



OREGON DEPARTMENT
of **VETERANS' AFFAIRS**

Request for Grant Proposals (RFGP)
2023-2025
Veteran Services Grant

Date Issued: Monday, September 18, 2023
Proposals due: Monday, October 23, 2023, 11:59pm PST
Performance Period: January 01, 2024 – June 30, 2025

Please submit an

[INTENT TO APPLY](#)

This will also allow ODVA to send you information regarding this RFGP

Note to Grant Applicants

*Please read this RFGP requirements
and evaluating Rubric carefully.*

This Request for Grant Proposals includes statutory requirements, procedures, instructions, and grant criteria to assist grant Applicants who are applying for a grant under the Oregon Department of Veterans' Affairs | Veteran Services Grant.

Application Due Date: October 23, 2023

11:59 pm Pacific Standard time

Use the link at [ODVA Active Grants](#) to apply!

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SECTION 1: OVERVIEW OF THE GRANT PROGRAM

1.1 INTRODUCTION & BACKGROUND

Overview

In 2017, 2019, and 2021, the Oregon State Legislature approved funding for the Veteran Services Grant in Oregon. The 2023 Legislature approved \$947,556 to fund eligible proposals that provide direct services to veterans that help improve outcomes in areas such as health or behavioral health care, housing security and houselessness, employment opportunities or stability, education and training opportunities, transportation accessibility and availability, or other critical services within a community. This Grant Program is funded with Lottery dollars established under Ballot Measure 96, which provides lottery funds specifically for services for Oregon veterans.

ORS 406.142 requires ODVA to develop and implement the grant program and award multiple one-time grants on a competitive basis. Applicants may not apply for grant amounts below the minimum of \$25,000 or above the maximum of \$250,000 allowed for this grant program. Each organization may submit only one grant proposal; however, a grant proposal may include more than one project, which may be located at multiple sites. Each project shall have individually identified goals, objectives, outcome measures and a requested award amount. ODVA has developed specific eligibility requirements, which must be met to apply for grant funding.

Oregon Department of Veterans' Affairs

Our Vision: All veterans and their families thrive in Oregon.

Our Mission: To honor and serve all Oregon veterans and their families by aligning and delivering earned benefits and services that enhance and improve their lives in recognition of their service to our nation.

Our Values: Stewardship Excellence Respect Vision Inclusivity Commitment Equity

ODVA is committed to providing equitable access to services and support for all veterans. Proposals are encouraged to serve historically underrepresented veterans including racially, ethnically, and linguistically diverse, LGBTQ+, individuals with disabilities, women, student, aging, and houseless, and justice involved, etc. The strength of ODVA lies in the diversity of our partners and their work, as we work together to serve the veteran community throughout Oregon.

It is estimated that there are over 1,400 homeless veterans in Oregon on any given night. No one who served their country should be without a safe place to rest their head, and yet, veteran homelessness remains a persistent problem throughout Oregon. ODVA is committed to utilizing its partnerships and resources to address veteran homelessness and veteran housing stability.

1.2 ELIGIBILITY & OTHER REQUIREMENTS

The following are eligible organizations and entities:

1. Tribal, regional, or local governments; or other state agencies programs established under state or federal law;

2. Oregon quasi-public agencies;
3. Oregon intergovernmental agencies formed under ORS 190;
4. Private nonprofit organizations designated as a 501(c)(3) tax exempt organization; and
5. Private Veterans organizations designated as a 501(c)(19) or 501(c)(23) tax exempt organization;

As well as:

1. Demonstrate proof of current (active) business registration with Oregon Secretary of State Corporation Division;
2. Demonstrate proof of registration with the Charitable Activities Section of the Oregon Department of Justice, if the organization is a 501(c)(3), 501(c)(19) or 501(c)(23) and the most recent Oregon Form CT-12 report filed with the Department of Justice; and
3. Demonstrate proof of at least a one-year operational history.

