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|  | **2024** |
|  | **ODOT CERTIFICATION PROGRAM OFFICE** |

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| **Local agency GUIDELINES FOR CERTIFIED LOCAL PUBLIC AGENCIES**  section C:  delivering federal-aid projects as a certified local public agency |



Section C of this Local Agency Guidelines (LAG) for Certified Local Public Agencies (LPAs) details information on how LPAs deliver a federal-aid project. Section C is organized into 17 chapters with each dedicated to a specific topic in the project delivery life-cycle.

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| **Chapter** | **Title** |
| 1 | Planning & Program Development |
| 2 | Project Initiation |
| 3 | Progress Billings (Reimbursement Costs) |
| 4 | Consultant Selection and Contract Administration |
| 5 | Access Management |
| 6 | NEPA and Environmental Processes |
| 7 | Right of Way Procedures |
| 8 | Civil Rights – Tracking LPA Projects (DBE, EEO &OJT) |
| 9 | General Design Requirements |
| 10 | Design Approval |
| 11 | Utilities |
| 12 | Railroad |
| 13 | Bridge Selection, Scoping and Design |
| 14 | Plans, Specifications and Estimate (PS&E) |
| 15 | Advertising, Bid and Award Procedures |
| 16 | Construction and Contract Administration |
| 17 | Project Closeout |