

Community Advisory Council (CAC)-related CCO Contract Deliverables

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Deliverable	Due Date	Link to Guidance	Notes	Link to Where Reports are Posted Online
CAC Demographic Report	6/30/24	CAC Demographic Report template		Webpage link
Health-related Services (HRS) Policy & Procedure	10/01/2024	2023 HRS CCO Policy Requirements and Evaluation Criteria	CCOs are required to develop a role for their CACs in HRS community benefit initiative spending decisions. This role should be clearly defined in CCO’s HRS Policy & Procedure.	Webpage link
Community Health Assessment (CHA)	12/31 of the year that the CHA was updated unless the CHP is being submitted the next year. In that case, the CHA attestation can be submitted a year later with the updated CHP.	CHA self-evaluation checklist ; CHA attestation form	CCOs are required to update a new CHA at least every five years. As of 2024, CCOs are required to only submit a CHA attestation form via the portal.	Webpage link
Community Health Improvement Plan (CHP)	12/31 of the year that the CHP was updated.	CHP self-assessment checklist	CCOs are required to update a new CHP at least every five years. CCOs should submit a CHP self-assessment checklist along with their CHP submission, via the CCO portal.	Webpage link
CHP Progress Report	12/31/24	CHP Progress Report template	All CCOs are required to submit a CHP Progress Report on or before 12/31/24.	Webpage link
Supporting Health for All through Reinvestment (SHARE Initiative) Spending Plan	12/31/24 (CCOs may submit as early as 4/1/24)	Report guidance, template and FAQ	CCOs are required to designate a role for their CACs in SHARE Initiative spending decisions.	Webpage link