

OREGON STATE HISTORIC PRESERVATION OFFICE

Certified Local Government Development Grant Project Packet Cover Form

SECTION I. PROPERTY & GRANT INFORMATION

Street Address: 1400 Santiam Road SE

City: Albany

County: Linn

Owner: Cumberland Community Events Center

SHPO Agreement Number: OR-24-02 Grant Award Amount: \$1,647

SECTION II. PROJECT DESCRIPTION

Please provide a description of the proposed work identifying issues being addressed and how. Attach additional pages if necessary. Be sure to include how the work will be done and discuss any original materials that will be altered, removed, or replaced. This section is intended to provide our reviewers with a "before and after" understanding of the project; how the building looks now versus how it will look once the project is complete.

The applicant proposes to restore a 1917 wood window located on the east side of the building facing Pine Street. The window is a double-hung, 11 light over 15 light, wooden window. The applicant proposes to remove both sashes and board up the opening, scrape and sand the sash, stops, and parting beads and jambs, prime and paint the exterior portions of the window, stain and shellac the interior portions of the window to match the original 1892 finish, add glazing putty or wood stops, replace sash rope and reattach to existing window counter-weights, and reinstall both sashes. The material costs include a replica Victorian sash lock and pull and an allowance for a minimal amount of replacement glass.

SECTION IIA. PROJECT DETAIL – SELECT ALL THAT APPLY

- Roof Date of Construction: Existing Material:
- Repair Replace Proposed Materials:
- Windows/Doors Date of Construction: 1917 Existing Material: Wood
- Repair Replace Proposed Materials: Wood
- Structural or Foundation Date of Construction: Existing Material:
- Repair Replace Proposed Materials:
- Siding Date of Construction Existing Material:
- Repair Replace Proposed Materials:
- Facade Construction Date Existing Material:
- Repair Replace Proposed Materials:
- Other: Construction Date Existing Material:
- Repair Replace Proposed Materials:
- Ground will be disturbed. Describe:

SECTION III. ADDITIONAL INFORMATION & ATTACHMENTS

Please merge & attach items as one document and use the file name format "yourprojectaddress.pdf". Check the appropriate boxes below to indicate what information has been included. Only the map and photographs of property are required.

- Photographs
 - At least 2 photographs that provide an overview of the exterior of the property
 - At least 2 close-ups of the part(s) of the property where the project will happen
 - At least 2 photographs that provide a view of the property with neighboring properties.
- Map

Please include a topographic, Google, or Bing map that clearly shows the location of the property.
- Additional Information
 - Design plans
 - Product/material information sheets
 - Examples of similar completed projects
 - Other:

Section IV. FOR SHPO COMPLETION

Based on the information submitted to our office, we find that the proposed project adheres to *The Secretary of the Interior's Standards for the Treatment of Historic Properties*. Pending concurrence from the National Park Service (NPS) regarding this finding, this project is fundable through a Certified Local Government Grant for development. Within 30 days of the signature below, please upload your Preservation Agreement to OPRD Grants Online. Work on your project cannot begin until a Preservation Agreement has been signed and the project has been submitted to and approved by the NPS.

SHPO Reviewer Signature

Date

**2024-2025 Renovation Matching Grant Program
Grant Application
Cumberland Community Events Center**

Project Description

This project, involving window restoration, is a part of the final phase of exterior repair & restoration of the Cumberland Community Events Center (formerly known as the Cumberland Church). Over the past 18 months the roof has been replaced, the bell tower reinstalled, siding repaired and the building exterior has been painted. The final step in this phase is restoration of the original windows. There are a total of 21 windows in the building, 14 are part of the original 1892 structure and 7 are part of the 1917 addition.

The window restoration work was initially bid in August 2022 with proposals received from Vintage Window Restoration and Willamette Window Restoration. Willamette Window Restoration was the successful bidder and the seven 1892 windows on the north façade were restored in 2023. In May 2024 the five 1917 windows on the west façade were restored. This work is being done on an incremental basis as funds become available.

