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Verification Site Visit Tool

2024-25 School Year

REFERENCE: OREGON ADMINISTRATIVE RULES, OREGON HEALTH AUTHORITY, PUBLIC HEALTH DIVISION, CHAPTER 333, DIVISION 28, SCHOOL-BASED HEALTH PROGRAMS

School Dental Sealant Programs: Complete form starting here through Section A. 11.

Today's Date: _____

Program Name: _____

Admin review date: _____ **Site Visit Due Date:** _____ Enter "TBD" if site visit date is unavailable.

School: _____ Enter "TBD" if school name is unavailable.

Site Staff: _____ Enter "TBD" if staff names are unavailable.

OHA Staff: Karen Phillips, School Oral Health Programs Coordinator

This Verification Site Visit is an:

Waiver(s) in place at time of review:

Section A: Certification Requirements 333-028-0320 Policies and Protocols

- School Dental Sealant Program (SDSP) must submit items in Section A electronically by September 1.
- Reviewed by OHA prior to site visit.
- Review with SDSP coordinator during virtual check-in prior to or just after in-person site visit.

Certification Standard

A.1: The representative responsible for coordinating and implementing the Local School Dental Sealant Program attended a one-time certification training provided by the OHA.

SDSP provides attestation or documentation	Yes	No
OHA reviews attestation or documentation	Yes	No
Compliant	Yes	No

A.2: The program has contacted all the Coordinated Care Organizations (CCOs) operating in the community.

Select all applicable CCO/s (below): PC users press CTRL key to select multiple lines. MAC users press Command key to select lines.

SDSP provides attestation or documentation	Yes	No
OHA reviews attestation or documentation	Yes	No
Compliant	Yes	No

A.3: Policies and protocols:

SDSP provides attestation or documentation	Yes	No	
Permission Form	OHA reviews attestation or documentation	Yes	No
Privacy Practices			
Clinical Screening Sheet	Compliant	Yes	No
Fact Sheet			
Student Results Form	Comments:		
Infection Prevention And Control			
Self Monitoring Evaluation Plan			

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Certification Standard (continued)

A.4: The Local School Dental Sealant Program provided an annual clinical training to all providers rendering care within their scope of practice in a school setting.

Select One:

	SDSP provides attestation or documentation	Yes	No
OHA Clinical Training	OHA reviews attestation or documentation	Yes	No
Local Program's Clinical Training	Compliant	Yes	No

Questions: How are hygienists new to the outreach program trained mid-school year?

If local program's clinical training:

Date of training:

Submitted agenda	Yes	No
Submitted sign-in sheet	Yes	No

A.5: The program has confirmed their master list of schools.

QUESTION: What are the changes to your school list? If none, enter "Not Applicable" below.

SDSP provides attestation or documentation	Yes	No
OHA reviews attestation or documentation	Yes	No
Compliant	Yes	No

A.6: The program submits their schedule.

Has your program submitted their schedule?	Yes	No	If your program has not submitted your schedule when will you submit it?
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ghf

A.7: The program enters all Medicaid encounters into the Medicaid system. (This will be confirmed with consent form review)

SDSP provides attestation or documentation	Yes	No	<i>Comments:</i>
OHA reviews attestation or documentation	Yes	No	
Compliant	Yes	No	

A.8: Which method/s of outreach to a school does your program use to schedule dental sealants in the school? (select all that apply)

Phone Calls	E-mail	In-person with a school contact (principal, office manager, other)
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Certification Standard (continued)

A.9: The program offers, at a minimum, dental sealant services to all students regardless of insurance status, race, ethnicity or socio-economic status in these grade levels.

(a) Elementary school students in first and second grades, or second and third grades	SDSP provides attestation or documentation	Yes	No
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(b) Middle school students in sixth and seventh grades, or seventh and eighth grades	OHA reviews attestation or documentation	Yes	No
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Select all grades that you serve:	Compliant	Yes	No
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K 1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th

Comments:

A.10.a: The program requests an in-person site visit for the 2024-25 school year.