1.3 DEFINITIONS

As provided in [OAR Chapter 274, Division 38](#), the following definitions apply:

1. "Agreement" means a legally binding grant agreement between the Department and the applicant that contains the terms and conditions under which the Department is providing grant funds from the Request for Grant Proposals (RFGP).
2. "Applicant" means an organization that has submitted a proposal to the Department.
3. "Asset" means non-capital assets tangible or intangible property used in organization operations having a useful life beyond a single year and an initial cost (inclusive of ancillary charges) of less than \$5,000.
4. "Authorized Representative" means a person authorized by the applicant to make all representations, attestations, and certifications required in the grant proposal and to submit a proposal on behalf of the applicant.
5. "Capital Assets" means tangible and intangible property that has initial estimated useful life beyond a single year and have an initial cost of at least \$5,000 and does not include items below \$5,000.
6. "Capital Improvement" means an action that increases the useful life of a capital asset or adapts a capital asset to a new use.
7. "Department" or "ODVA" means the Oregon Department of Veterans' Affairs.
8. "Evaluation Committee" means a committee selected by the Department to evaluate and score eligible grant proposals and make recommendations to the Department director for approval.
9. "Grant Program" means the Veteran Service Grant Program.
10. "Policy" means specific guidelines used by the Department in the decision-making process.
11. "Proposal" means a grant proposal submitted to the Department in response to the Request for Grant Proposal (RFGP.)
12. "Quasi-Public Agency" means a publicly chartered body that provides a public service and is controlled by a government appointed board. Examples of Quasi-Public Agencies can be found using this [link](#).
13. "Recipient" means an applicant that was selected as a recipient of grant funds by the Department and that enters into a written agreement with the Department to receive funds from the grant program.

14. "Supplant funds" means to use grant funds to replace funds that were previously appropriated by another entity for the same purpose.
15. "Veteran" has the meaning given in Oregon Revised Statute (ORS) 408.225

SECTION 2: USE OF FUNDS

Services provided using Grant Funds must be provided at no cost to veterans.

2.1 PURPOSES OF THE VETERAN SERVICES GRANT

Use of Funds:

Grant Funds must be used to provide services to Oregon veterans by expanding outreach and services, or to promote at least one of the following target areas:

1. Mental health care or physical health care;
2. Housing security and homelessness;
3. Employment opportunities and employment stability;
4. Education and training opportunities;
5. Transportation accessibility and availability;
6. Critical services for veterans within a community or region or on a statewide basis provided by a veteran organization; or
7. Supporting existing programs identified by the Oregon Department of Veterans' Affairs Advisory Committee.

Award Amounts:

The total funding amount available for the 2023-2025 ODVA Veteran Service Grant is \$947,556. ODVA will award one-time grants to successful Applicants. Grants will be awarded up to \$250,000 per recipient, regardless of the number of offices/locations the Applicant operates. An Applicant may have multiple projects but may only submit one proposal. The proposal must individually identify each project's objectives, measurable outcomes, goal(s), and a specific funding amount needed.

ODVA shall award grant funds to a successful Applicant in an amount equal to the least of:

- The amount supported by the Applicant's proposal; or
- Any other amount determined by the Department to further the purpose of the Veteran Services Grant

2.2 LIMITATIONS ON USE OF FUNDS

Administrative costs may not exceed 10% of the total grant award

1. Grant Funds may not be used for the following purposes:
2. To supplant other current funding.
3. Capital Improvement or capital campaigns.
4. Deficit financing and debt retirement.
5. Memorials or tributes.
6. Grants or direct payments of monies to veterans or other individuals.

7. Grants to other entities or organizations.
8. Endowments.
9. Fundraising.

2.3 REIMBURSEMENT GRANT

The Veteran Services Grant is a reimbursement grant. ODVA will provide a template to be used for submission of reimbursement (claim) requests.

- All expenses must be detailed on the ODVA Claim form with proper supporting documentation.
- ODVA will review each claim for allowable expenses, then submit to accounting for payment.
- Claims received by the 15th of each month will be reviewed for payment by the end of that month.
- Reimbursement claims will be paid on a monthly basis.
- The last day to incur expenses with this grant will be June 30, 2025. The last day to request reimbursement for this grant will be July 15, 2025.

2.4 RECORDS RETENTION & DISPOSAL OF ASSETS

1. Records Retention: Recipients are to maintain a complete file of all records for this grant for five (5) years after the grant period closes.
2. Disposal of Assets:
 - Any asset purchased under this grant shall remain an asset in the service of the Organization for at least three (3) years.
 - Any capital asset purchased under this grant shall remain an asset in the service of the Organization for at least five (5) years.
 - If the Recipient should discontinue providing services to veterans prior to the above retention schedule, then the recipient must notify the Oregon Department of Veterans' Affairs in writing at least 30 days in advance. ODVA will determine the disposition of assets purchased with grant funds, in consultation with the recipient.

2.5 REQUIRED DATA

ODVA wants specific data to show how the grant is helping the Veterans in your community.

