***Please provide the information requested below for program contact information.***

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| **Program Contact Information** | |
| **Agency Name** |  |
| **Prevention Coordinator Name**  (Main point of contact) |  |
| **Phone** |  |
| **E-mail** |  |
| **Address** |  |
| **Other Funded Program Staff Name**  (add additional if necessary) |  |
| **Phone** |  |
| **E-mail** |  |
| **Supervisor Name** |  |
| **Phone** |  |
| **E-mail** |  |

Overview

The purpose of a workplan is to develop a shared vision and create a road map of what needs to be accomplished for success. Workplans are a shared agreement between HPCDP and the partner on the work that will take place. Workplans are a living document and may change.

The project start date for the ADPEP opioid settlement funds is October 1, 2024. There is no project end date for these funds, and ADPEP grantees may carry over their opioid settlement funds across fiscal biennia. However, ADPEP grantees are encouraged to expend their one-time opioid settlement allocations by June 30, 2027, to help respond to Oregon’s urgent need for increased primary prevention resources and services.

ADPEP grantees will develop an opioid settlement project plan that describes their goals, objectives, and activities from October 1, 2024, (project start date) through June 30, 2025 (end of 2023-2025 fiscal biennium). ADPEP grantees will develop a subsequent opioid settlement project plan in early 2025 for the 2025-2027 fiscal biennium, which begins July 1, 2025, and ends June 30, 2027.

**Please use this template to describe your opioid settlement project plans for October 1, 2024 – June 30, 2025.** Grantees may consider all or a portion of this time as an opioid settlement planning period. Grantees utilizing this time as a planning period are expected to include partner engagement, data or community needs assessment, and/or strategic planning activities within their workplans. There is not a maximum number of goals, objectives, or activities to be completed. You may add additional rows and copy and paste the table as many times as necessary.

Submit your program plan to your Health Promotion and Chronic Disease Prevention (HPCDP) Community Program Liaison by **November 15, 2024**.

Please plan to attend office hours if you have questions about your opioid settlement funds or project plans. If you contact your Community Program Liaison for support, they may triage technical assistance requests to other teams within OHA who are supporting opioid settlement funding implementation.

Refer to the “ADPEP Opioid Settlement Workplan & Budget Guidance” document for additional information.

**Exhibit E Prevention Strategies**

Opioid settlement primary prevention funds are intended to “support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies” ([Exhibit E: List of Opioid Remediation Uses](https://nationalopioidsettlement.com/wp-content/uploads/2023/02/TEVA-Exhibit-E.pdf)). ADPEP grantees may use their opioid settlement allocations to bolster workforce capacity and evidence-based primary prevention strategies using tailored approaches that meet the unique needs of their community.

ADPEP opioid settlement activities must align with the strategies listed in “Section G – Prevent Misuse of Opioids” in [Exhibit E: List of Opioid Remediation Uses](https://nationalopioidsettlement.com/wp-content/uploads/2023/02/TEVA-Exhibit-E.pdf) from the national opioid settlement lawsuit. These activities may include, but are not limited to:

1. Developing media campaigns to prevent opioid misuse
2. Distributing corrective advertising or affirmative public education campaigns based on evidence
3. Sharing public education related to drug disposal
4. Creating or supporting drug take-back disposal or destruction programs
5. Leading or participating in anti-drug coalitions that engage in drug prevention efforts
6. Supporting community coalitions in implementing evidence-informed prevention strategies, such as reducing social/physical access to opioids, reducing stigma toward people who use drugs or towards people in treatment or recovery, training partners in evidence-informed prevention strategies
7. Engaging non-profits and faith-based communities as systems to support prevention
8. Developing evidence-based prevention programs in schools or evidence-informed community education programs or students, families, school employees, school athletic programs, parent-teacher and student associations, and/or others
9. Implementing school-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seems likely to be effective in preventing the uptake and use of opioids
10. Creating or supporting community-based education or intervention services for families, youth, and adolescents at risk for opioid use disorder and any co-occurring substance use disorder/mental health conditions
11. Supporting evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills
12. Supporting greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers, or other school staff to address mental health needs in young people that may increase the risk of substance misuse
13. Other – *This is not an exhaustive list of allowable primary prevention activities. ADPEP grantees may use their opioid settlement funds for workforce training, education, and professional development; community assessment and planning; and a wide variety of blended strategies to support primary prevention goals. Please consult OHA if you are unsure if an activity is allowable with your opioid settlement funds.*

