



EMERGENCY PREPAREDNESS ADVISORY COUNCIL (EPAC)

Minutes

January 22, 2024 | 1:00-3:00pm

- 1) **Call to Order, Welcome, and Introductions:** Debra Wixom
 - a) Call to Order – Quorum requirements met; meeting recorded. Meeting started at 1:02pm
- 2) **Review, Approval of Minutes – Additions to Agenda:** Jonna Papaefthimiou, Debra Wixom
 - a) 11/22/24 Minutes were approved by the council members as submitted.
 - b) Additions to Agenda - No agenda items requested to be added.
- 3) **State Updates:**
 - a) **OEM 90-Day Assessment Overview: Erin McMahon**
 - i) This overview is speaking to the strengths and weaknesses of the organization to develop an action plan to implement plan.
 - ii) This included data points from both within the organization and external to our organization.
 - iii) The assessment yielded 33 findings across 6 lines of effort. The findings themselves will be folded into the strategic planning effort.
 - (1) Personal Management
 - (2) Leadership and Training
 - (3) Business Processes and Procedures
 - (4) Data Management and IT Systems
 - (5) Internal and External Communications
 - (6) Fiscal Management
 - iv) ODEM has finalized the Assessment, and it was published on February 8th 2024
 - v) The assessment is linked on the Emergency Preparedness Advisory Council's Website
 - b) **State Resilience Officer: Jonna Papaefthimiou**
 - i) By March 25th, the next EPAC Meeting there will be an update on the emergency declaration.
 - ii) Follow up on the after action with EPAC
 - iii) Hold space for EPAC to give input to the strategic plan
- 4) **Other Agenda Items: Jonna Papaefthimiou**
 - a) New Chair Election:
 - i) There was not a decision on who the new Chair will be for EPAC during this meeting.
 - ii) Jonna Papaefthimiou has asked that those who are interested to please reach out and plan to have a follow up meeting with her.
 - iii) Heather Buch volunteered if there is no one that steps up to the position.
 - iv) Mark Ferdig also said he would be interested but wanted to understand more about what the plan for this council is.
 - v) The new Chair will be announced at our next meeting on March 25th, 2024
- 5) **Round Table:** Group
 - a) ODOT: Asking if anyone has any feedback through the ice storm as they are doing the hot wash, please reach out to him. They are trying to make sure they are communicating with the right audiences with the right level of information.
- 6) **Public Comment:** Public

a) No Public Comment

7) Next Meeting:

- a) Next Meeting – March 25, 2024, 1:00 – 3:00pm.
 - i) Update on the Emergency Declaration and after action: Jonna Papaefthimiou
 - ii) Short Session Legislative update

8) Follow-up Items/Tasks for Next Meeting:

- a) New Chair Election

9) Adjournment: Ivonne Mora-Hernandez

- a) Meeting adjourned @2:06pm

Respectfully submitted,

Debra Wixom, Recorder

Oregon Department of Emergency Management

01.22.24– EPAC Meeting Attendance

A=Not Present, P=Present, R=Represented, V=Vacant Position

#	Representation – Council Members	Attendance	Council Member
10	Local - Association of Oregon Counties	P	Heather Buch
13	Local - Emergency Management Organizations	A	Vacant
16	Local - Indian Tribes in Oregon	A	Danny Martinez
11	Local - League of Oregon Cities	P	Kelly Madding
12	Local - Regional Emergency Mgmt. Organizations	P	Mark Ferdig
15	Nonprofit Community - EM Support Functions Responsibility	P	Denise Everhart
14	Private Sector	P	Will Gaston
2	State - Emergency Management	P	Alaina Mayfield
18	State - Energy	P	Deanna Henry
3	State - Fire Marshall	P	Mariah Rawlins
9	State - Forestry	P	Joy Krawczyk
6	State - Health Authority	P	Emily Wegener
17	State - Human Services	P	Ivonne Mora-Hernandez
8	State - Justice	P	Scott Burwash
1	State - Military	P	Lt. Col. Ryan Barton
4	State - Police	P	Nathan House
5	State - Public Safety Standards and Training	P	Kaylan Kamstra
7	State - Transportation	P	Mac Lynde

Representation – State Staff	Attendance	State Personnel
State - Gov. Office - Resilience Officer	P	Jonna Papaefthimiou

State - Emergency Management	P	Interim Director Erin McMahon
State – Emergency Management	P	Deputy Director Patence Winingham
State – Emergency Management	P	Matt Garrett
State - Emergency Management	P	Debra Wixom
State – Oregon SWIC	P	William Chapman
State – Emergency Management	P	Bridget Good
State – Oregon Legislature – Rep. Paul Evans	P	Kathy Martin-Willis
Representation – Members of the Public	Attendance	Guests/Public at Large