



OREGON AIR NATIONAL GUARD



Oregon Military Department
NGOR-AC/AGR
P.O. Box 14350
Salem, Oregon 97309-5047

NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 24-576

POSITION INFORMATION

Open Date:	12-Jun-2024
Close Date:	15-Jul-2024
Position Title:	STATE COMMAND CHIEF MASTER SERGEANT
Unit:	Oregon National Guard - Air Component
Location:	JFHQ - Salem, Oregon
AFSC Requirement:	9E000
UMD Position Number *	0070442434
Maximum Rank/Grade**	CMSgt
Minimum Rank/Grade:	CMSgt
PD Number:	D2679000
Grade/Series:	GS-12
Projected Start Date:	1 October 2024
Minimum Required Skill Level:	9
Cross-Training Opportunity:	NA
Additional Details:	3 year One Time Tour can be performed in an AGR, Tech (GS-12) or DSG status

WHO MAY APPLY FOR THIS POSITION:

This Announcement Is Open to All Current Members of The Oregon Air National Guard
And Those Eligible for Membership in the Oregon Air National Guard

AREAS OF CONSIDERATION:

Area 1: Current Permanent Full-Time and Traditional Members of The Oregon Air National Guard
Area 2: Those Eligible for Membership in the Oregon Air National Guard

FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:

Section/ Shop Supervisor: CMSgt Dominic Ingle, 541-281-5866, dominic.ingle@us.af.mil

HR Liaison: MSgt Brandon Boyce, 971-355-3013, brandon.boyce@us.af.mil

**Vacancy And Grade Contingent on Resource Availability*

***Promotion To the Highest Grade May Not Be Supported by The Units Manning Authorizations*

ELIGIBILITY AND ENTRY REQUIREMENTS INTO THE AGR PROGRAM

- Member Must Meet All Eligibility Criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Member Will Be Required to Hold a Compatible Military Assignment in The Unit They Are Hired to Support.
- Member's Military Grade Will Not Exceed the Maximum Military Duty Grade Authorized on The Unit Manning Document (UMD) For the Position.
- Member Must Meet the Physical Qualifications Outlined in DAFMAN 48-123, Medical Examination and Standards, Attachment 2 Before Being Placed on An AGR Tour.
- Member Must Have Retainability to Complete the Tour of Military Duty.
- Member Must Not Be Eligible for Or Receiving a Federal Retirement Annuity.
- Member Must Comply with Standards Outlined in DAFMAN 36-2905, Fitness Program to Be Eligible for Entry into The AGR Program.
- Member Must Hold Required AFSC Or Be Eligible for Retraining (If Applicable) And Meet All Eligibility Criteria In AFECDD/AFOCD

ADDITIONAL INFORMATION

- AGR Members Will Participate with Their Unit of Assignment During Regular Scheduled Drill (RSD).
- AGR Tour Lengths in The State of Oregon Are Governed by Director of Staff - Air
- Initial AGR Tours In Oregon Will Not Exceed 3 Years; Follow-On Tours Will Be From 1 To 6 Years, Per ANGI 36-101 And Orang Force Management Policy
- Selectee Will Be Required to Participate in The Direct Deposit Electronics Funds Transfer Program.
- A Law Enforcement Background Check May Be Required Prior To Appointment to This Position; By Submitting a Resume or Application for This Position, You Authorize This Agency to Accomplish This Background Check.
- AGR Service in The Oregon Air National Guard Is Governed by Applicable AFI, ANGI, Selective Retention Review Boards (SRRB) And Command Policy Memorandums (CPM)

APPLICATION REQUIREMENTS AND INSTRUCTIONS

You **MUST** submit **ALL** required documents IAW this announcement. Written explanation is required for any missing documents. All applicants are strongly encouraged to thoroughly review all application procedures prior to contacting ORANG/HR and especially prior to submitting your application. Applications will not be accepted after the close date listed on this announcement.

SUBMIT THE FOLLOWING REQUIRED DOCUMENTATION:

- **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, Form Version Dated 11 Nov 2013**
 - NGB FORM 34-1: <https://www.ngbpmc.ng.mil/Portals/27/forms/ngb%20forms/ngb34-1.pdf?ver=2018-09-28-105133-833>
 - Application must be completely filled out
 - Type or Print in Legible Dark Ink, Sign, and Date the application OR Digitally Sign
- **Current Report of Individual Personnel (RIP)**
 - RIP must show ASVAB Scores
 - Skill level commensurate with grade
- **Fitness Report**
 - Current, Passing score at time of submission and through announcement close date
 - Form 469 is required for exemptions on most recent fitness assessment even if expired
- **Official AF Form 422 current within 12 months (Only if Cross-Training Opportunity is applicable)**
- **Other:** Official Air Force Biography
Last three Enlisted Performance Reports/Enlisted Performance briefs
Letter of Intent for the position & top three priorities for the ORANG

ORANG – AIR TECHNICIANS INTERESTED IN CONVERTING TO AGR STATUS MUST:

- Indicate in your e-mail your intent to convert to AGR if selected
- Selection for the advertised position does not constitute acceptance into the AGR Program

ORANG – AIR TECHNICIANS WISHING TO REMAIN IN AIR TECHNICIAN STATUS MUST:

- Submit the same above required application documents AND a resume to the AGR Mailbox

