

Medicaid Provider Enrollment Requirements for Behavior Rehabilitation Services (BRS) Providers

The Oregon Health Authority (OHA), is providing guidance on the enrollment processes for the providers of Behavior Rehabilitation Services (BRS) as described in [OAR 410-170](#). Immediate enrollment is required for all BRS providers as described below.

Who needs to enroll

BRS providers must enroll with the Oregon Health Authority (OHA) if they are:

- Organizations or subcontractors billing (or invoicing) for BRS services,
- Organizations or subcontractors providing BRS services to Oregon Health Plan (OHP) members, or
- Individuals who provide BRS services for OHP members, such as Social Service Staff and Program Coordinators/Directors as defined in Oregon Administrative Rule (OAR) [410-170-0020](#) (48) and (57).

Who does not need to enroll

Direct care staff or approved proctor foster parents who provide BRS services under the supervision of the enrolled BRS Social Service Staff and Program Coordinator or Director as defined in OAR [410-170-0020](#) (7) and (28).

Checking for federal exclusions

For any employees or subcontractors **not** enrolled with OHA, the BRS provider must check the federal exclusion list described in [OAR 410-120-1380\(1\)\(c\)\(J\)](#). Individuals named on this list may not order, refer, or render services to Medicaid clients.

How to enroll

There are three steps to the enrollment process. If your organization or individual(s) are already enrolled as Medicaid providers **and** have a National Provider Identifier (NPI), they do not need to enroll again.

Step 1 – Apply for an NPI

Several forms require the NPI. To get an NPI, follow the instructions on the National Plan and Provider Enumeration System (NPPES) website at <https://nppes.cms.hhs.gov>.

Step 2 – Complete the required forms

These forms are available on [OHA's Provider Enrollment page](#). When entering your "Provider Type" on the 3972 or 3113 form, enter Type 06.

- **OHA-contracted counties** that provide local match funding must complete the [OHP 3101](#), [OHA 3972](#), [OHA 3974](#) and [OHA 3975](#).
- **Organizations contracted with Oregon Department of Human Services or Oregon Youth Authority** must complete the [OHA 3972](#), [OHA 3974](#) and [OHA 3975](#).

- **Individuals** must complete only the [OHP 3113](#) and [OHA 3975](#).

Step 3 – Submit enrollment forms

All providers are enrolled separately so a separate enrollment packet is required for each organization and individual. Enrollment packets may be submitted via fax to OHA Provider Enrollment at (503) 378-3074.

Questions?

If you have questions about any of these forms or procedures, please contact Provider Enrollment at 800-336-6016 (Option 6) or email provider.enrollment@odhsoha.oregon.gov.

If you have questions about BRS policies, please email Medicaid.Programs@odhsoha.oregon.gov.