

**Oregon Multi-CoC Homeless Management Information System (HMIS)
Governance Committee**

Meeting Minutes – May 13, 2024, 10:00am

Attendance:

	Name	CoC		Name	CoC
	Debbie Boyd	502 voting		Rochelle Hamilton (Chairperson)	505 voting
	<i>George Jarvis</i>	502	X	<i>David Mulig</i>	<i>505 alt</i>
	Daphne Bramlett	502	X	Cory Hackstedt	505
	Melissa Markos	502	X	Dina Eldridge	505
X	Tanner South	<i>502 alt</i>		Ken Thompson	505
X	Ben Scott	503 voting	X	Shri Sharma	505
X	Annie De La Rosa	503	X	Leslie Thompson	505
	Autumn Rackley	503	X	Denise Tapia	OHDC
X	Cristoph Klews	503	X	Denise Ton	OHDC
	Shenika Cumberbatch	503	X	Amy Hatfield	OHCS
X	Tim Weese	504 voting	X	Desiree Perry (Secretary)	OHCS
	Jan Calvin	504	X	Chad Caubin	OHCS
	Rachel McKee	504	X	Lise Stuart	OHCS
X	Elaine Lozier	504	X	Mark McComas	ICF

Minutes:

1. **Minutes from previous meeting (5-13-24) were approved and seconded.**
2. Follow-up from **Notes/Action Items** from previous meeting:
 - a. OMC HMIS Reports Training Sessions – There are a list of reports (Directory for SAP BO, Lise will work on as well as Canned Desiree will work on). Trainings will most likely happen in July and will be open to all HMIS users. A news flash will be done for those.
3. **Adding ADMIN to agency level providers**
 - a. ADMIN will be added to all level three providers (agencies)
4. **Topic:** Housing Move-In Date HMID workflow)
 - a. For the HMID, a header will be added to assessments that says something to the effect of 'Do not enter data here unless you are doing an annual assessment'
5. **Question:** Ideas for 5-minute trainings
 - a. Amy explained that these will be on specific topics, i.e. frequent RHY questions and issues related. Please let Desiree' or Amy know of any topics you'd like to get trainings on by email. This will not replace the trainings that each HMIS CoC Lead provides to their users.
 - b. ORE-DAP SB 5511 & 1530 – continue using your SB 5511 providers for the SB 1530 funding. OHCS staff will enable SB 1530 funding once all of your SB 5511 funding is spent. Let Desiree or Amy know when this needs to happen.
6. **Announcements**
 - a. **Training Site Update:** Training site was updated on April 26th

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- b. **WellSky Training Summit:** the WellSky Training Summit is June 4-6th in Overland Park, KS. There is a virtual option for those who cannot travel there.
- c. Michael Schaffer (MCCAC) created a survey regarding reports that are done and will be sent out with the minutes. Please share with staff/coworkers. Michael, Leeann Marx (OHCS CSBG Coordinator) and Amy are working on a report calendar to send out to all of the OMC. Each CoC and agencies can add additional reporting if they so choose. A rough draft should be out in August.

Notes/Action Items

- OMC HMIS Reports Training Sessions – dates TBD. *Please keep an eye out for a NewsFlash.*

Next Meeting:

Monday, June 10, 2024, at 10:00am

This meeting is a public meeting webinar with MS Teams. Register [Here](#) for the OMC Quad Squad Meeting!

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