

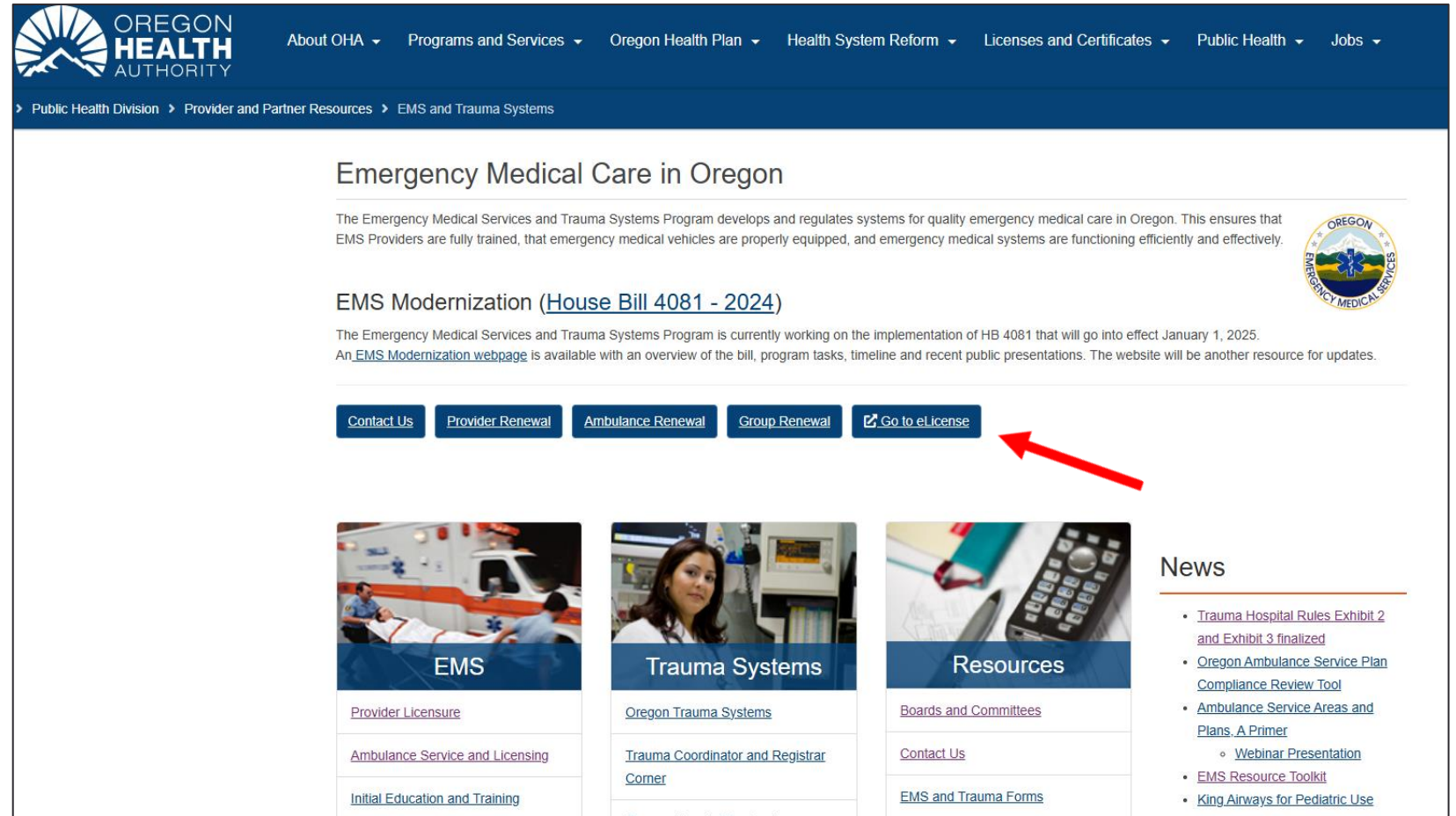


Oregon EMS Service Instructions to Pay Provider Licensure Fees

Oregon EMS Service Instructions to Pay Provider Licensure Fees

Visit the OHA Emergency Medical Services Program webpage:
www.healthoregon.org/ems

