



**Youth Preparedness Council**



**FEMA**

# FEMA Youth Preparedness Council

## Application Form

### PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 10 per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472-3100, Paperwork Reduction Project (1660-0144) NOTE: Do not send your completed form to this address.

### *Privacy Act Statement*

*Pursuant to 5 U.S.C. § 552a(e)(3), this Privacy Act Statement serves to inform you of why DHS is requesting the information on this form.*

*AUTHORITY: FEMA is authorized to collect the information requested on this form pursuant to 6 U.S.C. § 742, National Preparedness, and Presidential Policy Directive - 8 (PPD-8).*

*PURPOSE: FEMA is requesting this information as part of the Youth Preparedness Council (YPC) application process. FEMA will use this information to support the selection decision of the YPC members and provide acceptance/denial responses to applicants.*

*ROUTINE USES: FEMA will not generally routinely share this information externally. However, there may be specific circumstances which may warrant sharing of information outside of FEMA, as generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act of 1974, as amended. This includes sharing this information as necessary and authorized by routine uses published in DHS/FEMA-006 Individuals and Community Preparedness Division, and upon written request, by agreement, or as required by law.*

*CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION: Furnishing this information is voluntary; however, failure to provide this information may prevent selection from YPC membership.*

*Your information is being collected solely for use by FEMA with regards to the Youth Preparedness Council open applications. Your information will not be shared*



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## APPLICANT INFORMATION

PERSONAL INFORMATION	
Name	
Date of Birth	Age <input type="text"/> Current Grade in School <input type="text"/>
Street Address	
City	State <input type="text"/> Zip/Postal Code <input type="text"/>
Email Address	Phone Number <input type="text"/>
Gender/Sex	
Parent's/Guardian's Name, Phone Number, and Email	
Race or Ethnicity (select all that apply)	American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other/choose not to report <input type="checkbox"/>
Have you previously applied to the Youth Preparedness Council? If yes, what year did you apply?	<input type="checkbox"/> Yes _____ <input type="checkbox"/> No
How did you hear about the Council?	
Would you like to receive information from FEMA about other preparedness opportunities?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## TWO (2) LETTERS OF RECOMMENDATION

You must attach two (2) letters of recommendation as part of a complete, eligible application. At least one (1) letter of recommendation must be from an adult who can speak to your experience with preparedness and/or disaster(s). The second letter of recommendation should be from an adult who is familiar with your involvement in the community. Examples of adults who may write letters of recommendation include group leaders, teachers, advisors/counselors, school administrators, coaches, employers, community or faith leaders, local first responders, or Citizen Corps Council or CERT Program members. You may not submit letters written by family members, relatives, guardians, etc.

LETTERS OF RECOMMENDATION	
Written By (Last name, First name)	
Relationship to applicant	
Written By (Last name, First name)	
Relationship to applicant	

## PARENT/GUARDIAN CONSENT

If you are under the age of 18, your parent/guardian must provide consent for your application. Please have your parent/guardian email FEMA-Prepare@fema.dhs.gov with their name, your name, and the following statement:

I confirm that I am the parent/guardian of the applicant listed above, and I consent to their application to FEMA's National Youth Preparedness Council (YPC). I consent to the submission of the initial application (child's name, date of birth, contact information, demographic information, school grade, and extracurricular activities) being provided to FEMA to make selection decisions and, if my child is selected as a semi-finalist, I consent to their participation in a video conference interview with FEMA headquarters and regional staff (including contractors).

Once you have submitted your application with a parent/guardian email, we will reach out to your parent/guardian if we have not already received their consent for your application.

# EXTRACURRICULAR ACTIVITIES AND TRAININGS

Please list extracurricular activities, extra academic activities, or volunteer activities (including position[s] held, if applicable) that you have participated in. (Applicants may submit up to five entries.)

*SAMPLE: DC High School Chess Club; Member 2014-2015; Secretary 2015-2016; Wilson High School*






Please list training(s) you have completed that are applicable to emergency preparedness.

*SAMPLE: IS-100.B: Introduction to Incident Command System; completed May 2015; Montgomery County*


# NARRATIVE RESPONSES


Please respond to the following questions/topics in **EITHER written OR video** form. If responding in writing, complete the fields below, noting the character limit for each response. If responding via video, please be sure to address all eight (8) questions/topics in your video. Please keep your video under 7 minutes in length. You may include the video file as an attachment to your application email **OR** you may upload your video to a video-sharing website (e.g., YouTube) and provide the link in the box below. Please make sure the video is unlisted.

Video Link:	
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1. Why are you applying to FEMA's Youth Preparedness Council? (Max 700 characters)

2. What topics in emergency preparedness are you experienced with or interested in? Please tell us about your experience and/or why you are interested in those topics. (Max 700 characters)