- One piece of data must be the number of veterans served by the program.
- Keep track of how many veterans use the service or program including the number of traditionally underserved veterans (e.g., racially, ethnically, and linguistically diverse, LGBTQ+, individuals with disabilities, women, student, aging, and houseless, and justice involved, etc.)
- Record the number of housing insecure veterans that use the service or program.

Depending on the programs in your organization, here are some ideas of possible data points that could be included:

- What do veterans contact the grantee for: address housing insecurity or homelessness, peer mentoring, legal assistance, behavioral health, job search, food insecurity, transportation, etc.?
- How many veterans attend events sponsored by the grantee?

- What type of/number of events are offered? Social? Job fairs? Community Service Projects? Outreach?
- How many veterans contact your organization that you were also able to refer to another organization to further meet their needs, or to work in partnership with your services?

2.6 REPORTING REQUIREMENTS

Templates for all reports will be provided by the Department

Quarterly Reports: Recipients will be required to submit quarterly reports in a format required by ODVA. Reports shall include a performance update on the number of veterans served, grant objectives, other data and information on outcomes, and details on expenditures of grant funds as laid out in the Grant Proposal. Reports are due 30 days after the end of each calendar quarter (March 31, June 30, September 30, December 31). **Report Deadlines:** April 30, July 30, October 30, January 30.

Final Report: Recipients will be required to submit a final report on a template provided by ODVA. Reports shall include a summary of outcomes, data as identified in Section 5, Part 2 B. (1-4), and a budget reconciliation on expenditures of grant funds, as laid out in the Grant Proposal. A detailed log of all assets purchased with grant funds to include description, serial number, and dollar amount of item.

(Final reports are due 60-days after close of the performance period, by August 30, 2025. As outlined in 2.3, the date to submit the final reimbursement request is July 15, 2025)

Site Visit: ODVA may schedule a site visit to review the progress of the grant work, as well as review asset logs for items purchased with grant funds, files for grant documents, and claim back-up documentation.

SECTION 3: POINT OF CONTACT AND TIMELINE

3.1 POINT OF CONTACT (POC) AT OREGON DEPARTMENT OF VETERANS' AFFAIRS

Brenna Bandstra, ODVA Grants Coordinator
700 Summer St NE | Salem, OR 97301-1285
Cell (971)388-8204 | Brenna.BANDSTRA@odva.oregon.gov

All communications and/or questions concerning this RFGP should be directed to the Point of Contact named above. Any oral communication will be considered unofficial and non-binding. Any additional information received in writing from the POC is considered official.

3.2 CLOSING DATE FOR SUBMITTING PROPOSALS

**All Proposals must be complete and submitted by
Monday, October 23, 2023, at 11:59 pm PST.**

ODVA will only accept Proposals submitted via a secured link on the ODVA website. The Proposal Narrative, Budget, and all attachments must be uploaded at the same time.

3.3 TIMELINE AND OTHER KEY DATES

September 2023:

- 9/18/2023: Release RFGP - post on ODVA website.
- 9/22/2023: Grant Guidance Webinar (Please join Brenna for this informative session on this RFGP, followed by time for Q & A). Webinar will be recorded and posted on the ODVA website.
- Reach out to potential evaluators.

October 2023:

- 10/23/2023: Proposals due date 11:59 pm.
 - Submit via an Electronic link on ODVA grant page, (5-weeks to complete proposal).
- 10/24/2023: ODVA Staff review of Proposals for format and completeness.
- 10/27/2023 through 11/10/2023: Grant Proposal Evaluation Committee conduct independent review proposals.

November & December 2023:

- Evaluator recommendations submitted to ODVA Director for review and approval.
- Decision letters will be sent to all applicants.
- Grant Agreements to be prepared and executed.

January 2024 – August 2025:

- **Performance Period:** 1/1/2024 through 6/30/2025 (18-months).
- 6/30/2025: Performance period ends. Final date for recipients to incur costs.
- 7/15/2025: Final date for recipients to submit reimbursement requests.
- 8/30/2025: Final reports with all data due, ODVA will provide the form for this report.

SECTION 4: FORMAT & SUBMISSION

Proposals meeting the requirements in Section 4 & 5 will be moved forward to the Evaluation Phase. Those Proposals that do not meet the requirements, may be returned to the applicant to be updated prior to the application deadline date. Proposals that remain incomplete, or nonresponsive, and/ or submitted after the deadline date will be rejected during the initial qualification screening.

