

Study and Assessment Grant Scoring Rubric

Criteria / Questions	Points	Full Points	Partial Points	No Points
Community Benefit (25 possible / 25%)				
What do you intend to study/assess, and how will the information gathered be used for community benefit?	10	Applicant has clearly articulated the specific area of study, and the applicant has clearly described how the information gathered will be used for community benefit.	While applicant has identified the area of study or assessment, questions remain about how the information gathered will be used for community benefit.	Applicant has not clearly identified the area of study or assessment and has not described how the information will be used for community benefit.
How will this study or assessment help fill an existing gap in knowledge or improve understanding of existing conditions?	10	Applicant has clearly identified the knowledge gap or understanding of existing conditions the study or assessment is intended to fill and has provided a reasonable explanation about how the proposed study will fill the gap or improve understanding of existing conditions.	Applicant has identified the knowledge gap or understanding of existing conditions the study or assessment is intended to fill, but the explanation about how the proposed study will fill the gap or improve understanding of existing conditions lacks clarity.	Applicant has not identified the knowledge gap or understanding of existing conditions the study or assessment is intended to fill or has not explained how the proposed study will fill the gap or improve understanding of existing conditions.
What are the top three outcomes you hope to achieve through the implementation of this project and how will you track and measure progress?	5	Applicant has clearly identified and described three outcomes. Response includes a detailed description of how outcomes will be tracked and measured.	Applicant has identified and described three outcomes, but response does not clearly address how outcomes will be tracked and measured or questions remain.	Applicant has identified fewer than three outcomes or has not provided any information about how outcomes will be tracked and measured.
Alignment with ODOT Priorities (50 possible / 50%)				
How will historically underserved communities be served by this project?	15	Applicant has clearly described and detailed what the intended benefits for historically underserved communities are and has articulated how the benefits can be achieved with the proposed project.	Applicant has broadly described what the intended benefits for historically underserved communities are but details are lacking and may be difficult to achieve with the proposed project.	Applicant has not identified what the intended benefits for historically underserved communities are, or the benefits are not achievable with the proposed project.
How will you engage the intended beneficiaries of the study or assessment in culturally sensitive ways throughout the duration of the project? How will feedback be documented and incorporated throughout the project?	10	Applicant has described a clear approach for engaging the intended beneficiaries in a culturally sensitive way throughout the duration of the project. Response includes details about how feedback will be documented and used.	Applicant has described an approach for engaging the intended beneficiaries, but efforts are lacking in detail, are not culturally sensitive, or do not span the duration of the project. Response lacks details about how feedback will be documented.	Applicant has not described an approach for engaging the intended beneficiaries of the project.
How will this project facilitate a greater understanding of the opportunities and challenges related to reducing drive-alone trips? In what ways might the findings facilitate fewer drive-alone trips in the future?	15	Applicant has provided a clear and reasonable description of how the project will facilitate a greater understanding of the opportunities and challenges related to reducing non-drive-alone trips. The likelihood that the findings might facilitate fewer non-drive-alone trips in the future is high.	Applicant has provided a description of how the project will facilitate a greater understanding of the opportunities and challenges related to reducing non-drive-alone trips but is lacking in detail. The likelihood that the findings might facilitate fewer non-drive-alone trips in the future is questionable.	Applicant has not provided a description of how the project will facilitate a greater understanding of the opportunities and challenges related to reducing non-drive-alone trips.

How will safety-related issues faced by historically underserved communities be addressed in the project? (Ex. Surveys conducted as part of the project will include questions about safety concerns.)	10	Applicant has demonstrated a clear and specific understanding of safety-related issues faced by historically underserved communities and has articulated how safety concerns will be addressed in the project.	Applicant has demonstrated an understanding of safety-related issues faced by historically underserved communities but questions remain about how safety concerns will be addressed in the project.	Applicant has not demonstrated an understanding of safety-related issues faced by historically underserved communities or has not described how safety concerns will be addressed in the project.
Project Approach and Readiness (20 possible / 20%)				
How do you plan to accomplish the project in the designated timeframe? Please include a list of anticipated project activities along with a timeline of key milestones and deliverables in your response.	5	Applicant has clearly described their project approach and has included a list of key milestones and deliverables. Milestones and deliverables are achievable within the proposed timeframe.	Applicant has described their project approach, but some questions remain. Key milestones and deliverables are unclear or may not be achievable within the proposed timeframe.	Applicant's project approach is vague and lacks clarity. No key milestones or deliverables are identified.
Who will be part of your project team? Please provide a staffing overview that identifies roles and responsibilities for the project management team. If you plan to secure additional team members, please describe your plan for identifying, hiring, and/or contracting with additional team members and ensure adequate time is budgeted in your project scope.	5	Applicant has identified project team members and roles and responsibilities are clearly outlined. If applicable, applicant has described a clear plan to secure additional project team members with appropriate experience.	Applicant has identified project team members but roles and responsibilities are not clearly outlined. If applicable, applicant has described a need for additional project team members with appropriate experience but plans to secure team members lacks clarity.	Applicant has not identified project team members and roles and responsibilities are not outlined, and/or applicant has identified a need for additional team members but has not described a plan to secure them.
What experience does your organization or entity have with implementing grant-funded projects? Please include relevant work experience of project team, including past work with historically underserved communities, if applicable.	5	Applicant has clearly described the organization or entity's experience implementing grant-funded projects with specific examples. Applicant has also identified that project team members have experience implementing projects that share common characteristics to the proposed project, and/or project team members have a demonstrated history working with historically underserved communities.	Applicant has described the organization or entity's experience implementing grant-funded projects but has not provided specific examples. Team members have worked on projects that, while they may not share common characteristics to the proposed project, have prepared them to be successful implementing the proposed project and/or team members have some experience working with historically underserved communities.	Applicant's organization or entity does not have experience implementing grant-funded projects and applicant has not described how project team members have other relevant experience in lieu of experience implementing grant-funded projects.
What are the potential risks or barriers to accomplishing the proposed project and how do you intend to address those barriers? (For instance, if an update to a local ordinance is needed before the project is implemented, please identify the plan for accomplishing the update.)	5	Applicant has clearly identified and described potential risks or barriers and reasonable plans are in place to address them.	Applicant has identified potential risks or barriers but details are lacking or plans to address them are vague.	Applicant has not conducted an assessment of risks and barriers.
Long-Term Impact (5 possible / 5%)				
What do you plan to do with the information gathered? What potential funding opportunities might you pursue as a next step?	5	Applicant has clearly described what they intend to do with the information gathered and has identified potential future funding opportunities.	Applicant has broadly described what they may do with the information gathered, but questions remain or details are vague and no future funding opportunities are identified.	Applicant has not described what they intend to do with the information gathered and no potential future funding opportunities are identified.
TOTAL	100			