Select 



The screenshot shows the Oregon Health Authority website. The header includes the OHA logo and navigation menus for 'About OHA', 'Programs and Services', 'Oregon Health Plan', 'Health System Reform', 'Licenses and Certificates', 'Public Health', and 'Jobs'. The breadcrumb trail indicates the current location: 'Public Health Division > Provider and Partner Resources > EMS and Trauma Systems'. The main content area is titled 'Emergency Medical Care in Oregon' and includes a paragraph about the program's mission. Below this is a section for 'EMS Modernization (House Bill 4081 - 2024)' with a link to an 'EMS Modernization webpage'. A row of buttons is displayed: 'Contact Us', 'Provider Renewal', 'Ambulance Renewal', 'Group Renewal', and 'Go to eLicense'. A red arrow points to the 'Go to eLicense' button. Below the buttons are three columns of content: 'EMS' (with links for Provider Licensure, Ambulance Service and Licensing, and Initial Education and Training), 'Trauma Systems' (with links for Oregon Trauma Systems, Trauma Coordinator and Registrar Corner, and Trauma Hospital Designations), and 'Resources' (with links for Boards and Committees, Contact Us, and EMS and Trauma Forms). A 'News' section on the right lists recent updates, including 'Trauma Hospital Rules Exhibit 2 and Exhibit 3 finalized', 'Oregon Ambulance Service Plan Compliance Review Tool', 'Ambulance Service Areas and Plans: A Primer' (with a sub-link for 'Webinar Presentation'), 'EMS Resource Toolkit', and 'King Airways for Pediatric Use'.

Oregon EMS Service Instructions to Pay Provider Licensure Fees

Log in to your
eLicense account and
select **Services**



The screenshot shows the Oregon Health Authority eLicense portal. At the top left is the Oregon Health Authority logo. At the top right is the text "Oregon Emergency Medical Services Program" and "eLicense", along with the Oregon EMS logo. The user's name "Rebecca Test" and a "Logout" link are in the top right corner. A left-hand navigation sidebar contains the following menu items: "My Account" (with sub-items: Dashboard, Profile, Certifications), "Applications", "Services" (highlighted with a red bar), and "License Verification". The main content area is titled "My Account" and contains instructions: "To apply for an initial or renewal license, select the application from the Applications Menu.", "To update your address, email, phone or other demographic information you can do so within your Profile.", "To update your name, submit a Reportable Actions Form from the Applications Menu.", and "To view and print your license click on the 'Generate Card' button." Below these instructions is a section titled "Upload a photo:" with a camera icon and the text "Click on the camera icon below and upload a passport-style photo (from your shoulders to the top of your head)." This section includes a card for "Rebecca Test, Emergency Medical Responder" with details: "Number: TEST55", "Issued: 03/13/2021", and "Expiration: 06/30/2024", and a "Generate Card" button. To the right of this card is a summary box showing "No forms pending", "0 Items waiting in checkout", and "0 Applications to be reviewed". Below the photo upload section is a box with a graduation cap icon showing "2 New courses requested", "0 Upcoming courses this month", "0 Upcoming tests this month", and "0 Courses need to be signed off". At the bottom right of the page is the copyright notice "© 2025 ImageTrend, Inc."

Oregon EMS Service Instructions to Pay Provider Licensure Fees

You will see a list of the services you are affiliated with and any associated roles that have been assigned to you, such as *Operations Officer*.

A provider can be affiliated with multiple services but will only have administrative rights if they are the *Operations Officer*.

