

Notice of Funding Opportunity: HMGP-PF-FM-5500-OR



The Oregon Department of Emergency Management (OEM) is pleased to announce and share information about the open grant round **HMGP-PF-FM-5500-OR**, for FEMA’s Hazard Mitigation Grant Program Post Fire (HMGP-PF). Please disseminate this information down to the lowest level.

Eligible Subapplicants

Eligible subapplicants include:

- Local governments – including cities, townships, counties, and special district governments;
- Private Non-Profit (PNP) organizations, as defined in 44 CFR Sections 206.221(e) and 206.434(a)(2);
- Tribal governments; and
- State agencies

To be eligible for HMGP-PF, subapplicants must have a FEMA-approved Natural Hazard Mitigation Plan (NHMP) by the time of award, in accordance with [Title 44 Code of Federal Regulations \(CFR\) Part 201](#). Private nonprofits (PNPs) are not required to have an NHMP. The county where the PNP is located must have an NHMP. If the subapplicant NHMP is not FEMA-approved by the time of award, an Extraordinary Circumstances Exception (ECE) can be requested at that time to provide 12 months to meet this requirement (see [2023 HMA Program and Policy Guide](#), page 16).

2023 HMA Program and Policy Guide

The [2023 HMA Program and Policy Guide](#) replaces the [2015 HMA Guidance](#) for declarations after March 23, 2023 (and for FM5500).

Disaster-Related Dates & Information

| | |
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| Incident Period | June 25, 2024 + |
| Type of Incident | Fire Management Assistance Grants (FMAGs), FM-5500 |
| Declaration Date/Pre award Costs Start Date | June 25, 2025, Darlene 3 (first FMAG Declaration) |
| Directly Affected Areas | Gilliam, Morrow, Harney, Baker, Malheur, Jefferson, Washington, Klamath, Crook, Grant, Jefferson, Wasco, Wheeler, Deschutes and Umatilla Counties |
| Total Federal Funds Available | \$11,821,332.00 |

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|---|---|
| Federal Funds Available by Proposal Category | <ul style="list-style-type: none"> • Projects: \$6,856,372.56 • Planning: \$827,493.24 • 5 Percent Initiative: \$591,066.60 • 5 Percent Codes and Standards: \$591,066.60 • Advance Assistance (AA): \$2,955,333.00 |
| Cost Share | 75% Federal; 25% Non-Federal |

Proposal Categories Explained

Projects ([2023 Program and Policy Guide, page 289](#))

This project category funds mitigation construction work that meets the minimum benefit cost ratio (at least 1.0), such as elevating a structure out of the floodplain, installing seismic retrofits on existing structures, fuels reduction for wildfire risk, and more.

Planning ([2023 Program and Policy Guide, page 249](#); [HMA eligibility starts on page 253](#)) Planning proposals are to create or update mitigation plans. Eligible proposals include the creation or update of NHMPs and CWPPs, as well as a number of planning-related activities (see [FEMA Fact Sheet: Planning-Related Activities](#)). Non-mitigation activities, such as updates to Emergency Operations Plans and Continuity of Operations Plans, are not eligible under this grant program.

Outcome: Intent to include in the NHMP

5 Percent Initiative ([2023 Program and Policy Guide, page 223](#))

This category includes construction and non-construction proposals. Construction: The benefits of the projects in this category are difficult to quantify for cost-effectiveness by the FEMA- approved methodologies. Examples: early warning systems and other equipment and systems for the purpose of warning of impending hazards, secondary power sources, and activities with unproven techniques. Non-construction examples include mitigation public awareness or campaigns, acquisition of GIS software, and post-disaster building code enforcement.

5 Percent Codes and Standards ([2023 Program and Policy Guide, page 277](#))

Dedicated funding to strengthen the use of building codes and standards, including land use ordinances. Building codes and standards activities may also be eligible to be funded under other categories (see chart starting on page 280 for more details).

