



METROPOLITAN PUBLIC DEFENDER SERVICES, INC.

MPD has been on the cutting edge of public defense since our inception in 1971. Formed as a non-profit law firm, MPD contracts with the State of Oregon for public defense services. MPD was the first public defender organization under this system. MPD is the largest single provider of trial level public defense services in the state of Oregon, with offices in both Multnomah and Washington counties.

Join our dynamic team and a part of MPD's commitment to being a leader in public defense which includes not just excellence in client representation but a strong commitment to hiring and developing a professional staff of defenders. For more information on MPD and our work [visit our website](#).

MPD is currently searching for a Case Manager to join our Washington County Office. The Case Manager engages with clients to identify and refer to desired community resources, including, but not limited to, substance use and behavioral health treatment, housing, healthcare, and public benefits. The Case Manager partners with attorneys and other support staff to create discharge plans for clients releasing from incarceration and hospitalization. The Case Manager maintains contact with clients throughout the life of their open cases, advocates for clients' interests in social and health services, and provides care coordination and systems navigation to ensure clients are connected to desired services. The Case Manager attends care coordination meetings, housing case conferences, and hearings related to the clients' pending case as needed. The Case Manager works collaboratively with both MPD staff and with community partners to ensure clients' needs are met.

This position pays \$48,000.16 - \$76,504.80 per year. Staff are members of a union. **This is a full-time, non-exempt, in-office position.** In addition to compensation, MPD also offers:

- Medical (choice of PPO or HDHP), Dental and Vision – 100% employer paid for employee only coverage
- Flexible Spending Account (FSA) or Health Savings Account (HSA)
- Basic Life, STD, LTD and ADD&D – 100% employer paid
- 401(K) – MPD will contribute 6% of your annual salary with full vesting after the completion of 5 years of service
- PTO – 24 hours upon hire and accrue 80 hours and increase to 120 hours starting at 24 months
- 10 paid holidays + 2 floating holidays
- 4 Mental Health Days per year
- Sick Leave – 48 hours upon hire + 48 hours after the completions of six months of employment

Position Qualifications

- A minimum of two (2) years of experience with case management or associate's degree in a social-service related field
- Familiarity with substance use disorders and the recovery process.
- Familiarity with the criminal justice system.
- Excellent verbal and written communication skills
- Ability to pass background check to access clients and witnesses in correctional facilities (may preclude employees and applicants arrested and jailed) and to testify in court without impeachment (may preclude employees and applicants convicted of certain crimes within the prior 15 years).

Position Preferences

- Fluent in Spanish highly preferred
- Lived experience with the criminal justice system.
- Training and experience with Trauma Informed Care.
- Maintains confidentiality of agency records.
- Ability to work independently and as part of a team.

Work Environment:

- MPD fosters a work environment that is friendly, cooperative, and respectful.
- Work is generally sedentary, in an office setting, courthouse, field location or jail facility.
- There are frequent requirements for some physical activity such as carrying boxes of records weighing up to 10 pounds, stooping to extract records from files, or carrying and setting up display easels in court.

To apply:

Submit a current resume and cover letter on why you are interested in the position and/or in supporting public defense work via the [Career Center on our website](#).

Diversity and Inclusion: At MPD, we do not just accept difference; we value it and support it to create a culture of dignity and respect for all our staff.

MPD is proud to be an Equal Opportunity Employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, disability, military status, national origin, or any other characteristic protected under federal, state, or applicable local law.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact Human Resources in advance to request assistance.

Under Oregon Law, qualifying veterans may apply for veterans' preference.