



# OREGON DEPARTMENT OF EMERGENCY MANAGEMENT

## NETC Online Application

### Purpose/Goal

This document outlines the procedures for applying for training through the National Emergency Training Center (NETC).

### Scope

The procedures outlined below is a quick reference guide to register for training courses.

### Procedures

The following is the online procedure to apply for training at EMI, virtually, or locally delivered trainings.

<https://training.fema.gov/generaladmissionsapplication/staticforms/startapplication.aspx>



## FEMA | NETC Online Admissions Application

### National Emergency Training Center Online Admissions Application

Welcome to the NETC Online Admissions Application. Students applying for NETC training for the Emergency Management Institute (EMI) and the National Fire Academy (NFA) should submit applications for courses via the link below. Over time NETC will be discontinuing the practice of students submitting paper applications (FEMA Form 119-25-1).

Apply for EMI and NFA Training below at:

[NETC Online Admissions Application](#)



Welcome to the National Fire Academy (NFA) and Emergency Management Institute (EMI) online application system. As a part of the application process, you will be asked to provide information about you, the organization you are representing, the course or courses you are applying for, and the names and email addresses of the individuals who would need to approve or endorse your application. If you have questions or need further information, you can contact the NETC Admissions Office at 301-447-1035 or [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov).

### LEGAL NOTICE

You are accessing a U.S. Government information system, which includes (1) this computer or device used to enable access to the government network, (2) this government network, (3) all computers or devices, virtual or otherwise, connected to this government network, and (4) all devices and storage media attached to this government network or to a computer or device on this government network. This information system is provided for U.S. Government-authorized use only.

Unauthorized or improper use or access of this system may result in disciplinary action, as well as civil and criminal penalties.

By using this information system, you understand and consent to the following:

- You have no reasonable expectation of privacy when you use this information system. This includes any communications or data transiting, stored on, originated from, or directed to this information system.
- At any time, and for any lawful government purpose, the government may monitor, intercept, search and seize any communication or data transiting, stored on, originated from, or directed to or from this information system.
- The government may disclose or use any communications or data transiting, stored on, originated from, or directed to or from this information system for any lawful government purpose.
- You are NOT authorized to process classified information on this information system.

Continue

### Do you have a FEMA Student Identification (SID) Number?

To register, go to the [FEMA Student Identification System](#). Select "Register for a FEMA SID" in the middle of the screen. Follow the instructions and provide the necessary information to create your account. If you are a user with a Personal Identity Verification (PIV) card, enter your FEMA SID and select your certificate and enter your pin.

### Forgot your FEMA SID?

If you already have a FEMA SID but forgot it, go to the [FEMA Student Identification System](#) and select the option: "Forgot Your FEMA SID". You will be asked to provide certain information. Your FEMA SID will be emailed to you along with a separate message that will ask you to reset your password.

If you need assistance, please call 866-291-0696 (7:30 a.m - 4:30 p.m. CST) or email [femasidhelp@cdpemail.dhs.gov](mailto:femasidhelp@cdpemail.dhs.gov) after hours.

Keep your FEMA SID in a secure location so that you can retrieve it when needed to apply for FEMA training in the future.

Acknowledge and agree to the disclosures.

**Equal Opportunity Statement**

NFA and EMI are Equal Opportunity institutions. They do not discriminate on the basis of age, gender, race, color, religious belief, national origin, or disability in their admissions and student-related procedures. Both schools make every effort to ensure equitable representation of minorities and women in their student bodies. Qualified minority and women candidates are encouraged to apply for all courses.

**Privacy Act Statement**

GENERAL

This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), Title 5 United States Code (U.S.C.) Section 552a, for individuals applying for admission to NFA or EMI.

AUTHORITY

Federal Emergency Management and Control Act of 1974, amended Title 16 U.S.C. Section 2201 et seq. Robert T. Stafford

**Paperwork Burden Disclosure Notice**

Public reporting burden for this data collection is estimated to average 9 minutes. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 1800 South Bell Street, Arlington, VA 20598-3005, Paperwork Reduction Project (1660-0100).

I acknowledge that I have reviewed and agree to the above statements and disclosures.