Advanced Assistance ([2023 Program and Policy Guide, page 265](#))

Project proposals for this category include project scoping or to develop any and all parts of a project subapplication for future submission under Hazard Mitigation Assistance. This may include design and engineering services, purchase of risk data, collecting data related to environmental and historic preservation considerations, and more. **Outcome:** Intent to utilize HMA funds for project implementation

State Priorities by Funding Categories for HMGP-PF-FM-5500-OR

All eligible entities are invited to apply, however overarching priorities for funding under HMGP-PF-FM-5500-OR are listed below.

Priority will be given to entities that:

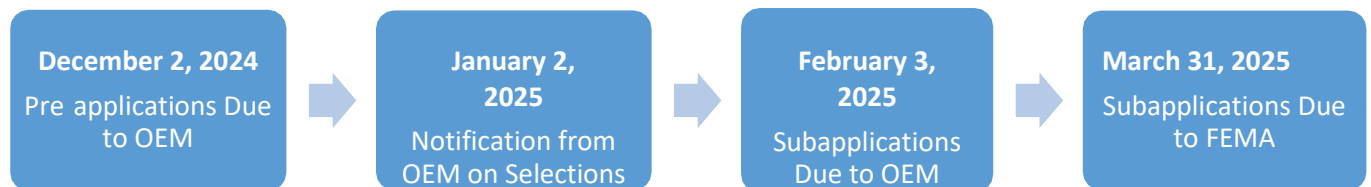
Are within the directly affected areas (Gilliam, Morrow, Harney, Baker, Malheur, Jefferson, Washington, Klamath, Crook, Grant, Jefferson, Wasco, Wheeler, Deschutes and Umatilla Counties)

- Have a current FEMA-approved Natural Hazard Mitigation Plan (NHMP)
- Have received no or few Hazard Mitigation Assistance (HMA) subgrants in the past

Priority will be given to proposals that:

- Relate to wildfire mitigation across all proposal categories
- Will create or update an NHMP and/or CWPP
- Are outlined in the mitigation actions of the entity’s FEMA-approved NHMP, or, if not listed in the NHMP mitigation actions, clearly outlines the importance of the activity to the resilience of the area (relating to any or all hazards)
- Clearly identify and articulate the proposal’s benefits and risk reduction to underserved and/or disadvantaged communities.
- Located in [Community Disaster Resilience Zones](#) (CDRZs)

Pre-Application and Subapplication Timeline



The OEM Mitigation Team has established a two-step process for subapplicants. Both the pre-application and subapplication are in Word format.

STEP ONE: Pre-application and Eligibility Review

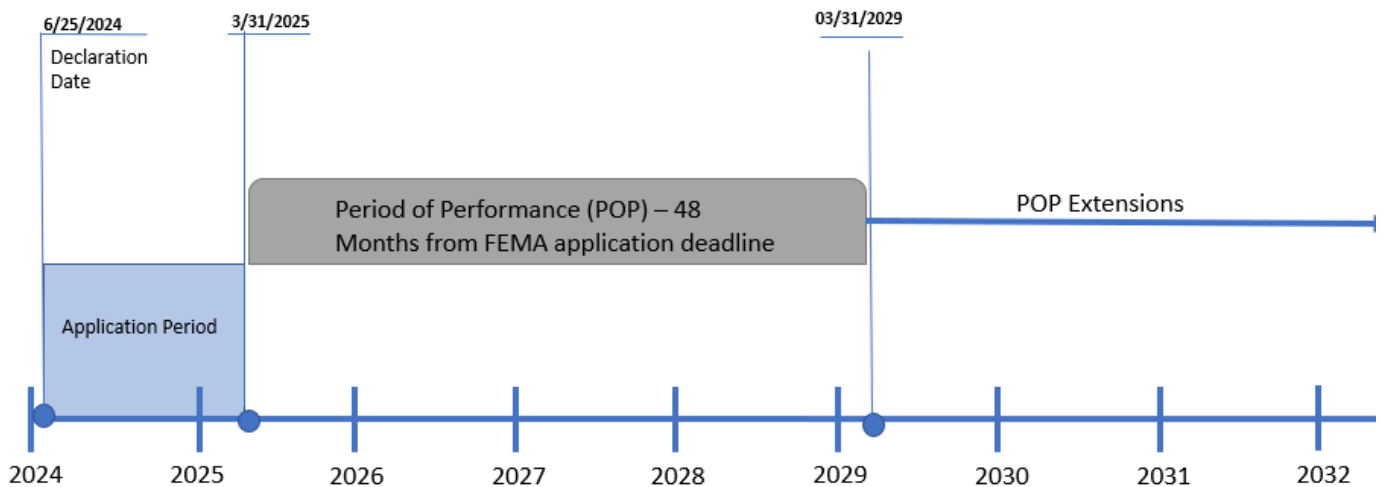
Please note the updated pre-application form, ‘Pre-Application HMGP-PF-FM-5500-OR’