****Please contact the ODVA Grants Coordinator for clarification of the requirements****

4.1 REQUIRED DOCUMENT FORMAT

- All pages must be standard letter size (8.5" x 11")
- Use a 12-point Times New Roman or Calibri font, double line spacing, and 1-inch margins. Tables may be in 11-point font.
- The Narrative and Narrative for the Budget must be in one document.
- List in sequence each section listed below. State each Part & Element number and Title in bold.
- Number all pages.
- Do not use a Table of Contents or divider pages.

- Do not add any graphics and photos.
- Submit using the Smart Sheet Form, with all attachments, through the ODVA website where the Smart Sheet form link will be provided. Training to fill out the Smartsheet form will be provided during the Grant Guidance Webinar.

4.2 REQUIRED FILE NAME FORMAT

The following format must be used when naming the files for submission. All files must be uploaded via the submission link, at the same time.

OrganizationName_Narrative_VSgrant (Example: YMCA)

- YMCA_Narrative_2023_VSgrant
- YMCA_applicantcertification_2023_VSgrant
- YMCA_Budget_2023_VSgrant

For attachments and exhibits use the following (Example: business registration with Secretary of State)

- YMCA_business_registration
- YMCA_W.9

SECTION 5: REQUIRED ELEMENTS

PART 1: APPLICANT CERTIFICATION FORM

Provided by ODVA on the ODVA website. The certification form must be signed by an authorized signer for the organization. An authorized signer is authorized to commit the organization to a contract.

PART 2: PROJECT NARRATIVE

A. **Executive Summary:** (1-PAGE LIMIT)

Use the Executive Summary to give a high-level overview of the current support for veterans, if any, and then how the grant will help to make positive changes to meet the needs of veterans. Note: these ideas should be expanded upon throughout the Proposal.

- Provide a brief description of the identified need for the services to support veterans at your community.
- Include how has the applicant determined the identified need of veterans.
- Describe how the project will directly impact and address the identified needs of veterans.
- Describe what the project is going to accomplish (outcomes) and how the Applicant will achieve goals through the work plan.

B. **Work Plan, Objectives, Outcomes and Goals:** (10-PAGE LIMIT)

For the project, the applicant shall provide the following information:

1. **Work Plan:** A Grant Proposal must expand and enhance veteran programs in Oregon. A Grant Proposal may have one or more distinct projects; however, applicants should separately describe

veteran need(s), the proposed project(s) to address that need(s), and the implementation timeline. The proposal's work plan should clearly describe:

- a. What has the Applicant determined the needs of veterans are?
 - b. The number of veterans that would benefit from the proposed project(s).
 - c. Demographic data of veterans.
 - d. How the project's services and/or supplies will address veteran needs.
 - e. Explain if the project expands current work, or if this is a new initiative.
 - f. How the Applicant has historically engaged with veterans and/or intends to reach out and engage veterans.
 - g. The work plan and the process to achieve and document the outcomes.
 - h. The need for the project's services and/or supplies.
 - i. How will the organization improve upon or include a focus on Equity, Diversity, and Inclusion? (e.g., Serving veterans that are racially, ethnically, and linguistically diverse, LGBTQ+, individuals with disabilities, women, student, aging, and houseless, and justice involved, etc.
 - j. The timeline to achieve grant objectives, outcomes, and goals.
 - k. If the plan includes a NEW staff position, a job description and timeline for hiring must be included with the proposal.
2. **Objectives:** objectives are smaller steps, that are measurable, that must be completed to accomplish outcomes and goal(s). Objectives provide evidence that the project is progressing through the Work Plan.
3. **Outcomes:** Describe the SMART measurable outcome(s) the Applicant wants to achieve by implementing its objectives, how outcomes fulfill the grant goal(s), the methodology for measuring outcomes.
- a. One of the measured outcomes must be the number of veterans currently served and the number of veterans expected to be served by the grant.
 - b. Describe how the project will provide a positive and direct benefit for veterans.
 - c. Describe how Applicant will track and collect the data required for quarterly reporting.
 - d. Describe measurable outcomes based on objectives and goals.
 - e. Describe when the outcomes will be measured and achieved.
 - f. Describe how this project work will help to close the opportunity and accessibility gaps for veterans who are historically and continuously underrepresented. (e.g., racially, ethnically, and linguistically diverse, LGBTQ+, individuals with disabilities, women, student, aging, and houseless, and justice involved, etc.).
 - g. Identify how the Applicant will reach out/ engage with those that are traditionally underserved in the community.