Yes No

A.10.b: OHA will conduct an in-person site visit for the 2024-25 school year.

Yes No

A.10.c: Unless otherwise informed, the program will be due for a in-person site visit during the:

2025-26 School Year:

Yes No

2026-27 School Year:

Yes No

A.11: If applicable, the program has an OHA approved plan to use the two-handed technique for modified glass ionomer sealant placement technique in middle schools & high schools.

Sealant material		SDSP provides attestation or documentation	Yes	No
Technique applied	Isolation device approved	OHA reviews attestation or documentation	Yes	No

Comments:

Compliant Yes No Not Applicable



**Complete Form from Cover Sheet thru Section A.11.
Email completed Form to Karen Phillips & Ashley Oneill**

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Section B: School Operations (To be completed by OHA)

Certification Standard

B.1: Student Health

Compliant

Yes

No

Medical History is included on the permission form.

EPDH or dentist reviews permission form.

“Yes” consent (Identifies student)

Medical considerations

Comments:

B.2: Student flow

Compliant

Yes

No

Only one student is in the clinical service area at a time.

Minimal number of students in a waiting area.

Out of class time is minimized for all students.

Demands on school staff are limited.

Comments:

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Section C: Certification Requirements 333-028-0320 Clinical Standards (To be completed by OHA)

Certification Standard

<p>C.1: Licensure</p> <ul style="list-style-type: none"> • Scope of practice laws are followed. <table border="0" style="margin-left: 40px; width: 100%;"> <tr> <td style="width: 50%;">- EPDH</td> <td style="width: 50%;">- DA-Sealant Certificate</td> </tr> <tr> <td>- RDH</td> <td>- Dentist - DA</td> </tr> </table> <p style="margin-left: 20px;">Current Oregon dental hygiene or dental license is visible just outside of clinical treatment area.</p> <p><i>Comments:</i></p>	- EPDH	- DA-Sealant Certificate	- RDH	- Dentist - DA	Compliant	Yes	No
- EPDH	- DA-Sealant Certificate						
- RDH	- Dentist - DA						

<p>C.2: A Local School Dental Sealant Program must adhere to these standards for school dental sealant programs:</p> <table border="0" style="margin-left: 20px; width: 100%;"> <tr> <td style="width: 50%;">Dental equipment is used on school grounds during normal course instruction hours.</td> <td style="width: 50%;">The four-handed technique is used to apply sealants in elementary schools.</td> </tr> <tr> <td>Compressor must be used for AGPs.</td> <td>For middle and high school students, the two-handed technique may be used with a prior OHA approved plan.</td> </tr> </table> <p><i>Comments:</i></p>	Dental equipment is used on school grounds during normal course instruction hours.	The four-handed technique is used to apply sealants in elementary schools.	Compressor must be used for AGPs.	For middle and high school students, the two-handed technique may be used with a prior OHA approved plan.	Compliant	Yes	No
Dental equipment is used on school grounds during normal course instruction hours.	The four-handed technique is used to apply sealants in elementary schools.						
Compressor must be used for AGPs.	For middle and high school students, the two-handed technique may be used with a prior OHA approved plan.						

<p>C.3: Sealant materials</p> <table border="0" style="margin-left: 20px; width: 100%;"> <tr> <td style="width: 50%;">Resin < 10% fill</td> <td style="width: 50%;"><i>Comments:</i></td> </tr> <tr> <td>Glass Ionomer</td> <td></td> </tr> <tr> <td> Modified Technique</td> <td></td> </tr> <tr> <td> Non-modified Technique</td> <td></td> </tr> <tr> <td>Both Resin and Glass Ionomer</td> <td></td> </tr> </table>	Resin < 10% fill	<i>Comments:</i>	Glass Ionomer		Modified Technique		Non-modified Technique		Both Resin and Glass Ionomer		Compliant	Yes	No
Resin < 10% fill	<i>Comments:</i>												
Glass Ionomer													
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Non-modified Technique													
Both Resin and Glass Ionomer													

**OHA Certified School Dental Sealant Programs
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Certification Standard (continued)

C.3.a: Sealant placement technique-

Compliant Yes No Not Applicable

Resin

Compressor rinse and suction capabilities are available to use.