3. Why do you believe emergency preparedness is important? (Max 700 characters)



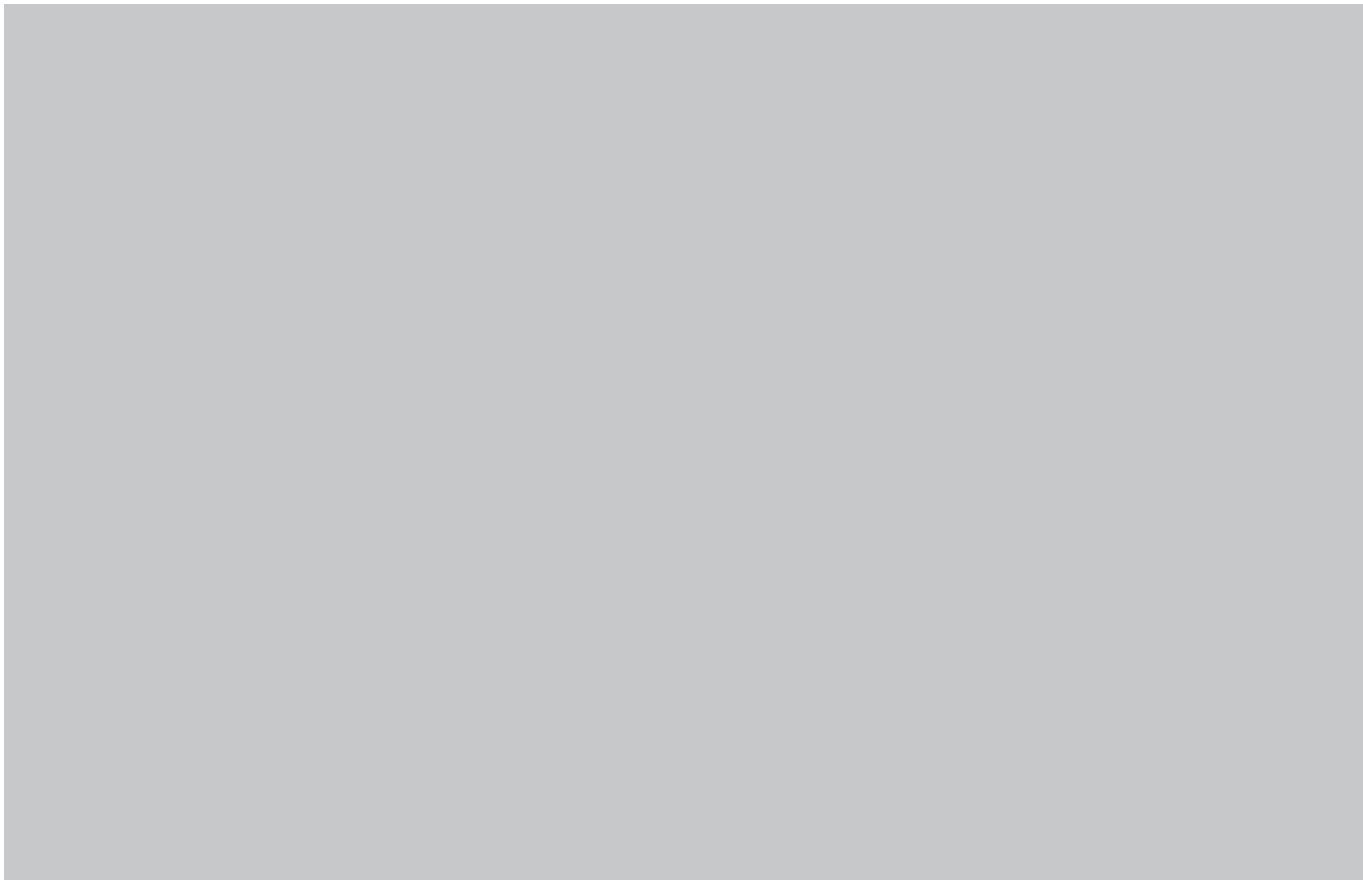
4. What skills would you bring to the Council? Skills could include emergency management, technology, communication, problem solving/critical thinking, research, and more. Please describe how you have used those skills. (Max 700 characters)




5. Membership on the YPC will require strong time management skills. How do you manage your time to ensure important tasks do not fall through the cracks? (Max 700 characters each)



6. Please describe a challenge or conflict that you have faced and how you approached that challenge. (Max 700 characters)



7. YPC members often complete projects independently and as parts of a team. What role(s) do you like to play on a team? Why? What activities do you prefer to do independently? (Max 700 characters)



8. Each Council member is required to develop a youth preparedness project during their term.

**Part A:** Please describe a challenge or problem related to emergency/disaster preparedness you would like to solve. Explain why it is important and some steps you could take to work towards a solution. (Max 700 characters)

A large, solid gray rectangular area intended for the user to write their response to Part A of the question.

**Part B:** Thinking about your community needs, please propose a local or regional disaster preparedness project that you might complete. Explain the gap you are trying to address, some steps you may take to address it, and how your skills would support the project. (Max 700 characters)

A large, solid gray rectangular area intended for the user to write their response to Part B of the question.



## SUPPLEMENTAL MATERIALS

Supplemental materials are welcome but not required. Possible supplemental materials include news about a preparedness or disaster response activity in which you participated, preparedness materials that you developed, or pictures and video of a preparedness activity in which you participated. Videos uploaded to video-sharing websites (e.g., YouTube) may be included by providing direct links. Below, please identify any other files or links that you are submitting with your Youth Preparedness Council application. Please provide a brief description of each file or link.

File Name 1:	
Description:	

File Name 2:	
Description:	

File Name 3:	
Description:	

## SUBMITTING YOUR APPLICATION

The complete application—one (1) application form, one (1) video response (if applicable), two (2) letters of recommendation, and any optional supplemental materials—should be sent in one (1) email to FEMA-Prepare@fema.dhs.gov.

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