The screenshot displays the Oregon Health Authority eLicense portal. The header includes the Oregon Health Authority logo, the text 'Oregon Emergency Medical Services Program eLicense', and the Oregon Emergency Medical Services logo. The user is identified as 'Rebecca Test | Logout'. A left sidebar contains navigation options: 'My Account', 'Applications', 'Services' (highlighted), and 'License Verification'. The main content area is titled 'All Service' and includes a search box with 'GO' and 'CLEAR' buttons. Below the search box is a table of services:

Services ▲	Service Permit Level	Physical Address	City	County	Phone	Primary
Oregon Test Agency (Test205)		20855 Kensington Blvd	Antlers Park	Dakota	952-461-6161	<input type="checkbox"/>
Test ABC Ambulance IT TEST (Test7589) 		800 NE Oregon St	Portland	Multnomah	503-673-0555	<input type="checkbox"/>

Records 1-2 of 2 | First | Previous | Next | Last | Per Page 10

Legend for roles:
👤 = EMS Training Officer 👤 = Agent of Medical Director 👤 = County EMS Medical Director 📍 = Primary Contact 🚑 = Operations Officer
👤 = Medical Director 👤 = Service Director 👤 = Pediatric Emergency Care Coordinator 👤 = Fleet Manager

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Oregon EMS Service Instructions to Pay Provider Licensure Fees

Select the service you want to pay provider licensure fees for by clicking on the service name.

If the service name is not in blue, you do not have administrative rights to that service. To be assigned an administrative role, please contact [OHA-EMS](#) to be assigned the proper admin rights.

Oregon Health Authority logo and Oregon Emergency Medical Services Program eLicense header.

Rebecca Test | Logout

My Account
Applications
Services
License Verification

All Service

Click the name of the service to view additional details about it. Use the search box to find a specific service or click the alphabet links to look for services beginning with a specific letter.

GO CLEAR

Services ▲	Service Permit Level	Physical Address	City	County	Phone	Primary
Oregon Test Agency (Test205)		20855 Kensington Blvd	Antlers Park	Dakota	952-461-6161	☐
Test ABC Ambulance IT TEST (Test7589) 🧑		800 NE Oregon St	Portland	Multnomah	503-673-0555	☐

Records 1-2 of 2 | First | Previous | Next | Last | Per Page 10 ▼

🧑 = EMS Training Officer 🧑 = Agent of Medical Director 🧑 = County EMS Medical Director 🧑 = Primary Contact 🧑 = Operations Officer
👤 = Medical Director 🧑 = Service Director 🧑 = Pediatric Emergency Care Coordinator 🧑 = Fleet Manager

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Oregon EMS Service Instructions to Pay Provider Licensure Fees

To see a roster of your service's personnel, select personnel as shown here.

The screenshot displays the Oregon Health Authority eLicense interface. At the top, the Oregon Health Authority logo is on the left, and the text 'Oregon Emergency Medical Services Program eLicense' is on the right. A circular seal for 'OREGON EMERGENCY MEDICAL SERVICES' is in the top right corner. The user 'Rebecca Test | Logout' is logged in.

The left sidebar contains a menu with the following items: My Account, Applications, Services (highlighted with a green bar), Details, Policies, Medical Directors, Personnel (indicated by a red arrow), Stations, Vehicles, Documents, Service Areas, Inspections, and License Verification.

The main content area shows details for 'Test ABC Ambulance IT TEST (Test7589)'. It includes the address '800 NE Oregon St, Portland, Oregon 97232' and the status 'Agencies-Transport -- Issued: 03/19/2024 -- Expires: 06/30/2025'. A 'Back To Services' button is present.

Below this is the 'Services Details' section with a note: 'Click the arrows beside a header to expand or collapse each section of information.' There are three expandable sections: 'Demographics', 'Organization', and 'Staff'. The 'Details' section is expanded, showing the following information:

- Name: Test ABC Ambulance IT TEST
- Sync Method: Oregon Elite Sync
- Elite Region: Demo Region
- Synced To Elite: Yes
- Service Classification: I. Ground ambulance services operating at the ALS/BLS level to provide emergency and non-emergency transportation
- Active: Yes
- Daylight Savings Time Use: Yes
- Time Zone: Pacific Standard Time

Oregon EMS Service Instructions to Pay Provider Licensure Fees

On this page, you will see a roster of your service's personnel and information relating to their EMS provider license (expiration dates, license number and level).

The expiration date filtering option will help you to identify the individuals who have renewed, and those still needing to renew.

