



# Oregon Parks and Recreation Commission

June 11 & 12, 2024  
Mt Vernon Community Center  
640 Ingle St  
Mt Vernon, OR 97865

## Draft Minutes

### Tuesday, June 11, 2024

**Tour: Kam Wha Chung SHS - 8:30am**

**Work Session/Training: 1:00pm – 4:45pm**

- Oregon Ethics Training
- Heritage Division Workshop
- Governance Workshop

### Wednesday, June 12, 2024

**Executive Session: 8:30am**

*The commission met in executive session to discuss matters related to real estate and legal issues as permitted by ORS 192.660 (e) and (h), respectively. The meeting was closed to the public and commissioners did not take any final action or make any final decision during the executive session. After the executive session, the commission moved to its public meeting.*

**Business Meeting: 9:30am**

• Liz Hill, Commission Chair	• JR Collier, OPRD
• Vicki Berger, Commission Vice Chair	• Matt Rippee, OPRD
• Doug Deur, Commission	• Katie Gauthier, OPRD
• Betty Izumi, Commission	• Susan Bethers, OPRD
• Steve Grasty, Commission	• Rebecca Jasso, OPRD
• Melissa Cribbins, Commission	• Dennis Comfort, OPRD
• Joel Conder, Commission (Absent)	
• Lisa Sumption, OPRD Director	
• Steve Shipsey, Counsel for Commission, DOJ	
• Jayme Jones, OPRD	
• Chris Havel, OPRD	

## 1. Commission Business

- Welcome and Introductions (Information)

b) Approval of April 2024 Minutes (**Action**)

**ACTION: Commissioner Berger moved to approve the April 2024 minutes. Commissioner Grasty seconded. Motion passed, 6-0. (Topic starts at 00:02:51 and ends at 00:03:10)**

c) Approval of June 2024 Agenda (**Action**)

**ACTION: Commissioner Deur moved to approve the June 2024 agenda with the change of 4b to information. Commissioner Izumi seconded. Motion passed, 6-0. (Topic starts at 00:03:14 and ends at 00:04:10)**

2. **Public Comment:** No Comments.

3. **Director's Update**

a) Adopt OPRC Bylaws (**Action**)

**ACTION: Commissioner Grasty moved to adopt the OPRC Bylaws. Commissioner Deur seconded. Motion passed, 6-0. (Topic starts at 00:17:00 and ends at 00:33:22)**

4. **Budget**

a) June Lottery Forecast (Information)

b) Approval of 25-27 Agency Request Budget (Information)

5. **Property**

a) Luckiamute SNA – Exchange of easements with Greenbelt Land Trust (Information)

b) Brian Booth SP – Acquisition of Wichman property (Information)

c) Haystack Hill SSV – Potential Disposition to City of Cannon Beach (Information)

d) Fort Yamhill SHA (Information)

6. **Community Engagement**

a) Bald Hill Farm Request to Register 800+ Acres to Natural Area Register (**Action**)

**ACTION: Commissioner Berger moved to approve the request to register 800+ acres to Natural Area Register. Commissioner Deur seconded. Motion passed, 6-0. (Topic starts at 01:37:21 and ends at 02:10:44)**

b) Statewide Comprehensive Outdoor Recreation Plan Preview (Informational)

7. **Heritage**

a) Heritage Division Updates (Information)

8. **Park Development Division**

a) Sunset Bay Restroom/SH Construction Contract -Exceeds 750,000. (**Action**)

**ACTION: Commissioner Berger moved to approve the increased cost for Sunset Bay Restroom/SH construction contract. Commissioner Grasty seconded. Motion passed, 6-0. (Topic starts at 02:27:44 and ends at 02:28:50)**

b) North Gateway Campground Design Contract Amendment - (**Action**)

**ACTION: Commissioner Grasty moved to approve the amended contract for North Gateway Campground Design. Commissioner Izumi seconded. Motion passed, 6-0. (Topic starts at 02:29:07 and ends at 02:34:37)**

c) Champoeg Assessment and A&E Contract Amendment – Will Exceed 750,000. **(Action)**

**ACTION: Commissioner Grasty moved to approve the increased cost for the Champoeg Assessment and A&E contract amendment. Commissioner Deur seconded. Motion passed, 6-0. (Topic starts at 02:34:39 and ends at 02:36:39)**

d) Otter Crest Gift Shop Construction Contract – Exceeds 750,000. **(Action)**

**ACTION: Commissioner Deur moved to approve the increased cost for the Otter Crest Gift Shop construction contract. Commissioner Cribbins seconded. Motion passed, 6-0. (Topic starts at 02:36:53 and ends at 02:38:08)**

e) Yaquina Bay Light House Construction Contract - Exceeds 750,000 **(Action)**

**ACTION: Commissioner Deur moved to approve the increased cost for the Yaquina Bay Light House construction contract. Commissioner Izumi seconded. Motion passed, 6-0. (Topic starts at 02:38:22 and ends at 02:39:29)**

f) Hughes House Construction Contract – Exceeds 750,000. **(Action)**

**ACTION: Commissioner Grasty moved to approve the increased cost for the Hughes House construction contract. Commissioner Cribbins seconded. Motion passed, 6-0. (Topic starts at 02:39:35 and ends at 02:40:35)**

g) Nehalem Bay Utility Project Construction Contract – Exceeds 750,000. **(Action)**

**ACTION: Commissioner Berger moved to approve the increased cost for the Nehalem Bay utility project construction contract. Commissioner Deur seconded. Motion passed, 6-0. (Topic starts at 02:40:57 and ends at 02:43:15)**

## **9. Rulemaking**

a) Request to Open, Division 56, Oregon Main Street **(Action)**

**ACTION: Commissioner Berger moved to open rulemaking for Division 56, Oregon Main Street. Commissioner Grasty seconded. Motion passed, 5-0, Commissioner Cribbins stepped out). (Topic starts at 02:44:26 and ends at 02:51:38)**

b) Request to Open, Division 15, Rates **(Action)**

**ACTION: Commissioner Grasty moved to open rulemaking for for OAR 736-015-0020, 736-015-0030, 736-015-0040, 736-015-0043 and 736-015-0006 to update and add rate ranges as authorized under ORS 390.124(2)(a) and establish criteria for assessment of day use parking fees. Including staff looking into expanding out of state differential fees to additional camping site types and gather public comment. Commissioner Deur seconded. Motion passed, 5-0, Commissioner Cribbins stepped out). (Topic starts at 02:52:15) and ends at 03:20:48)**

c) Request to Adopt, 736-040-0070, Correction to Maupin Boundary **(Action)**

**ACTION: Commissioner Grasty moved to adopt, 736-040-0070, Correction to Maupin Boundary. Commissioner Izumi seconded. Motion passed, 6-0. (Topic starts at 03:21:28 and ends at 03:25:30)**

## **10. Reports (Information)**

a) Actions Taken Under Delegated Authority

- i) Contracts and Procurement
- ii) Ocean Shores and Scenic Waterway Permits
- iii) Timber Harvest Revenue

## **11. Commission Planning Calendar (Information)**

The meeting adjourned.

*The services, programs and activities of the Oregon Parks and Recreation Department are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Denise Warburton at (503) 779-9729 or [Denise.warburton@oregon.gov](mailto:Denise.warburton@oregon.gov) at least 72 hours prior to the start of the meeting.*

DRAFT