

Certified HCI - Spoken Language Application Checklist

Please use this checklist to assist you with your application. Include all the documents below with your HCI application:

Check Box	What you are required to have:
<input type="checkbox"/>	A copy of a valid driver's license, passport or other valid government issued identification. (<i>Must be at least 18 years of age</i>)
<input type="checkbox"/>	Certificate of successful completion of 60-hours OHA-approved HCI training.
<input type="checkbox"/>	Proof of Language proficiency for English (For more information see the link)
<input type="checkbox"/>	Proof of language proficiency for the non-English language (For more information see the link)
<input type="checkbox"/>	For Languages of Lesser Diffusion (LLD), the Alternate Proof of Language Proficiency .
<input type="checkbox"/>	Proof of high school diploma (or GED equivalent) or higher. <ul style="list-style-type: none"> • <i>Documents and diplomas in a language other than English, must be translated into English, and signed and dated by the translator. See 950-050-0050</i>
<input type="checkbox"/>	Proof of not being on the Medicaid exclusion list http://exclusions.oig.hhs.gov/
<input type="checkbox"/>	A copy of your national certification (For more information see the link)

To apply, please go to the [Oregon Workforce Registry](#)

Applications will still be accepted via mail, fax, or email. Please include a completed application with hand-written signature or e-signature.