ODVA highly recommends using the SMART method for objectives and outcomes shown here:

S	Specific	What EXACT result(s) do you wish to accomplish?
M	Measurable	How will you measure progress or know when a goal is accomplished?
A	Attainable	Will funding provide the skills or resources needed to reach the desired result?

R	Relevant	Does the organization have the capacity/ability to implement this idea? Is the result worthwhile for veterans? Is there a demonstrated need for a change (result)?
T	Time Bound	When will the objectives, outcomes and goals be completed?

4. **Goal(s):** The narrative must clearly describe how the Applicant will meet the needs of veterans in at least one of the following target areas:
- a. Mental health care or physical health care;
 - b. Housing security;
 - c. Employment opportunities and employment stability;
 - d. Education and training opportunities;
 - e. Transportation accessibility and availability;
 - f. Promoting veterans' organizations that provide critical services for veterans within a community, region or on a statewide basis; or
 - g. Supporting existing programs identified by the ODVA Advisory Committee.

C. Applicant's organizational capacity and fund administration: (2-PAGE LIMIT)

A key component to the success of the grant. In this portion of the narrative, all of the following components should be addressed:

- a. The Applicant's Mission and Vision Statements.
- b. A brief history of the organization's current efforts in providing services to the community and how the organization has/will benefit veterans.
- c. Identify any partnerships which your organization has that enhanced the capacity of your organization to serve veterans.
- d. A statement about the Applicant's business structure to support the proposed work.
- e. A statement about the Applicant's ability to use grant funds awarded in compliance with this RFGP and all applicable federal and state laws.
 - This statement would describe any compliance measures that your organization is required by law to comply with in order to provide services to the public.
- f. Organization's capacity to administer the grant, reach the goals, and spend grant funds appropriately within the Performance Period.
- g. Provide the following information:
 - How long the organization has been serving the community; and
 - The type of organization or entity as listed in Section 1.2 Eligibility; and
 - A list of the Board members (or organizational leadership) and their capacity to oversee the grant's implementation; and
 - A list of the key person(s), in the organization, including contact information, which will have a significant role in overseeing operations for the project or administering the grant; and
 - Financial ability to pay for grant related expenses, prior to reimbursement.

PART 3: BUDGET NARRATIVE & BUDGET

Administrative costs are limited to 10% of the total Grant Funds awarded

A. **Budget Narrative** :(2-PAGE LIMIT)

The Budget Narrative should be written on the same document as Section 5 Part 2. The Budget Narrative should be written under Section 5. Part 2. C. The Applicant will specifically identify the cost of the project(s) to be funded from the grant. Provide specific expenses for projects, services, supplies, large purchases, etc. (maximum \$250,000). Expenses should clearly align with the proposal objectives, outcomes, goals, and budget while demonstrating their benefit for veterans.

B. **ODVA Budget**: A separate (ODVA provided) Excel Budget template must be used to complete the budget. The template can be found on the ODVA website. You may want to also include a statement about any other fund sources that will be used to match the grant funding. The Grant Funds budget template includes a line-item detail for (at a minimum), personnel salary, benefits, administrative costs, travel, outreach, education, electronic equipment, services, supplies, etc.

PART 4: ADDITIONAL REQUIRED DOCUMENTATION

Each of the following documents must be attached/uploaded with the proposal submission. When naming the documents, use the File name format as indicated in Section 4.2 above.

1. Nonprofits organized under 501(c)(3), 501(c)(23) or 501(c)(19) must attach:
 - a. Proof of current (active) business registration with Oregon Secretary of State Corporation Division; and
 - b. Registration with the Charitable Activities Section of the Oregon Department of Justice and the most recent Oregon Form CT-12 report filed with the Oregon Department of Justice; and
 - c. **Previous 2-years of filed federal tax return** (e.g.: IRS 990, S-Corp, etc.).
2. Current annual operating budget.
3. Federal Employer Identification Number (EIN) Signed IRS W-9 form: Request for Taxpayer Identification Number and Certification.

SECTION 6: MODIFICATION, WITHDRAWAL, CANCELLATION OF RFGP OR RESERVE FUNDS

Modifications: An Applicant may modify its Proposal prior to the RFGP closing. An Applicant must first email the POC to notify and request an UPDATE link. The Applicant must mark its email subject line "Proposal Modification 2023 – Veteran Services Grant Proposal." Any modification to a Proposal must be submitted to ODVA via the specific link. Any modification must also include the Applicant's written statement that the modification amends and supersedes its prior Proposal.

