

# Small City Allotment Program

## Advisory Committee Position Announcement

The Oregon Department of Transportation is currently seeking volunteers to represent Regions 1 & 5 on the Small City Allotment Advisory Committee (SCAAC).

### About the Program

- The Small City Allotment (SCA) Program allocates \$5 million dollars every year to fund transportation projects for Oregon's smallest cities.
- Eligible cities must be incorporated and have a population of 5,000 or less to qualify for funding.
- Projects are selected through a competitive process with a maximum award of \$250,000 per project.
- The SCA Program does not require small cities to match funds for awarded projects.

### About the Committee

- The SCAAC consists of one representative from a qualifying small city in each of the state's five Highway Division regions.
- Committee members share opinions and perspectives regarding project selection criteria and program guidance as well as validate applications recommended for funding to the Executive Director of the Oregon Department of Transportation.
- Members are appointed for three-year terms with possibility of renewal.
- Meetings: Members must attend two required meetings per year, one in the spring to review the selection and award process, and the other in mid-October to review the results and reach concurrence on the applications selected for funding. Ad-hoc meetings may be scheduled as needed. Meetings are held virtually and typically last approximately two hours.

### Applicant Information

- The SCAAC is seeking applicants to fill vacant positions in Regions 1 & 5 (see footnotes).
- Applicants must be affiliated with an eligible city within the region for which they are applying.
- Eligible participants include mayors, city managers, public works personnel, city council members, finance directors and others.
- ODOT values perspectives and backgrounds that vary by race, ethnicity, religion, gender, age, disability, sexual orientation, veteran status, and national origin. The SCA Program strongly encourages interested individuals from these underrepresented groups to apply.
- If you are interested in participating in the committee, please complete and submit the attached application to: [SmallCityAllotments@odot.oregon.gov](mailto:SmallCityAllotments@odot.oregon.gov).
- Applications will be accepted until the position has been filled.

### Questions

- Deanna Edgar, Small City Allotment Program Manager, 503-602-0494 or [Deanna.Edgar@odot.oregon.gov](mailto:Deanna.Edgar@odot.oregon.gov)

\*R1 includes Clackamas, Hood River, Multnomah and Eastern Washington Counties

\*\*R5 Includes Baker, Grant, Harney, Malheur, Morrow, Umatilla, Union and Wallowa Counties

## **Small City Allotment Program**

### Advisory Committee Application

Name		Date
Email Address		City
Zip Code	County	Phone Number
City of Affiliation		Position
Why do you wish to serve on this advisory committee?		
What skills, interest, and experience do you have that you believe would contribute to your ability to effectively serve on this committee?		
What would you hope to accomplish in your role as a committee member?		

Explain how you would represent the best interests of all the Small Cities within the region you serve:

ODOT is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs. How will your lived experiences contribute to this effort?

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Signature

Date