Oregon Health Authority
Oregon Emergency Medical Services Program
eLicense

Rebecca Test | Logout

Test ABC Ambulance IT TEST (Test7589)
800 NE Oregon St, Portland, Oregon 97232
Agencies-Transport -- Issued: 03/19/2024 -- Expires: 06/30/2025

Personnel

Use the *Position* drop down menu and the search box to search for personnel with specific positions or names. To view all personnel again, click *Clear*.

Click the arrow to the right of each person's name to view additional details about them. To view a list of documents submitted for that person, click the icon in the *Documents* column.

Add an Existing Personnel to Services Roster

Personnel:

Search by Personnel name or License number

Name	Positions	Personnel ID	Show on EMS Run Form	Number	Level	Issued	Expiration	Status	Docs
Test, Rebecca (TEST55)			Yes	TEST55	Emergency Medical Technician	03/13/2024	06/30/2026	Expired	
Seymour, Veronica M (140741)			Yes	140741	Emergency Medical Responder	06/14/2024	06/30/2026	Active	
Test, Justin H (Test97531)			Yes	Test97531	Transitional Paramedic	12/06/2023	12/06/2025	Active	
Test, Robert (Test02468)			Yes	Test02468		08/11/2021	08/11/2025		

Oregon EMS Service Instructions to Pay Provider Licensure Fees

To pay for personnel from your roster, you can select and pay for an individual licensee, or you can select multiple personnel at once.

If your provider has not yet completed, or already paid for their renewal application, they will **not** show up in this section.

Use the dropdown menu and select “Pay License for Selected Users” and click “Go.”

the Documents column.

Add an Existing Personnel to Services Roster

Personnel: Add Existing Personnel to Test ABC Ambulance IT TEST

Search by Personnel name or License number

- Position - Personnel GO CLEAR

	Name	Positions	Personnel ID	Show on EMS Run Form	Number	Level	Issued	Expiration	Status	Docs
<input checked="" type="checkbox"/>	Test, Rebecca (TEST55)	👤		Yes	TEST55	Emergency Medical Technician	03/13/2024	06/30/2026	Expired	📄
<input checked="" type="checkbox"/>	Seymour, Veronica M (140741)	👤		Yes	140741	Emergency Medical Responder	06/14/2024	06/30/2026	Active	
<input checked="" type="checkbox"/>	Test, Justin H (Test97531)	👤		Yes	Test97531	Transitional Paramedic	12/06/2023	12/06/2025	Active	
<input type="checkbox"/>	Test, Robert (Test02468)			Yes	Test02468		08/11/2021	08/11/2025		
<input type="checkbox"/>	Hardwick, Justin D (121213)			Yes	121213	Paramedic	04/03/2023	06/30/2025	Active	📄
<input type="checkbox"/>	TEST, Robbie (TEST111)	👤		Yes	207963		03/08/2023	06/30/2024	Expired	📄
<input type="checkbox"/>	Test, EMT (TEST595215)	👤+		Yes	TEST595215	Emergency Medical Technician	11/07/2017	06/30/2023	Expired	📄
<input type="checkbox"/>	Test, Julie Kay (TEST123425) Ⓞ	👤		No	TEST123425	Paramedic		06/30/2022	Expired	📄
<input type="checkbox"/>	Test, EMSP test (204272(Test))			Yes	204272(Test)	Advanced EMT	03/16/2020	06/30/2021	Expired	📄
<input type="checkbox"/>	Test, Rachel Lynn (TEST195911)	👤		Yes	TEST195911	Paramedic	12/11/2017	09/30/2019	Expired	📄

Select I Want To Go Records 1-10 of 14 | First | Previous | Next | Last | Page 1 | Per Page 10

Select I Want To
Remove Selected Users
Pay License for Selected Users
Apply Licenses to Selected Users
Save License Numbers for Selected Users
Download roster to CSV

Director 👤 = County EMS Medical Director 🏠 = Primary Contact 👤 = Operations Officer
👶 = Pediatric Emergency Care Coordinator 👤 = Fleet Manager Ⓞ = Inactive User

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Oregon EMS Service Instructions to Pay Provider Licensure Fees

This page shows ALL applications selected for payment, which could include renewal and initial applications.

