

**Oregon Occupational Therapy Licensing Board**  
**MEETING AGENDA**

Friday, **August 9, 2024** at 10:00 am PST  
Portland State Office Building / 800 NE Oregon St. / Portland, OR 97232

Board Members: Whitney Hooker, Kari Hill; Ellen Stauder, Elise Dorris, Heather McCarthy

Office Staff: Nancy Schuberg, Director; Rachel Cillo, Licensing Specialist

<https://us02web.zoom.us/j/89338417984?pwd=blgNEwR3HsqXRERs5tptW0n18264Gu.1>

Meeting ID: 893 3841 7984

Passcode: 125235

**Convene at 10:00 a.m.**

**CLOSED SESSION – Not open to the public.**

1. **Complaint investigations:** The Board will meet in Executive session under ORS 192.660(2)(L) to consider information obtained as part of an investigation of applicant or licensee conduct. Under ORS 192.660 Executive Session is not open to the public. All formal actions taken by the Board will be taken in public session.

Applications: **Yes to History** questions to review and ratify under Agenda #3.

- 2024-06 Continued
- 2024-10 New
- 2024-11 New
- 2024-02 Continued
- 2024-08 Continued
- 2024-12 New
- 2024-13 Continued
- 2024-16 New

**PUBLIC SESSION - ANTICIPATED START TIME is 10:45am**

2. Review and approve Public and Confidential Board minutes of **May 3, 2024 Board Meeting** and **July 19, 2024 Special Board Meeting**.
3. Review and ratify **List of Licenses** issued since the last Board meeting and **Motions** in public session.
4. **Director Report:**
  - 2023-25 Budget Review
  - 2024 Renewal Update
  - 2025-27 Agency Request Budget
  - Licensee numbers
  - Gold Star Certificate
  - Key Performance Measures
  - Choose 2025 Board Meeting Dates
  - 2024 OTAO Conference – Nov. 15-16
  - AOTA State Affairs Newsletter – Summer 2024
  - NBCOT Leadership Forum- Sept 10-11
  - DEI / AA Update
  - Exec. Appts New Board member handbook
  - Guidance on political activity for boards and commissions.
  - Sherry Lauer, Human Resources –Director 360 Performance Review – 11:45am
5. *Public comment*
6. Scope of practice question – Reiki
7. NBCOT Certification Credential History
8. Licensee Newsletter - Sept
9. Strategic Plan
10. Other Business
11. Adjournment

**2024 Board Meeting Dates:** Nov. 1

Information for Board members included with Agenda in Board Packets. Contact [Nancy.Schuberg@otlb.oregon.gov](mailto:Nancy.Schuberg@otlb.oregon.gov) or call 971-673-0198.