**To:** Gatekeepers

**From:** Homeless Services Section Staff

**Date:** 3/7/2023

**Please distribute to:** Executive Directors Fiscal Staff Homeless Services Program Staff

Rental Assistance Program Staff

**Category:** Action Required

**Update For:**

Training: Zoom/Webinar Registration

**Message:IMPORTANT UPDATE TO HTBA SESSION 1 of the 23-25 MGA Implementation Reports training session!**

Due to unforseen circumstances, we need to reschedule the HTBA Session 1 training scheduled for tomorrow, Wednesday, March 7, 2023.

Please note that if you scheduled yourself for this training, you should receive an email from Zoom notifying you of the update; however, if you did not receive that, please re-register manually by using the link below. The training will be rescheduled for April 4, 2023 at 1:00-2:30 pm.

We deeply apologize for any incovenience this may cause and we appreciate your flexibility and understanding!!

**HTBA Session 1** – Hosted by *Coleen Trogdon* – 1.5 hours – April 4, 2023 – 1:00 pm-2:30 pm

Sign up at: <https://us02web.zoom.us/meeting/register/tZYtdO2gqzstGtQqBYdX1GR2uEjhrP_cMOAP>

This session will focus on submission of App 3 and Worksheets for reimbursement of expenses and understanding which grant years to use.

**For More Information Contact:**

|  |  |
| --- | --- |
| **Name:** | Sheila Parkins |
| **Email:** | Sheila.parkins@hcs.oregon.gov |