

This document provides additional instructions for Oregon Psilocybin Services (OPS) applicants and licensees to use when completing the Required 303 Applicant and Licensee REAL & SOGI Data form. See the [OPS Letter to Licensees – Submit 303 Licensee Data](#) for additional details information about this form.

The link for this form is: <https://psilocybin.oregon.gov/applicant-data>.

There is a field at the bottom of the page where you can enter your TLC Licensee Id number (see the green arrow in the first screenshot). Once you enter your Id number, the rest of the form will populate. Below are some screenshots to illustrate the workflow.

**Enter Your License Id to Continue**

Your License Id is generated when your application for a license is started in TLC.


To find your License Id:

1. Log into TLC
2. Click on the second menu item on the left, "My Licenses and Permits"
3. Scroll to find the license in question
4. See the "License Id"

If you don't have a TLC account because you are an individual applicant on a license:

1. Connect with the person who is completing the license application in TLC
2. Request them to share the License Id with you

EX: FL-a1b2c34d



Oregon Health Authority Oregon Psilocybin Licensing Production Version 3.3.0

If you don't have a TLC account because you are an individual applicant on a license:

1. Connect with the person who is completing the license application in TLC
2. Request them to share the License Id with you

**Fill in the form below**

EX: FL-a1b2c34d  
SC-

---

**Introduction**

1. Legal First Name\*:
2. Legal Last Name\*:
3. Legal Middle Name:
4. Please check one:
  - I am an applicant for a license under ORS 475A - The license is NOT approved
  - I am a licensee under ORS 475A - The license is approved
- 5.
- 6.
- 7.
- 8.

Review & Submit