APPLICATION SUBMISSION INSTRUCTIONS

- **Email applications to:** 142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil
- **E-Mail Subject Line should be the Announcement Number and Last Name ONLY** (Example: AF24-XXX - Doe)
- Encrypted email may be sent to this address
- All documents should be consolidated into a SINGLE PDF, in the order listed above
 - File Name will be: Announcement number and Last Name (Example: AF24-999 – Doe)
 - Documents not combined will be attached and labeled with the same naming convention (AF24-999 – Doe – 1)
 - Do not use the Portfolio feature
- Limit file size to less than 5MB

VIEW ALL CURRENT AIR AGR POSITION VACANCY ANNOUNCEMENTS AT:

<https://www.oregon.gov/omd/ONG/Pages/Oregon%20Air%20National%20Guard%20Jobs.aspx>

DESCRIPTION OF DUTIES

MAJOR DUTIES:

1. The Air National Guard (ANG) State Command Chief Master Sergeant (CCM) advises on, carries out and monitors the Adjutant General (TAG)/ Assistant Air General (ATAG) organizational policies, programs, and standards applicable to the ANG enlisted force. State ANG CCMs are the TAG/ATAGs key enlisted advocate and advisor on all DoD, NGB, state, and unit level enlisted policies regarding readiness, training, professional development, utilization of the force, operations tempo, standards, conduct and quality of life. ANG State CCMs are the key senior leadership advisor and point of contact for all assigned ANG enlisted personnel. Monitor, facilitate and coordinate development tours with NGB, to include state restoration. May act as Command Senior Enlisted Leader (CSEL) during activation of State Joint Staff activities or as directed by Adjutant General. Called upon to testify on enlisted matters at the Governor's request, resolves action items initiated through the congressional complaint process with the best interest of the Air National Guard and its enlisted members, families and employers. (25%)
2. Analyzes and advises on administration, coordination, planning, development, and execution of all ANG enlisted programs with particular emphasis on readiness, morale, welfare, discipline, performance, training, awards, and recognition, recruiting, retention, promotion and, assignment and reassignment, as they affect the service contributions of ANG enlisted personnel in the accomplishment of the state's federal and domestic missions; to include National and State emergencies – i.e. hurricanes, flooding, tornados, wildfires, civil disturbances and pandemics. Identifies state and federal ANG requirements and develops plans to support goals and objectives established by the DoD, Department of the Air Force and the ANG. Translate NGB, USAF, and the Adjutant General's vision into executable goals and objectives by developing instructions and policies for the ANG state enlisted forces. Provides input and recommendations to the Chief of Staff (CoS) and ATAG in the operations and activities applicable to all functional areas of the State ANG enlisted personnel. Manages and administers Stripes for Exceptional Performers (STEP) I & II Program. Coordinates and supports Joint activities with Army NG SEL. (25%)
3. Evaluates the execution of and supports ANG enlisted professional military education, state retention efforts including professional development programs. Analyzes and advises the best course of action, in the preparation, inception and maintenance of recruiting and retention programs. Coordinates with ANG Recruiting and Retention Officer in general recruitment. Reviews and provides advice to senior leaders on qualifications, advancement, benefits, retirement, etc. Participates on AGR Control grade promotion boards, ANG Enlisted Selection Boards, and NCO leadership boards. Serves as an advisor on Retention Boards for ANG Senior NCOs. Counsels and mentors ANG Senior NCOs about the enhancement and maintenance of their retention and promotion potential. (25%)

4. Participates, and provides guidance in planning, publicizing and administering ANG enlisted awards, recognition, and special promotion programs. Advises and provides TAG/ATAG guidance to ANG military personnel sections to assure proper dissemination, clarification, and administration of awards and promotion policies. Coordinates with and advises TAG/ATAG, and ANG Wing Commanders on ANG enlisted nominations for ANG senior and key enlisted positions within the state. Develops State ANG programs that will enable all ANG enlisted personnel to utilize promotion possibilities, or opportunities to achieve commissioned status. Advises appropriate ANG military personnel sections in the promulgation of programs for ANG enlisted career (includes ANG force development, force management, mentoring and training). Facilitates and monitors professional development of assigned ANG CMSgts and CCMs; manage ANG senior enlisted leader training and develop subordinate ANG CCMs for future positions. Orient new ANG CCMs. (15%)

5. Analyzes/reviews laws, directives, regulations, policy and other documents originating at higher headquarters or gaining commands and advises on actual and anticipated impact to the duties and responsibilities of ANG enlisted personnel. Reviews, and monitors the preparation of directives of the TAG/ATAG to assure proper and timely guidance to subordinate units. Develops feedback systems to assure compliance with and full understanding of regulatory requirements that depend on or affect ANG enlisted standards and morale. Establishes and maintains personal and enduring bilateral relationships with ANG Senior officer and Enlisted international Partner and State Partnership Program (SPP). Promotes and supports the State's Civil Support Teams (CST), Chemical Biological Radiological Nuclear Enhanced Response Force Package (CERF-P) and Homeland Emergency Readiness Response Force (HERF). Ensure that CERF-P's and HERF are properly staffed, equipped, trained and ready to respond. To coordinate and provide support to state or national agencies. Support local community events and assist in educating DoD retirees. (10%)

Performs other duties as assigned.