This request will fund 50% of the cost to restore one of the 1892 windows. The window is on the east side of the building facing Pine Street, making it highly visible from the street.

Project Budget

The work involves a double-hung, 11 light over 15 light, wooden window and so labor is the primary cost element. This work includes:

- Remove both sash and boarding-up the opening.
- Scrape and sand the sash, stops, parting beads and jambs.
- Prime and paint (2 coats) the exterior portions of the window.
- Stain and shellac the interior portions of the window to match the original 1892 finish.
- Add glazing putty or wood stops.
- Replace sash rope and reattach to existing window counter-weights.
- Reinstall both sash.

The material costs include a replica Victorian sash lock and pull and an allowance for a minimal amount of replacement glass.

The 2022 estimate from Willamette Window Restoration was updated in 2023 and is included for reference. They have agreed to hold this pricing for 2024. Note that the original scope involved painting both the interior and exterior portions of the 1892 windows until it was discovered that the original interior finish was stain and shellac. It was decided to refinish the interior surfaces of the 1892 windows to match the original finish which added a 10% upcharge to the initial pricing. This is not reflected in the estimate (dated 4/19/2023).

Map



2024-2025 Renovation Matching Grant Program
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Photographs



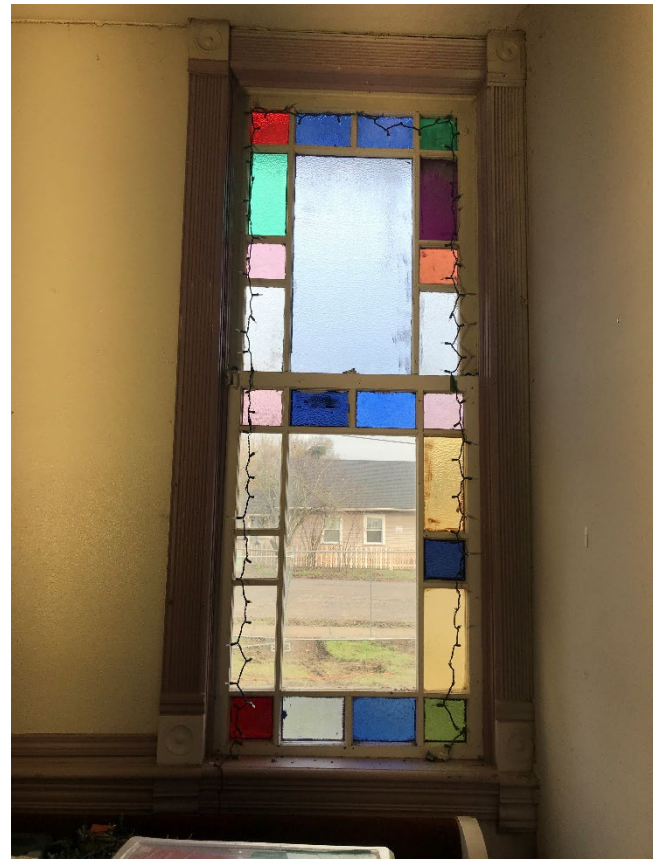
Southeast Façade Showing Subject Window



North Façade Showing Restored Windows



Subject Window – Exterior View



Subject Window – Interior View

Willamette Window Restoration, LLC
 325 N Brooklyn St
 Eugene, OR 97403 US
 541-514-8417
 julie@willamettewindowrestoration.com
 Willamettewindowrestoration.com