- a. Email completed pre-applications to oem.hazardmitigation@oem.oregon.gov. Please include ‘5500’ in the subject line. Pre-applications will be reviewed, and feedback will be returned on a rolling basis. Pre-applications are due no later than **December 2, 2024**.
- b. The OEM Mitigation Team will rank pre-applications based on the priorities listed above between **December 2, 2024 – January 2, 2025**

- c. those who have submitted pre-applications will be notified about selections and next steps no later than **January 2, 2025**. An email with this information will be sent to the point(s) of contact listed on the pre-application.

STEP TWO (by invitation only): Subapplication Development and Submission

- a. Submit a complete subapplication to oem.hazardmitigation@oem.oregon.gov no later than **February 3, 2025**. Please include '5500' in the subject line. Subapplications submitted after this deadline will not be reviewed or submitted to FEMA for consideration.
- b. Once submitted, The OEM Mitigation Team will schedule a virtual project review meeting with each supapplicant to evaluate subapplications for eligibility, completeness, and cost effectiveness. We will request additional information if required prior to the FEMA deadline of **March 31, 2025**.



Local Management Costs

Subapplicants can request **up to 5%** of their total budget in management costs per subapplication. These amounts are **in addition to** the total federal funds available.

Local management costs are any **indirect costs and administrative expenses** that are reasonably incurred by a subrecipient in administering an award. Eligible subapplicant management cost activities may include:

- Indirect costs (OEM will need a copy of the subapplicant’s Negotiated Indirect Costs Rate Agreement (NICRA) in order to claim) Delivery of technical assistance (e.g., plan reviews, planning workshops, training) to support the implementation of mitigation activities
- Managing awards (e.g., quarterly reporting, administration, closeout)
- Technical monitoring (e.g., site visits, technical meetings)
- Purchase of equipment, per diem and travel expenses, and professional development that

- is directly related to the implementation of Hazard Mitigation Assistance programs
- Staff salary costs directly related to performing the activities listed above

Cost Share

HMGP-PF federal funds may be used to pay **up to 75%** of total eligible activity costs (Federal cost share). The remaining 25 percent of eligible activity costs typically must be derived from non-Federal sources (see [2023 Program and Policy Guide](#), page 95, for exceptions).

Contributions of cash, third-party in-kind services, materials, or any combination thereof, may be accepted as part of the non-Federal cost share (local match).

Technical Assistance

The OEM Mitigation Team is available to provide technical assistance for pre-application and subapplication development. Please send your request for technical assistance to oem.hazardmitigation@oem.oregon.gov. Include '5500' in the subject line.

References

- *2023 HMA Policy and Program Guide: [Hazard Mitigation Assistance Program and Policy Guide \(fema.gov\)](#)*
- *FEMA Mitigation Ideas: https://www.fema.gov/sites/default/files/2020-06/fema-mitigation-ideas_02-13-2013.pdf*
- *FEMA Fact Sheet: Planning-Related Activities: https://www.fema.gov/sites/default/files/documents/fema_hma-planning-related-activities_factsheet.pdf*
- *FEMA Mitigation Funding Opportunity Guides: <https://www.fema.gov/about/organization/region-10/mitigation-funding-opportunity-guides>*
- *OEM Hazard Mitigation Assistance webpage <https://www.oregon.gov/OEM/emresources/Grants/Pages/HMA.aspx>*

Subscribe to our listserv [here](#) to stay updated on future FEMA Hazard Mitigation Assistance (HMA) grant opportunities in Oregon!