



METROPOLITAN PUBLIC DEFENDER SERVICES, INC.

CARL D. MACPHERSON
Executive Director

MPD has been on the cutting edge of public defense since our inception in 1971. Formed as a non-profit law firm, MPD contracts with the State of Oregon for public defense services. MPD was the first public defender organization under this system. MPD is the largest single provider of trial level public defense services in the state of Oregon, with offices in both Multnomah and Washington counties. MPD has five main departments: (1) Multnomah Adult Criminal; (2) Washington County Adult Criminal and Juvenile; (3) Multnomah County Parent/Child Advocacy; (4) Statewide Murder Trial Team; and (5) Community Law (grant-funded civil team).

Join our dynamic team and a part of MPD's commitment to being a leader in public defense which includes not just excellence in client representation but a strong commitment to hiring and developing a professional staff of defenders. For more information on MPD and our work visit: <https://www.mpdlaw.com/>

MPD is currently searching for a County Director to lead our Washington County Office.

The County Director is a management position that supports and helps implement the Executive Director's vision and goals of the office and oversees the delivery of services in the assigned county office. The work performed requires a detailed knowledge of the organization's operations and the county system. This position requires initiative in county and state policy, criminal legal system change, leadership of the county office, and advocacy for our clients. This position manages a team of nine managers. The County Director receives general supervision from the Executive Director.

This position pays \$125,400.00 - \$167,813.00 per year. Staff is an at-will employee. This is a full-time exempt (not eligible for overtime) position.

In addition to compensation, MPD also offers:

- Medical (choice of PPO or HDHP), Dental (choice of PPO Standard or PPO Enhanced) and Vision – 100% employer paid for employee only coverage.
- Flexible Spending Account (FSA) or Health Savings Account (HSA).
- Basic Life, STD, LTD and AD&D – 100% employer paid.
- 401(K) – MPD will contribute 6% of your annual salary with full vesting after the completion of 5 years of service
- PTO – 24 hours upon hire and accrue up to 80 hours and increase up to 120 hours starting at 24 months.
- 10 paid holidays + 2 Personal Equity Days.
- 4 Mental Health Days per year.
- Sick Leave – 48 hours upon hire and after 6 months, accrue 8 hours on the first of each month.

Position Qualifications

- Ability to pass a background check to access clients and witnesses in correctional facilities (may preclude employees and applicants arrested and jailed in preceding two years) and to testify in court without impeachment (may preclude employees and applicants convicted of certain crimes within the prior 15 years).
- Must be a current member of the Oregon State Bar in good standing or eligible for reciprocity admission.
- Experience working in public defense (criminal).
- Areas of working proficiency should include evidence, criminal law, criminal procedure, court procedure, ethics, dependency law and collateral consequences.
- OPDS qualified to handle major felony cases.
- Minimum of 3 years' experience in a management role.
- Handle assigned caseload (approximately 0.25 normal caseload)
- Perform other related duties as assigned.

Position Preferences

- Ability to lead by example in the handling of work assignments, as well as in the treatment of staff and others in the criminal and juvenile legal system.
- Maintains confidentiality of agency records.
- Ability to work independently and as part of a team.

Work Environment:

- MPD fosters a work environment that is friendly, cooperative, and respectful.
- Work is generally sedentary, in an office setting, courthouse, field location or jail facility.
- There are frequent requirements for some physical activity such as carrying boxes of records weighing up to 10 pounds, stooping to extract records from files, or carrying and setting up display easels in court.

To apply:

Submit a current resume and cover letter on why you are interested in the position and/or in supporting public defense work to Jobs@MPDLaw.com.

Diversity and Inclusion: At MPD, we do not just accept difference; we value it and support it to create a culture of dignity and respect for all our staff.

MPD is proud to be an Equal Opportunity Employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, disability, military status, national origin, or any other characteristic protected under federal, state, or applicable local law.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact Human Resources in advance to request assistance.