retirement Applications Requirements**

3 **(1) For PERS to process a service retirement application, a person must provide**
4 **the following necessary information within 85 days of the effective retirement**
5 **date:**

6 **(a) Member’s personal information:**

- 7 **i. Date of birth, including documentary evidence pursuant to**
- 8 **OAR 459-013-0040;**
- 9 **ii. Social Security Number;**
- 10 **iii. Current address; and**
- 11 **iv. Citizenship information.**

12 **(b) Retirement option;**

- 13 **i. If member elects a lump sum option, the allocation of lump**
- 14 **sum payments must be included.**

15 **(c) Notarized signature of member and, if married, member’s spouse;**

16 **(d) Beneficiary personal information, if applicable. Beneficiary personal**
17 **information must include beneficiary’s date of birth and documentary**
18 **evidence required pursuant to OAR 459-013-0040.**

19 **(2) If any required information is not received within 85 days after**
20 **the effective retirement date, the incomplete service retirement application**
21 **will be cancelled and the member must submit a new application.**

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23 Stat. Auth.: ORS 238A.450

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1 Stats. Implemented: 238.455 & ORS 238A.180, 238A.190
2 Hist.:
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