ODHS/OHA Office of Information Services

Unregister a lost or damaged YubiKey

Note: Some pictures may vary slightly from what you see on your screen. If you notice a variation from these instructions, follow the prompts on your computer.

Using an agency computer or connected to Citrix to unregister the lost or stolen YubiKey device.

- 1. From an agency computer connected to Citrix.
 - Go to https://myprofile.microsoft.com/
 - Sign in with your Microsoft account (e.g., Firstname.Lastname@dhsoha.oregon.gov)
 - Click Next

Microsoft		
Sign in		
@ (odhsoha.orego	on.gov
No account? Create or	ne!	
Can't access your acco	unt?	
Sign-in options		
	Back	Next

2. Enter your ODHS|OHA network password (the same one used to log into your desktop or laptop). Click **Sign in**.



Unregister a lost or damaged YubiKey Questions? Call 503-945-5623 3. If you get the More information required screen, click **next** and **skip to step 5**. If you do not get this screen, **continue to step 4**.



4. Click Security info on the left.

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5. On the Security info screen, click **Delete** to the right of <u>Authenticator app</u> method.



6. On the Delete authenticator app pop-up, click **OK**.



To register your replacement YubiKey, follow the YubiKey Instructions for MFA Registration.

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