Providers will be separated by application type (renewal versus initial).

This example shows provider **Test, EMSP** who has a balance for their renewal application (\$55.00) and a balance for an initial EMS license (\$290.00).

Test, EMSP has an EMT license which they are renewing and an initial paramedic application.

Welcome, EMSP Test | Logout

Oregon Test Service (TEST123)
800 NE Oregon St. Suite 305, Portland, Oregon 97232
-- Issued: 03/14/2017 -- Expires: 06/30/2017

[← Back To Services](#)

Personnel License Payment

Pay License

License:

Please select a specific license you would like to pay for

License Name	Name	Amount Due	Payment Amount
2017 Renewal EMT, AEMT, EMTI, Paramedic			
	Test, EMSP	55.00	<input type="text" value="55.00"/>
	Test, Julie	85.00	<input type="text" value="85.00"/>
	Test, Veronica	55.00	<input type="text" value="55.00"/>
	License Total:	195.00	195.00
Initial EMS License			
	Test, EMSP	290.00	<input type="text" value="290.00"/>
	License Total:	290.00	290.00
	Total:	485.00	485.00

[← Back](#) [Continue](#)

Oregon EMS Service Instructions to Pay Provider Licensure Fees

Use the dropdown menu to select the group of renewal applications you intend to pay for.

Depending on your service, you may need to make several payments, based on license level.

There are **4** license categories to pick from:

- EMT Renewal
- AEMT Renewal
- EMT-Intermediate Renewal
- Paramedic Renewal

Oregon Test Service (TEST123)
800 NE Oregon St. Suite 305, Portland, Oregon 97232
Agencies-Transport -- Issued: 04/02/2018 -- Expires: 06/29/2019

Personnel License Payment

Pay License

License:

- Select All Licenses
- Select All Licenses
- 2018 Emergency Medical Responder (EMR) Renewal**
- Ambulance Based Clinician
- Ambulance Based Clinician License Update
- Application for Re-Examination
- Audit EMT, AEMT, EMTI, Paramedic
- EMR Reinstatement License
- EMR Renew License
- EMR Renewal Application
- Form Data Migration Holder (Created by Imagetrend)
- Individual Reportable Actions
- Initial Emergency Medical Responder (EMR) License
- Initial EMT, AEMT, EMTI & Paramedic License
- Legacy License
- New License (EMT, AEMT, Oregon Intermediate and Paramedic)
- Practical Exam
- Reinstatement EMT, AEMT, EMTI, Paramedic
- Renewal EMT, AEMT, EMTI, Paramedic
- SandraTESTMedical Director Application
- Temporary Wildland Fire License

	Amount Due	Payment Amount
	23.00	23.00
License Total:	23.00	23.00
	0.00	0.00
License Total:	0.00	0.00
Total:	23.00	23.00

Oregon EMS Service Instructions to Pay Provider Licensure Fees

When you have the correct providers and license level selected, it will be displayed here.

Click *Continue* to the payment detail screen.

Welcome, EMSP Test | [Logout](#)

Oregon Test Service (TEST123)
800 NE Oregon St. Suite 305, Portland, Oregon 97232
Agencies-Transport -- Issued: 04/02/2018 -- Expires: 06/29/2019

[← Back To Services](#)

Personnel License Payment

Pay License

License:

Please select a specific license you would like to pay for

License Name	Name	Amount Due	Payment Amount
2018 Emergency Medical Responder (EMR) Renewal	Test, EMSP	23.00	<input type="text" value="23.00"/>
		Total: 23.00	23.00

[← Back](#) [Continue](#)

Oregon EMS Service Instructions to Pay Provider Licensure Fees

Select *Credit Card* from the Payment Method dropdown, then *Submit Transaction*.

You will be redirected to the payment portal.

Welcome, EMSP Test | Logout

Payment Detail

Payment is nonrefundable as stated in [OAR 333-265-0050\(2\)\(a\)](#). If you are unsure if this is the correct amount please reference [OAR 333-265-0030](#) or give us a call at 971-673-0520.

