# Training and Technical Assistance Resources USDOT-FTA Drug & Alcohol Program

#### 1. Your State Department of Transportation

a. Keep in close contact with your State DOT and make sure you ask for training

## 2. Federal Transit Administration (FTA)

- a. https://www.transit.dot.gov/drug-alcohol-program
- b. <u>"Tools & Resources"</u>
  - i. "One stop shop" for sample program management forms, checklists, etc.
- c. <u>60-Minute Drug Awareness Video</u>
  - i. This video describes the effects and consequences of prohibited drug use on personal health, safety, and the work environment, and on the signs and symptoms that may indicate prohibited drug use. This video meets training requirements of 49 CFR Part 655.14(b)(1) for covered employees.
- d. <u>D&A Regulatory Updates Newsletters</u>
- e. Implementation Guidelines
  - i. These guidelines assist transit agencies in developing drug and alcohol testing programs that comply with Federal Transit Administration regulation 40 CFR Part 655. Pertinent regulations are cross-referenced throughout the text. Forms, checklists, and lists of additional information are provided throughout the document.

## f. Best Practices Manual

- This document discusses "best practices" used by employers to establish and maintain a compliant drug testing program. The best practices discussed here were identified during 5 years of FTA-sponsored audits of existing programs.
- g. DAMIS FTA Reporting Guidance
  - i. DAMIS login requirements step by step guide
  - ii. FTA MIS reporting user manual
- h. Drug & Alcohol Policy Builder
- i. Annual FTA D&A Conference
  - i. FREE!

#### 3. <u>USDOT – Office of Drug & Alcohol Policy and Compliance (ODAPC)</u>

- a. <u>www.transportation.gov/odapc</u>
- b. <u>ODAPC's "List Serv"</u>
- c. <u>What Employers Need To Know About DOT Drug & Alcohol Testing</u>
- d. <u>What Employers Need To Know About Monitoring Collection Sites</u>
- e. DOT Mock Collection Video

- i. Shows you as the employer how to conduct "mock collections" with your collection site as a part of your vendor oversight program
- f. ... AND MORE!

# 4. National Rural Transit Assistance Program (National RTAP)

- a. <u>https://www.nationalrtap.org/home</u>
- b. eLearning Module (No Cost)
  - i. Many training resources are available on MANY topics
  - ii. Some specific to D&A include:
    - 1. "Substance Abuse Awareness Training for Safety-Sensitive Employees"
      - a. Meets all requirements of 49 CFR Part 655.14(b)(1)