

OREGON ADMINISTRATIVE RULE
PUBLIC EMPLOYEES RETIREMENT BOARD
CHAPTER 459
DIVISION 013 – OPSRP PENSION PROGRAM

1 459-013-0250

2 Service Retirement Applications Requirements

3 (1) For PERS to process a service retirement application, a person must provide the
4 following necessary information within 85 days of the effective retirement date:

5 (a) Member's personal information:

- 6 i. Date of birth, including documentary evidence pursuant to OAR
7 459-013-0040;
8 ii. Social Security Number;
9 iii. Current address; and
10 iv. Citizenship information.

11 (b) Retirement option; If member elects a lump sum option, the allocation of
12 lump sum payments must be included.

13 (c) Notarized signature of member and, if married, member's spouse;

14 (d) Beneficiary personal information, if applicable. Beneficiary personal
15 information must include beneficiary's date of birth and documentary
16 evidence required pursuant to OAR 459-013-0040.

17 (2) If any required information is not received within 85 days after the effective
18 retirement date, the incomplete service retirement application will be cancelled and
19 the member must submit a new application.

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21 Stat. Auth.: ORS 238.650

22 Stats. Implemented: ORS 238.300, 238.305, 238.374 & 238.455