Account

Payment Method:
 - Payment Method -
 - Payment Method -
 Credit Card

Submit Transaction

License	Amount
2017 Renewal EMT, AEMT, EMTI, Pa ramedic	\$55.00
2017 Renewal EMT, AEMT, EMTI, Pa ramedic	\$55.00
2017 Renewal EMT, AEMT, EMTI, Pa ramedic	\$85.00
Totals:	\$195.00

Oregon EMS Service Instructions to Pay Provider Licensure Fees

Enter the credit card information and submit payment.

You will need to make payment for each level of provider renewing.

Ensure applications are submitted and no longer visible from your personnel roster.

It can take OHA EMS several business days to process submitted applications, based on when the application is submitted.

The screenshot shows the Oregon.gov secure checkout interface. At the top left is the Oregon.gov logo with a tree icon and the text "OREGON.GOV secure checkout". The main content is divided into three sections: Transaction Detail, Payment, and Transaction Summary.

Transaction Detail

SKU	Description	Unit Price	Quantity	Amount
2242	Emergency Medical Services Payments - Web	\$340.00	1	\$340.00
Total				\$340.00

Payment

Payment Type: Credit/Debit Card (indicated by a green checkmark)

Customer Information

Complete all required fields [*]

Country *
United States (dropdown menu)

First Name *
Last Name *

Transaction Summary

Emergency Medical Services Payments - Web	\$340.00
TOTAL	\$340.00

Need Help?

Customer Information to be entered is the Card Holder Information. For technical assistance call 1-855-255-4304. This number is for assistance with the input of your credit card information only. For all other questions contact the program directly.

Oregon EMS Service Instructions to Pay Provider Licensure Fees


Each Oregon ambulance service and provider must ensure the licensee's renewal application has been processed by July 1st, or they **cannot** operate as an EMS provider.

Log onto your service roster or have the licensee verify via their account, that their application has been processed and reflects a new expiration date.

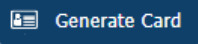
Working or volunteering without a current Oregon EMS license is a violation of Oregon Administrative Rule. Discipline for practicing without a license may result in a civil penalty of up to \$5,000.00.


Provider Account:

Upload a photo: Click on the camera icon below and upload a passport photo (the top of your head).




EMSP Test
Advanced EMT
Number: 204272(Test)
Issued: 05/16/2025
Expiration: 06/30/2027





2
0
0



1 New course requested
0 Upcoming courses this month
0 Upcoming tests this month
0 Courses need to be signed off

Oregon EMS Service Instructions to Pay Provider Licensure Fees

Each Oregon ambulance service and provider must ensure the licensee's renewal application has been processed by July 1st, or they **cannot** operate as an EMS provider.

Log onto your service roster or have the licensee verify via their account, that their application has been processed and reflects a new expiration date.

Working or volunteering without a current Oregon EMS license is a violation of Oregon Administrative Rule. Discipline for practicing without a license may result in a civil penalty of up to \$5,000.00.

Agency Roster:

Remove Primary	Name ▲	Positions	Actions	Agency Cert Number	Agency Cert Level	Agency Cert Date	Agency Cert Expiration Date
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Medical Director, Fake (TEST1234567890)		TEST1234567890	Edit	Edit	Edit
<input type="checkbox"/>	<input type="checkbox"/>	Test, EMSP test (204272(Test))		204272(Test)	Advanced EMT	Fri 5/16/25	Wed 6/30/27
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Test, EMT (TEST595215)		TEST595215	Emergency Medical Technician	Tue 11/7/17	Fri 6/30/23
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Test, John ()		Edit	Edit	Edit	Edit

Oregon EMS Service Instructions to Pay Provider Licensure Fees

Questions?

[OHA Emergency Medical Services Program *Contact Us* Page](#)

Public Health Division
Emergency Medical Services Program
800 NE Oregon Street Ste 465
Portland, OR 97232
971-673-0520
www.healthoregon.org/ems