**Please plan to attend office hours if you have questions about your opioid settlement funds or project plans.** This will help streamline HPCDP’s technical assistance to ADPEP grantees.

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| **Opioid Settlement Funding:**  Describe how you will use your opioid settlement funding allocation to enhance or expand your organization’s current ADPEP initiatives during this project period (10/1/2024-6/30/2025). How will these funds bolster your workforce capacity and/or your primary prevention programming? Do you have any plans or ideas for your opioid settlement funds beyond June 2025? If yes, please describe. |
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| **Health Disparities and Health Equity:**  Describe how your opioid settlement plan will address health disparities and advance health equity. What steps do you plan to take during this project period to strengthen your commitment and capacity to advance diversity, equity, and inclusion? |
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| **Goal 1:** Insert in this space one of your proposed opioid settlement funding project goals. Goals are a statement of what the program intends to accomplish and describes general desired changes or outcomes. | | | | |
| **Why? (Historical Context):** Describe why this goal is being prioritized for your community.Describe the reasoning for selecting the proposed objectives and activities (e.g. surveillance data, community assessment and readiness, peer reviewed research, etc.) List data and information sources used to determine priority area. | | | | |
| **Equity Considerations:** Provide an overview of how this strategy will be approached equitably. This could include considerations of populations impacted, culturally responsive communications, and equitable implementation and enforcement | | | | |
| **SMART Objective #1.1:** List the specific change to be seen in risk/protective/causal factors that connects back to your strategy. Strategies must be outcome oriented and S.M.A.R.T (Specific, Measurable, Attainable, Realistic, and Timebound). | | | | |
| **Exhibit E Prevention Strategy**  List the Exhibit E strategy number associated with each activity (ex: Strategy 9) | **Activity Descriptions**  (Add additional rows as needed.)  What activities will you use, or services will you provide to achieve the goal. When listing planned activities consider following the Strategic Planning Framework (**Planning, Capacity Building, and Evaluation** activities in addition to **Implementation)** | **Partner Engagement/Alignment**  Specify which partners are involved in completing activity or engaged in work. Also describe how the activity aligns with partner priorities to ensure this is a shared priority. This includes, but is not limited to, organizations, community members\*, stakeholders, decision makers, and other partners.  If this is not an existing partnership, please include specific partner engagement activities you will carry out with the organization. | **Responsible Party**  This may be a staff person, partner, organization, and/or other entity. | **Estimated Timeframe**  (MM/YY) - (MM/YY)  This can be an approximate guess of timeline. |
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| **SMART Objective #1.2:** | | | | |
| **Exhibit E Prevention Strategy** | **Activities Descriptions**  (Add additional rows as needed.) | **Partner Engagement/Alignment** | **Responsible Party** | **Estimated**  **Timeframe**  (MM/YY) - (MM/YY) |
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| **Goal 2:** | | | | |
| **Why? (Historical Context):** | | | | |
| **Equity Considerations:** | | | | |
| **SMART Objective #2.1:** | | | | |
| **Exhibit E Prevention Strategy** | **Activity Descriptions**  (Add additional rows as needed.) | **Partner**  **Engagement/Alignment** | **Responsible**  **Party** | **Estimated**  **Timeframe**  (MM/YY) - (MM/YY) |
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| **SMART Objective #2.2:** | | | | |
| **Exhibit E Prevention Strategy** | **Activity Descriptions**  (Add additional rows as needed.) | **Partner Engagement/Alignment** | **Responsible**  **Party** | **Estimated**  **Timeframe**  (MM/YY) - (MM/YY) |
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