The tooth is rinsed and thoroughly dried before etchant.

Four-handed technique is used for elementary school.

Isolation is adequate throughout entire procedure.

The tooth is thoroughly cleaned prior to etching.

The resin sealant is evaluated with an explorer before student dismissal.

The residual BPA is removed after resin sealant placement.

C.3.b: Sealant placement technique-

Compliant Yes No Not Applicable

Glass Ionomer non-modified

Compressor rinse and suction capabilities are available on-site to use.

The tooth is rinsed and slightly dried before cavity conditioner is applied.

Four-handed technique is used for elementary grades.

The cavity conditioner is removed.

The tooth is cleaned before cavity conditioner.

The tooth is only slightly dried to apply sealant.

There is a material set time before the student is dismissed.

C.3.c: Sealant placement technique-

Compliant Yes No Not Applicable

Glass Ionomer modified (Compressor rinse and suction capabilities are not needed on site.)

The tooth is cleaned before cavity conditioner.

The tooth is only slightly dried to apply sealant.

The tooth is blotted clean and slightly dried before cavity conditioner is applied.

There is a sealant material set time before the student is dismissed.

The cavity conditioner is removed.

Comments:

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Section D: Infection Control Protocols (To be completed by OHA)

Certification Standard

D.1: Infection control guidelines established in [OAR 818-012-0040](#), the [CDC Infection Prevention Practices](#), and the [OHA Guidance](#) for Certified School Dental Sealant Programs are being followed.

Compliant

Yes

No

ADMINISTRATIVE

The program has a written infection control program and evaluation plan.

Infection control coordinator is designated.

PERSONAL PROTECTIVE EQUIPMENT (PPE):

Program staff adhere to standard precautions, including hand hygiene.

- PROTECTIVE EYEWEAR

(i.e., goggles or a face shield that covers the front and sides of the face) worn during all patient care encounters.

Eyewear should have solid side shields.

- MASKS

AGP or Lower-AGP = Level 2 or 3 procedure mask or N95. The outer layer mask is changed or a single-layer mask is changed between students receiving services.

Screenings = Level 2 or 3 procedure mask. Mask is changed if becomes moist or contaminated.

- GOWNS

AGP/Lower-AGP=Single use launderable or disposable gowns are changed between each student receiving services.

ENGINEERING

If a compressors are used, the program has a written waterline maintenance protocol.

Biomonitoring, indicator strips, solutions, reagents (sealant disinfectants), etc..., are not expired.

STERILIZATION

Utility gloves for cleaning or transferring sharps.

The program uses an ultrasonic or enzymatic soak solution to soak reusable instruments prior to sterilization.

Clinicians are handling, storing and transporting sharps to the sterilization area or to the home clinic in a puncture resistant container.

The program/clinician maintains sterilization monitoring for the current calendar year and two preceding years.

Comments:

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Certification Standard (continued)

D.2: Safety Data Sheets (SDS):	Compliant	Yes	No
SDS are readily accessible on site.			
Primary and secondary containers are labeled.			
<i>Comments:</i>			

D.3 Cleaning and disinfection:	Compliant	Yes	No
Which method is used for patient care items?			
Clean and disinfect	Clean, disinfect and barriers	Disinfect and barriers	
<i>Comments:</i>			

D.4: Cleaning and disinfection:	Compliant	Yes	No
Which method is used for environmental surfaces?			
Clean and disinfect	Clean, disinfect and barriers	Disinfect and barriers	
<i>Comments:</i>			

Section E: Equipment and supplies (To be completed by OHA)

Certification Standard

- : Equip	Compliant	Yes	No
manufacturer and/or agency guidelines.			
Examples may include:			
Cure light	Compressor/s	Sharps containers; available, not overfull	
<i>Comments:</i>			