Withdrawals: An Applicant may withdraw its Proposal by a written notice submitted signed statement by an authorized representative and emailed to the POC. The Applicant must mark its email subject line "Proposal Withdrawal 2023- Veteran Services Grant."

Cancellation Of RFGP; Rejection of Proposal; No Damages: ODVA may reject any or all Proposals in-whole or in-part or may cancel this RFGP at any time when the rejection or cancellation is in the best interest of the State or ODVA, as determined by ODVA. Neither the State nor ODVA is liable to any Applicant for any loss or expense caused by or resulting from the delay, suspension, or cancellation of the RFGP, award, or rejection of any Proposal. All Grant awards are subject to availability of funds.

Reserve Funds: The Department may require recipients to not spend a percentage of their grant award to be held in reserve for a period of time during the grant period, based on the Department’s availability of funding, or other budgetary factors.

SECTION 7: PROPOSAL EVALUATION

Proposals must be complete, meet formatting requirements, and include all required documents from Section 5 at the time of submission.

ODVA will review the Proposals received, to verify whether or not each Proposal meets the Proposal Requirements and Format in Section 5 and determine whether the Proposal is responsive. Those Proposals meeting the requirements will be moved forward to the Evaluation Phase. Those Proposals that do not meet the requirements, may be returned to the applicant to be updated prior to the application deadline date. Proposals that remain incomplete, nonresponsive, and/ or submitted after the deadline date will be rejected during the initial qualification screening.

7.1 POINTS STRUCTURE

The Evaluation Committee will score each proposal using a 63-point maximum scoring rubric.

	Description	RFGP Location	Points
1	Executive Summary	Section 5 Part 2 A.	3
2	Work Plan	Section 5 Part 2 B. (1)	14
3	Measurable Objectives & Outcomes	Section 5 Part 2 B (2-3)	9
4	Goal(s) of the Grant	Section 5 Part 2 B (4)	5
5	History, Organization Capacity & Business Structure	Section 5 Part 2 C.	16
6	Budget & Budget Narrative	Section 5 Part 3 A-B	8
7	Meeting the needs of Veterans	Overall	8
	Total Points Possible		63

7.2 EVALUATION & AWARD AMOUNTS

Evaluation:

- ODVA will select an impartial Evaluation Committee. The Committee will conduct a comprehensive and impartial evaluation of the Proposals.
- The Committee will use the scoring Rubric to evaluate and score the Proposals according to the criteria in the rubric, and will then make funding recommendations the Director of ODVA.
- The Director has final approval of the funding recommendations.
- ODVA shall make funds available statewide and may give priority to:
 - To those proposals that the Department determines are best designed to help veterans in their community or
 - Concentrate funds and resources in those areas of the state with the greatest need for veteran assistance programs, as determined by the Department.

Award Amounts: Once the evaluation process is completed, Grant awards will be made to the highest ranked Proposals. In addition to scored results of all Proposals, the Evaluation Committee will also consider the total amount of available grant funds and the total dollar amount requested, in all grant proposals.

The Department may award Grant Funds for all or some of the dollar amounts requested in an individual Proposal.

7.3 AWARD NOTICE

ODVA will first make phone calls and/or send emails to notify all applicants with the outcome of the award determination. The Department will then send a written Notice of Award to the funded applicants for this RFGP. The notice will indicate the award amount, the performance period, and any next steps. In addition, the organization names will be published on the Oregon Department of Veterans' Affairs website.

SECTION 8: GRANT AGREEMENTS

The Grant Agreement is a contract between ODVA and the Recipient, which describes the contractual relationship and responsibilities of the parties. The Agreement authorizes the project to begin on a specified date, or upon the date signed by all parties including ODVA and the authorized signer for organization. The Grant Proposal, Budget and other required documents submitted may be exhibit(s) to the Agreement.

No funds will be disbursed until a fully executed Grant Agreement is in place. All project costs shall be incurred during the Performance Period, or as identified in the Grant Agreement.

Funding Notes

ODVA may receive grant applications that exceed the amount of available funds and, therefore, may not be able to fund all applications that meet grant proposal requirements.

Disbursement of funds are subject to the availability of sufficient moneys in and from the Funding Source, Agency will disburse Grant Funds to Grantee for the allowable Project activities undertaken during the Performance Period.