Estimate

ADDRESS

Cumberland Community
 Events Center
 401 Main Street SE
 Albany, OR

ESTIMATE # 142

DATE 04/19/2023

EXPIRATION DATE 12/31/2023

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Restoration Double Hung Remove both sash and board up opening. Process sash, stops and parting beads. Scrape all paint, sand, prime, add glazing putty or wood stops, 2 coats finish paint. sand jambs, paint portions of jamb, replace/add rope. install sash. 1 light over 1 light double hung sash, S-1, N-1, W-3, W-5, & W-7.	5	1,928.00	9,640.00
	13.5 Restore single sash board Remove sash and board up opening. Process sash, and stops. Scrape all paint, sand, prime, add glazing putty or wood stops, 2 coats finish paint. sand jambs, paint portions of jamb, install sash. 1 light fixed sash, N-2B, N-3D, N-3F.	3	783.00	2,349.00
	13.5 Restore single sash board Remove sash and board up opening. Process sash, and stops. Scrape all paint, sand, prime, add glazing putty or wood stops, 2 coats finish paint. sand jambs, paint portions of jamb, install sash. 2 light fixed sash, N-4	1	918.00	918.00
	13.5 Restore single sash board Remove sash and board up opening. Process sash, and stops. Scrape all paint, sand, prime, add glazing putty or wood stops, 2 coats finish paint. sand	1	1,712.00	1,712.00

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	jamb, paint portions of jamb, install sash. 9 light round fixed sash, N-3E.			
Restoration Double Hung	Remove both sash and board up opening. Process sash, stops and parting beads. Scrape all paint, sand, prime, add glazing putty or wood stops, 2 coats finish paint. sand jambs, paint portions of jamb, replace/add rope. install sash. 9 light over 15 light sash, N-2A.	1	2,922.00	2,922.00
Restoration Double Hung	Remove both sash and board up opening. Process sash, stops and parting beads. Scrape all paint, sand, prime, add glazing putty or wood stops, 2 coats finish paint. sand jambs, paint portions of jamb, replace/add rope. install sash. 10 light over 12 light sash, N-3A & N-3C.	2	2,876.00	5,752.00
Restoration Double Hung	Remove both sash and board up opening. Process sash, stops and parting beads. Scrape all paint, sand, prime, add glazing putty or wood stops, 2 coats finish paint. sand jambs, paint portions of jamb, replace/add rope. install sash. 10 light over 13 light, W-1.	1	3,510.00	3,510.00
Restoration Double Hung	Remove both sash and board up opening. Process sash, stops and parting beads. Scrape all paint, sand, prime, add glazing putty or wood stops, 2 coats finish paint. sand jambs, paint portions of jamb, replace/add rope. install sash. 11 light over 15 lights, E-1, E-2, W-2, W-8, & W-9.	5	2,888.00	14,440.00
Restoration Double Hung	Remove both sash and board up opening. Process sash, stops and parting beads. Scrape all paint, sand, prime, add glazing putty or wood stops, 2 coats finish paint. sand jambs, paint portions of jamb, replace/add rope. install sash. 16 light over 21 light, N-3B	1	4,387.00	4,387.00
Restoration Double Hung	Remove both sash and board up opening. Process sash, stops and parting beads. Scrape all paint, sand, prime, add glazing putty, 2 coats finish paint. sand	2	1,620.00	3,240.00

SUBJECT WINDOW

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	jamb, paint portions of jamb, replace/add rope. install sash. Smaller 1 over 1 light double hung sash, W-4 & W-6			
21.6 Paint	Finish Paint-I estimate you will need 5 gallons of paint at approximately \$75 per gallon to complete the window sash.	5	79.00	395.00
30Reimb Group	Materials not included in restoration charges-replica Victorian sash locks run approximately \$22 each (Including shipping charges).	6	24.00	144.00
20.2 Rail and stile replacement	Small carpentry repairs are included in the restoration costs unless you need a entire new component milled like a bottom rail. I do charge \$180 to mill a new component plus the cost of the fir. I would estimate that a project this size would require 5-6 new components.	6	185.00	1,110.00
21 Materials	Clear Vertical Grain Doug-fir per lineal foot	20	8.00	160.00

Costs don't include material costs for replacement glass. Cost includes cleaning and lubricating existing hardware.
 Costs reflect the removal of sash with interior ceilings cut away by building owner prior to us removing sash. There are 3 openings that will need the ceiling removed; they are N3, and I believe W3 and W7.

TOTAL

\$50,679.00

Accepted By

Accepted Date