



**Public Health Advisory Board meeting minutes
November 10, 2022, 3:00-5:30 pm**

Attendance

Board members present: Rachael Banks, Mike Baker, Carrie Brogoitti, Bob Dannenhoffer, Veronica Irvin, Jackie Leung, Kelle Little, Meghan Chancey, Sarah Present, Erica Sandoval, Jeanne Savage, Jocelyn Warren, Nic Powers

Board members absent: Dean Sidelinger, Ryan Petteway, Jawad Khan

PHAB subcommittee members present: Kat Mastrangelo

OHA Staff: Charina Walker, Sara Beaudrault, Tamby Moore, Cara Biddlecom

Welcome and introductions

- PHAB members, subcommittee members and staff introduced themselves.
- Veronica confirmed that PHAB will meet in December.
- PHAB members voted to approve the October meeting minutes. Bob first, Veronica second. All in favor.

Charter and bylaws discussion

- Veronica shared that the draft charter was reviewed extensively at the October meeting.
- Veronica shared that PHAB needs to make a decision about bylaws:
 - Discuss proposed membership changes only;
 - Or adopt bylaws in full with some specific decision points as follows:
 - Whether subcommittee participation is required for members; and
 - Proposed membership changes.

- Jeanne proposed adopting bylaws today and then updating later on.
 - Jocelyn seconded Jeanne’s proposal and added that PHAB voting members should be required to participate in at least one subcommittee. Jeanne, Jocelyn and Kelle all agreed that PHAB voting members should be serving on a subcommittee.
 - Sarah Present agreed with voting on the bylaws today but prefers ‘expected’ versus ‘required’ to participate in a subcommittee. Sarah noted that some subcommittees sunset and restart in accordance with the timing of deliverables.
 - Jeanne agreed with Sarah.
 - Group agreements: Bob suggested leaving the group agreements out of the bylaws. Kelle made a separate recommendation to start a meeting with group agreements. Erica suggested putting group agreements in the bylaws or referencing them. Cara suggested adding a sentence about PHAB having group agreements but not putting the exact group agreement language in the charter. Members were in favor.
 - Mike raised concerns about the 20% of scheduled meeting attendance not being achievable for rural communities. Mike suggested removing the reference to exceptions for family medical leave in the bylaws.
 - Sarah and Bob moved to approve the bylaws with edits from today. All voting members were in favor.
- Membership
 - Jocelyn proposed adding an early learning representative.
 - Bob proposed two CBO representatives- metro and nonmetro.
 - Jeanne shared that CBOs cannot speak on behalf of other CBOs.
 - Mike shared concern about expectations for the role.
 - Erica shared background about how CBOs work together.
 - Cara shared that PHAB members have long struggled with whether their roles are required to be a representative of the constituency of organizations for which they have as an affiliation, and confirmed that

PHAB appointees, with the exception of the representative of CLHO, are meant to bring their own professional and lived experience to PHAB and not speak on behalf of constituencies they are a part of.

- Sarah voiced concern about CBO representation and whether OHA or LPHAs have a role that works on behalf of CBO networks.
- Rachael shared concern about having OHA speak on behalf of CBOs.
- Erica stated that CBO capacity to participate in PHAB will be important to consider.
- Mike shared that rural health equity coalitions are not statewide. Bob clarified that they are called regional health equity coalitions. Rachael offered to share information about the regional health equity expansion.
- Bob offered that the working group come together to discuss membership again and bring a proposal forward.
- Mike, Erica and Jackie offered to join the charter and bylaws workgroup to discuss membership.
- OHA staff will offer others to join this meeting.

○ Charter

- Mike suggested adding rural equity.
- Cara explained that the charter reflects back to the health equity review policy and procedure and that document will be updated next by PHAB.
- Decision made to ensure that the forthcoming update to the health equity review policy and procedure includes rural equity.
- All members voted in favor to approve the charter. Jocelyn, Mike, (two others) abstained.

Subcommittee updates

- Subcommittee updates were moved to the December meeting due to time.
- Veronica noted that a LPHA representative is needed for the Strategic Data Plan subcommittee.

Public health modernization investment and scaling

- Cara and Sara provided background about the public health modernization Policy Option Package and specific focus areas by:
 - Ensuring an adequate workforce and building on lessons learned from the COVID-19 pandemic to respond to and mitigate emerging health threats
 - Emergency preparedness and communicable disease control
 - Climate and health planning and environmental health risk mitigation
 - Community outreach and engagement
 - Community-centered data systems
 - Chronic disease prevention and other public health programs
 - The Public Health Modernization budget ask was submitted August 31st and includes \$286 million in addition to the current investment. The breakdown for the funding request is:
 - LPHAs - \$100,324,854
 - Tribes - \$30,000,000
 - CBOs -public health practice - \$100,000,000
 - CBOs – community-led data collection - \$3,500,000
 - Reproductive health provider network - \$10,000,000
 - Oregon Health Authority - \$42,175,146
- Cara asked that PHAB propose how to scale the funding down in \$50 million dollar increments.
- Bob asked if PHAB was consulted on the funding allocation and amount.
- Cara said that PHAB provided the overall guidance and OHA took the recommendations to LPHAs, Tribes, and CBOs.
- Nic asked for funding accountability.
- Sarah expressed appreciation for the great partnerships that have been built between CBOs and LPHAs. She does not recommend scaling the funding proportionately.
- Jocelyn asked how the CBO funding number was determined and mentioned that there is a costing out by each county.
- Cara shared that there was a crosswalk of work.
- Rachael shared that we are a public health system, and we need to come together as a system.
- Erica shared that we have models for shared accountability.

- Bob expressed concern that CBOs are concentrated in the tri-county and there is an inequity between rural and urban.
- Cara shared that a proposal for scaled funding must be complete by January.
- Kelle asked that the conversation come back to Tribal Health Directors for guidance on the next steps.
- Decision to have PHAB representatives plus representatives of Tribes, CBOs, LPHAs
 - Mike, Jackie, Bob

December meeting agenda items

- SB 1554 report
- Medicaid 1115 Waiver
- PHAB membership
- Small working group update on POP

Public comment

- No public comment was made.

Adjourn

- Meeting adjourned at 5: pm.
- The next Public Health Advisory Board meeting will be held on December 8, 2022 from 3:00-5:30 pm.

Everyone has a right to know about and use Oregon Health Authority (OHA) programs and services. OHA provides free help. Some examples of the free help OHA can provide are:

- Sign language and spoken language interpreters.
- Written materials in other languages.
- Braille.
- Large print.
- Audio and other formats.

If you need help or have questions, please contact Cara Biddlecom: at 971-673-2284, 711 TTY, or publichealth.policy@dhsosha.state.or.us, at least 48 hours before the meeting.