



# MCB

**OREGON MORTUARY & CEMETERY BOARD**  
*Regulating Death Care Facilities & Practitioners in Oregon.*

## BOARD MEETING AGENDA

January 21, 2025 | 9am - until end of business

Via Teams

### I. Call to Order

*General Session is scheduled to start at 9:00 am and will continue until the end of business. Executive Session (closed to the public) will follow, continuing until the end of business. The Board expects to come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and other applicable Board business.*

### II. Roll Call

### III. General Session Called to Order

#### A. Approval of General Session Meeting Minutes

1. October 8, 2024
2. December 12, 2024

#### B. President's Comments

- Welcome Comments from Rob Gaskill, Board President

#### C. Presentation and Approval of Executive Director's Report for January 2025

#### D. Public Comments

*The Board welcomes public comments. A sign-up form will be available before start of General Session for public comment. Anyone wishing to address the Board is asked to sign up and will be recognized at this time by the Board President. Advanced written copies of comments are appreciated.*

#### E. General Discussion & Action Items

1. Agency Budget Introduction *Hari Vellaipandian*  
*Assistant Policy & Budget Analyst*
2. **Standing Item:** Board Best Practices 2 min. Check In for FY 2024 (July 2024 – June 2025) Kenney
3. Welcome New Board Member: Holly Houston *Dresselhaus*
4. Election of Board Officers *Nominating Committee*
5. License Renewal Update *Christopher*
6. OMCB Newsletter *Kenney*
7. Agency's 2024 Key Performance Measures Update *Dresselhaus*
8. M365 IT Update (Board Meeting Materials) *Dresselhaus*
9. Outstanding Accounts Receivable Update *Kenney*
10. Administrative Rulemaking Update *Kenney*

### IV. Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)

### V. General Session - Board actions as result of Executive Session.

Refreshments provided for Board members and guests.

The mission of the Board is to protect public health, safety, and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities. In order to protect the public, it is the Board's responsibility to ensure that all of Oregon's death care facilities are properly licensed.

The Board is self-supporting and derives its financing from licensing, examination, and a portion of the death certificate filing fee (not the fees derived from the purchase of a certified copy of a death certificate).



# MCB

OREGON MORTUARY & CEMETERY BOARD

*Regulating Death Care Facilities & Practitioners in Oregon.*

## BOARD MEETING AGENDA

January 21, 2025 | 9am - until end of business

Via Teams

**A. Approval of Executive Session Meeting Minutes**

1. October 8, 2024

**B. Approval of Board Inspection Report (BIR)**

- C. Licensing Actions:** Requests for Board Approval of Transfer of Apprenticeship, initial License, Certificate or Registration Application, Location Change, Name Change, etc.

**D. Special Requests**

**E. Investigations**

**VI. Adjournment**

This proposed agenda subject to last minute changes without prior notice. The meeting location is accessible to persons with disabilities. A request for an interpreter or other accommodations for persons with disabilities should be made at least 48 hours before the meeting with Ryan Christopher via phone (971) 673-1507 or email [ryan.christopher@omcb.oregon.gov](mailto:ryan.christopher@omcb.oregon.gov).

Refreshments provided for Board members and guests.

The mission of the Board is to protect public health, safety, and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities. In order to protect the public, it is the Board's responsibility to ensure that all of Oregon's death care facilities are properly licensed.

The Board is self-supporting and derives its financing from licensing, examination, and a portion of the death certificate filing fee (not the fees derived from the purchase of a certified copy of a death certificate).