

SAMS -TRACK

OSP Forensic Lab

TECH TIPS

All SAFE kits must be entered and tracked in SAMS.

Required fields are highlighted in red.

Time Requirements for SAFE Kits:

-[ORS 181A.325](#) outlines time requirements to collect kits and submit them to the laboratory.

-ORS 181A.325(b): Requires law enforcement to obtain a SAFE kit from a medical facility within 7 days after the medical facility notifies the agency that the kit has been collected.

-ORS 181A.325(c): Requires law enforcement to submit a SAFE kit to the laboratory within 14 days after taking possession of the kit from a medical facility.

If you have any questions or concerns, please contact SAMS Track at SAMSTrack@osp.oregon.gov



22-12345



22L-001234

Medical facility

Law Enforcement

Forensic Lab

Prosecutor

Timeline

Lab Info

Lab Received Date



01/31/2023

This is the date the laboratory receives the evidence from law enforcement.

Lab Request Date



Lab Response Date



Private lab number

State crime lab number

22L-001234

The laboratory case needs to be entered as a 6-digit number after the dash (-). Please add leading zeros.

Lab Completion date



06/01/2023

This is the Admin release date for the DNA SAFE kit request.

Lab note

DNA entry date



06/05/2023

This is the Admin release date for the DNA SAFE kit request.

DNA hit date



06/06/2023

This is the DNA CODIS confirmation request date (since these requests are backdated to the actual hit date).

Return to LE date



03/01/2023

After biology completes its process, enter the date from the biology SAFE kit admin date.

You must click on the SAVE button to save any changes you made.

Cancel

Save