



**OREGON LIQUOR & CANNABIS COMMISSION**

**Add/Remove Authorized Representative**

**What is this form?**

An applicant or licensee may give a representative authorization to interact with the OLCC on behalf of the licensee or applicant. The applicant or licensee may use this form to document that authorization.

**Section 1 – Applicant/Licensee Information**

<b>Applicant/Licensee Name:</b>			
<b>Trade Name:</b>			
<b>Premise Address:</b>			
<b>License Type:</b>		<b>License #:</b>	

**Section 2 – Authorization Representative Information**

**PLEASE ADD:**

(Please use additional forms for additional representatives)

<b>Representative Name:</b>			
<b>Business Name:</b> (if applicable)			
<b>Mailing Address:</b>			
<b>Phone Number:</b>		<b>Email:</b>	

**PLEASE REMOVE:**

<b>Representative Name:</b>	
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**Section 3 – Authorization**

I give permission for the above-named representative to:

- Make changes regarding this license/application on my behalf.
- Sign application forms and documents regarding this license/application on my behalf.
- Receive information about the status of the license/application, including information about pending compliance actions or communications between OLCC and the licensee/applicant.

This authorization will remain in effect until I rescind my permission in writing and provide a copy to the Commission.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

This form **must** be signed by someone who is a licensee or an applicant for the license.

**PLEASE USE ONE FORM PER INDIVIDUAL REPRESENTATIVE**