

Public Health Advisory Board

Health Equity Review Policy and Procedure Workgroup

Meeting Minutes

April 18, 2023, 2:00-3:30 pm

PHAB members in attendance: Jackie Leung, Kelle Little, Mike Baker, Jeanne Savage, Marie Boman-Davis

OHA staff: Cara Biddlecom, Joyleen Mabika, Tamby Moore

Approval of March 30 meeting minutes

- PHAB members approved the March 30 meeting minutes with three changes.
- OHA staff made the requested amendments to the March 30 meeting minutes.

Review PHAB Health Equity Review Policy and Procedure

Joyleen and Cara reviewed changes made to the PHAB Health Equity Review Policy and Procedure since the March 30 meeting, with a specific focus on detail added from more sources to the policy section.

- Procedure section
 - Workgroup discussed the need to streamline the process and questions in the procedure, so it is nimble and useful.
 - Workgroup discussed an opportunity to try out the new procedure and evaluate the process before it is finalized.
 - Workgroup members discussed streamlining the questions in the procedure.
 - Cara provided context on presentations to the board and asked the workgroup if this section is still relevant.
 - Workgroup discussed adding a statement that PHAB can send a work product back to the committee based on its equity analysis in the procedure.

Joyleen and Cara will do some more work on the policy and procedure before the next meeting.

Cara will follow up on the opportunity to partner with the Health Equity Committee of the Oregon Health Policy Board.

Public comment

No members of the public provided comment.

Meeting adjourned at 3:30 pm.