Fill out your FEMA SID number and individual information. If you do not have an SID number or have misplaced it, you can apply for it/recover it at the following link. [FEMA SID System](#)

**FEMA SID**

*SID must be verified before continuing.*

\* FEMA SID:

\* First Name:

Middle Name:

\* Last Name:

Suffix:

Birth Date:

If there is an invitation code, submit the code into the Invitation Code box and press apply (If no Code, go directly to select a course)

Select a course from the drop down: E courses are at EMI, L courses are local deliveries, and K courses are virtual. Once you have selected, click Apply

**Course/Offer Information**

Invitation Code:  ?

**Apply** **Clear**

\* Please select a course: ?

<Select a Course> ▼

**Apply**

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**Courses For This Application:**

Code
No Courses Added

After you select a course, you will need to select a date. Once a date is selected, write a couple sentences describing activities and responsibilities that would make you a good candidate for the course you are applying for.

**Course/Offer Information**

*If you were provided an invitation code please insert it in the block below and apply code prior to selecting course. If applying for a non-invitation course skip to 'Select A Course' and click apply.*

Invitation Code:  ?

\* Please select a course: ?

L0930 - IEMC Community Specific ▼

*Your course will not be added until you select the save button below.*

Offer Information

\* Offer Start Date:  ?

\* Offer Location:  ?

\* Offer Title:  ▼

Briefly describe your activities/responsibilities as they relate to the course for which you are applying and identify how you will use the information obtained from the course. Please refer to the course catalog for more information:

2500 character(s) remaining

\* Do you have any disabilities/special accommodations (allergies, medical, learning disabilities to include dyscalculia, dysgraphia, dyslexia, etc.) which would require assistance during the course?

**Save** **Cancel**

Your selected course will now appear under the original selection boxes. To continue press the Next button.

### Course/Offer Information

*If you were provided an invitation code please insert it in the block below and apply code prior to selecting course. If applying for a non-invitation course skip to 'Select A Course' and click on 'Apply' below selected course box.*

Invitation Code:  ?

\* Please select a course: ?

<Select a Course> ▼

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Courses For This Application:

Edit	Code	Delete
<a href="#">Edit</a>	L0930	<a href="#">Delete</a>

## Attachments

After a couple more informational pages, you will land on an attachment page. Attach any prerequisites for the course you are applying for. Once complete, click 'Continue' Click Yes. Then click small box and continue on Acknowledgement page.

### Application Submittal

Are you sure you want to submit this application? No changes can be made after your application has been submitted.

### Student Acknowledgement

- a. I certify that the information recorded on this application is correct. Falsification of information will result in denial of a course certificate and stipend (18 USC 1001).
- b. I hereby authorize the release of any and all information concerning my enrollment in this course to the chief officer in charge, or designee, of my organization. All requests for information shall be in writing from said chief or designee.
- c. Further, I understand that the National Emergency Training Center (NETC) and the Center for Domestic Preparedness (CDP) are not authorized to provide medical or health insurance for students. I maintain appropriate insurance on an individual basis.
- d. I agree to abide by the rules, policies, and regulations of NETC and CDP. Failure to do so will result in denial of the student stipend, expulsion from the course, and possible barring from future National Fire Academy (NFA) and Emergency Management Institute (EMI) courses.

I have read and agree to the student acknowledgement statement above.

## Application Endorsements

At least one of the courses you are applying for requires endorsement from the head of your sponsoring organization. Please fill in the information below for the head of your sponsoring organization.

### Head of Organization Information

\* Head of Organization Name:   
\* Head of Organization Title:   
\* Head of Organization Email:   
\* Confirm Head of Organization Email:

Submit

For the Head of Organization Information please submit your State Training Officers information. The State Training Officer will receive an email to endorse your application. The application will be reviewed and the activities and responsibilities description will be evaluated. The State Training Officer endorse the application within days of submission.

**Head of Organization Name:** Elijah Davis

**Head of Organization Title:** State Training Officer

**Head of Organization Email:** [elijah.davis@oem.oregon.gov](mailto:elijah.davis@oem.oregon.gov)

**Confirm Head of Organization Email:** [elijah.davis@oem.oregon.gov](mailto:elijah.davis@oem.oregon.gov)

When you complete the Head of Organization Information, you can select submit. You will receive a confirmation email for your application. If you are selected for the course, you will receive a second email with details on the course you have been approved to attend.

Questions or concerns should be directed to the Oregon Department of Emergency Management Training Program. [oem.training@oem.oregon.gov](mailto:oem.training@oem.oregon.gov)