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Date: October 1<sup>st</sup>, 2024

To: Agency Directors  
Energy Assistance Coordinators  
Community Action Partnership of Oregon

From: David Kaufman, Energy Assistance Coordinator  
Lisa Goben-Toninato, Sr. Energy Compliance & Policy Officer

Re: Temporary Guidelines for the  
COVID Energy Assistance Program (COV-OEAP)

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The following temporary policies apply to the COVID Energy Assistance Program (COV-OEAP). These temporary policies have been adopted for Program Year 2025, effective October 1, 2024 through September 30, 2025.

- The income threshold for COV-OEAP will be 80% of Area Median Income (AMI).
- Eligibility for COV-OEAP requires a “COVID Impact”. Examples include but are not limited to; loss of employment, reduction or loss of income, or adverse health conditions due to COVID (this is not an exhaustive list). If no COVID related situation exists within a household, these funds should not be utilized. The “COVID impact” must be documented in the payment comment box in the payment screen, in the OPUS system. (Please do not put medical information in the OPUS system).
- As this program is separate and distinct from other existing programs, a household may receive these funds in addition to any previous funding received this program year.

All other requirements as outlined in the LIHEAP/OEAP Intake & Policy Manual for the current program year still apply; please contact OHCS energy assistance staff directly if you have questions/concerns about the use of these funds.