



**To:** Gatekeepers  
**From:** Homeless Services Section Staff  
**Date:** 9/16/2024

**Please distribute to:**  Executive Directors    Fiscal Staff    Homeless Services Program Staff  
 Rental Assistance Program Staff

**Category:** Action Required

### **Update For: 25-27 Manual Updates**

**Message:** As we begin our preparations for the 25-27 Homeless Services Section funding application, the first step is to update our manuals. We will have some significant changes in our programming and would like to hear from you regarding our proposed changes. We will be hosting 2 separate opportunities in October to review the manual changes as a workgroup and to discuss your input. These two meetings will likely be needed to cover the breadth of all changes and we will follow the standard format of going through each section of the manuals that have edits to present the changes and receive feedback in 90 minute segments. The third workgroup meeting will not include an OHCS presentation, but be just an open period of time in which anyone can make any suggestions or comments they wish for OHCS to consider and is reduced to a 30 minute timeframe.

We will also have 2 separate Rules Advisory Committee meetings, in January, 2025 once we prepare to file the notice of Rule amendment for this purpose. These meetings are more geared to the rule changes and include the common questions that must be addressed, such as the fiscal impact of the rule change.

You may elect to participate in one or more of these engagements. Please identify below which engagement you would like to participate in and we will send you a follow up email confirming your choice and providing you with more information. Note that this is your opportunity to bring forth your comments, questions and concerns. OHCS will be hosting these five opportunities, but **will not** schedule additional meetings for this purpose. Attached, you will find a summary of edits that we will be discussing to help you decide how you wish to be involved.

**You must respond via email to [hsd.homelessservices@hcs.oregon.gov](mailto:hsd.homelessservices@hcs.oregon.gov) by 5:00 p.m. 10/07/24** or you will not receive the needed information to participate in these activities.

Please select your choice(s) below:

- Workgroup Wednesday, October 23, 2024 8:30 a.m. – 10:00 a.m. via Zoom
- Workgroup Tuesday, October 29, 2024 10:00 p.m. – 11:30 a.m. via Zoom
- Workgroup (final open comments) Thursday, October 31, 2024 8:30 a.m. – 9:00 a.m. via Zoom
- Rules Advisory Committee Tuesday, January 14, 2025 8:30 a.m. – 9:30 a.m. via Zoom
- Rules Advisory Committee Thursday, January 16, 2025 1:00 p.m. – 2:00 p.m. via Zoom

**For More Information Contact:** [hsd.homelessservices@hcs.oregon.gov](mailto:hsd.homelessservices@hcs.oregon.gov)